

**Minutes approved by the PAC on May 9, 2013.**

**1) CALL TO ORDER:** Dana Zurcher called the meeting to order at 5:10pm.

**PRESENT:** Linda Taylor, Victoria Hampton, Dana Lommen, Helvi Smith Laura Frye, Pat Truax, Rebecca Twist, Kathleen Leatham and Council Liaison Camille Miller and Staff Liaison Colleen Winters and Tom Gamble.

**ABSENT:** Kathy Broom

**GUESTS:** Philip Thias, Odeth Cerpa, Mrs. Cerpa and Kari Bray from the Forest Grove Leader.

**2) CITIZEN COMMUNICATION:** None

**3) APPROVAL OF PAC MEETING MINUTES OF** Minutes from the PAC planning retreat will be distributed via email at a later date.

**4) ADDITIONS/DELETIONS:** Addition of information on the Fire Station Mural

**5) BUSINESS:**

**a) Spring AIM (Arts Inspiration Movement) Mini- Grant:** Philip Thias and Odeth Cerpa presented their grant and explained the concept of the FGHS Arts program and the anticipated community involvement. The mini grant will specifically fund the Portland-based dance groups. This free all-day event will take place on May 4, 2013, at the FGHS auditorium and will also include a showcase for a variety of locally-based art groups. Laura will gather PAC information prior to this event along with Kathleen and Dana Z. to provide information regarding goals and grant opportunities of the FGPAC to be displayed at the May 4<sup>th</sup> event. Helvi moved to approve the funds from the CEP monies, Dana L. seconded the motion. The vote was favorable.

**b) Retreat follow-up:** Goals will be reviewed at the May meeting. Linda Taylor presented a proposal as a follow-up from the retreat regarding PAC presence at the Wednesday market. Tom Gamble will check with Jeff King regarding the sharing of the FG city table with PAC for possible activities.

**c) CEP Grant and Presentation (April 16):** Kathleen and Dana Z. have submitted a CEP grant for PAC and will present this on April 16<sup>th</sup> to the City Council. All are invited to attend in support. It was noted that PAC is last on the agenda.

**d) Walking Tour Brochure:** Camille Miller shared pricing for a walking tour brochure from the City of Salem. Tom Gamble shared a similar brochure from McMinnville. Camille volunteered to research pricing information on the brochure used by the City of McMinnville. Rebecca suggested that we wait until fall in that David Cassidy from Pacific University will be offering a publication design class at that time. Funding from the tourism group and Washington County Visitors Association will be explored (assigned to whom?).

**e) Foundation Planning-** Planning the formation of a foundation for PAC was discussed. It was decided to slow the process until we could identify possible/probable board members who could fulfill the mission of the foundation. Kathleen will continue to complete the paperwork for the state regarding formation of a non-profit, minus the names of board members. PAC members will continue to plan and solicit possible board members for the foundation. At

this time no statement will be made to any media regarding this effort pending reliable information.

**f) Updates**

- Ed Carpenter Project- Colleen reports that Kathy Broom will act as a liaison with the Library Foundation on this project. \$45,000 in funding will need to be procured before contracts can be signed with the artists: Ed Carpenter, Eric Canon and Greg Kriebel. An estimated time line of 6-9 months from time of signing to completion of the project has been proposed.
- Meet the Artist Event- Saturday, May 4, 2013, at 6:30 fused glass artist Bill Zuelke will showcase his work and lead a workshop for participants to create a fused glass tile. The event will be at the home of Lynne and Andy Magner at a cost of \$40 per person. Wine and hors d'oeuvres will be served. This event is limited to 32 guests, with the deadline of April 26<sup>th</sup> for the purchase of tickets.
- Finance Report – Monies in this year's CEP grant must be used before June 30.
- Fire Mural – Rebecca reports that students need Civic Engagement credit. She has contacted Jan Shields regarding the possibility of him overseeing this project. Dana Z. will find out the name of the artist who created the wall mural in Carlton. Both commission members will report at the next PAC meeting regarding the execution of the Fire Station Mural project.

**6) COMMISSIONERS COMMENTS:** Kathleen reports that property owners have been notified regarding their storefront windows and possible displays of art or information. The FGHS AIM event will be exposure for this project.

**7) STAFF COMMUNICATIONS:** None at this time.

**8) ADJOURNMENT:** The meeting adjourned at 6:00 pm. The next meeting will be May 9, 2013, in the Rogers Room at the City Library.

Respectfully submitted by Pat Truax