

Minutes approved by the PAC on April 10, 2014.

1) CALL TO ORDER: Kathleen Leatham called the meeting to order at 9:00.

PRESENT: Kathleen Leatham, Helvi Smith, Pat Truax, Dana Lommen, Dana Zurcher, Linda Taylor and Laura Frye. Staff Liaison Colleen Winters

2) GOAL SETTING:

- A copy of the 2012 Public Arts Goals was used to update our current goal setting.
- Art Walking Tour Brochure – Back to the beginning – Dana Z. and Pat will work on this project. A suggestion was made to create an App linking to the walking tour. This project will be added to the CEP request.
- Creation of an Art Foundation – This issue will remain on the ‘To Do’ list.
- Washington County Tourism Grant – Kathleen will explore this grant as many changes have been put in place from the last grant cycle.
- Education Grant – Fred Field – It was decided not to pursue this grant
- Oregon Community Foundation Grant – Kathleen will contact the Library Foundation grant writer regarding this grant.
- Fire Department Mural – As the wall in question is covered by trees for most of the year, the commission is pursuing another avenue for art. A suggestion was made for historic photos printed on metal depicting the evolution of the fire department in Forest Grove. Chief Kinkade will be presented with this option.
- Review of Bylaws – the PAC bylaws have not been reviewed since they were written. Kathleen, Colleen, Dana Z. and Pat have volunteered to complete this task before the regular April PAC meeting.

3) ACTION PLAN FOR IMPLEMENTATION

- Ed Carpenter Partnership Fund Raisers (Kathleen and Dana Z.)
 1. April 26, Movie Night at Forest Theater. Honoring the 80’s featuring “Ferris Bueller’s Day Off” and “Fast Times at Ridgemont High”. Details as to cost and menu are pending.
 2. May 18 or June 1 will be a Meet the Artist Dinner to be held at Stecchino Bistro Restaurant. The venue will hold 60. Green Cab Art group or Ed Carpenter has been suggested as possible artists. Details on menu, price and artist are pending.

4) DISCUSSION

- Review Mini-grant Application – Linda Taylor presented several changes that will make the application more user-friendly. Dana Z. has volunteered to work on these revisions and present the application at the April 10 meeting.

- Use of Discretionary Funds -Linda Taylor presented a project to use our discretionary funds. As there is no language in our bylaws regarding the use of these funds, this topic will be taken up by the bylaws review committee and presented at the April meeting.
- Wednesday Market – Before PAC makes a commitment to participate in the Wednesday Market, Linda has asked for assistance with set-up, break down and clean up from the PAC. After this committee is set up with responsibilities, the next step is to schedule specific dates with the Market manager, Kaely Summers.

Linda suggested that the art venues close to Main Street participate in free mini classes on a Wednesday other than first Wednesday. These classes will showcase the individual art venues. This would have to be (free) ticket event so that the venue could accommodate the participants. Suggested times are 6:30-7:15 and 7:30-8:15. Dana L. will contact TITG and Pat will contact Valley Art.

5) ADJOURNMENT NEXT MEETING: APRIL 10, 2014

Respectfully Submitted by Pat Truax