

**Minutes approved by the PAC on September 11, 2014.**

**1) CALL TO ORDER:** Kathleen Leatham called the meeting to order at 5:00PM.

PRESENT: Kathleen Leatham, Helvi Smith, Pat Truax, Dana Zurcher, Laura Frye, Linda Taylor and Kathy Broom. Excused: Dana Lommen. Staff Liaison: Colleen Winters and Camille Miller  
Guests: Lorraine Heinauer and Jeanna VanDyke.

**2) CITIZEN COMMUNICATION:** None at this time.

**3) APPROVAL OF PAC MEETING MINUTES** Dana Z. moved and Helvi seconded a motion to approve the corrected minutes from July 10, 2014, the vote was favorable.

**4) ADDITIONS/DELETIONS: Add**

1. Purchase of a tile for the Community Sundial project.

**5) BUSINESS:**

**a) Mini-Grant Request:** - Jeanna Van Dyke presented a mini grant request from TITG for a summer children's production Into the Woods. Monies requested will pay for royalties and scripts. Pat moved that we approve this grant request with the \$500 coming from dedicated funds. Helvi seconded the motion. The vote was favorable.

The second mini grant presented by Lorraine Heinauer was rewritten to include a \$500 grant for tiles and supplies. These tiles will be provided at no cost to those wishing to participate in the Sundial project. Helvi moved to approve this grant with funds coming from our dedicated funds. Laura seconded the motion. The vote was favorable.

**b) Expense Approvals:**

1. Engraved Plate for Quilt: Laura moved and Dana Z. seconded a motion to approve \$15.00 to be used from discretionary funds. The vote was favorable. The quilt will be on display in the FG Library. There will be a reception for the girls who made the quilt on September 23, 2014.
2. Washington County Art Guide: Kathleen will look into our participation. The deadline may have passed.
3. Dana Z. moved and Laura seconded a motion to purchase a 6" number tile on the Community Sundial in the amount of \$150.00 to be taken from discretionary funds. The vote was favorable. Dana Z. will ask her sister to help create the PAC logo on the tile.

**c) Updates:**

1. **Meet the Artist Dinner.**-Posters and tickets are now available for the next Meet the Artist Dinner scheduled for Saturday, September 13th. The cost is \$45 per ticket, which will include the opportunity for each participant to create a tile for the Community Sundial. A total of 30 tickets are available.
2. **FG Library Foundation:** Kathy and Colleen report that the Mollie's Garden installation is on schedule for Labor Day weekend 2014. Kathy again brings us Kudos from Rod Fuiten for our participation with fund raising. Colleen let us know that a full schedule of maintenance, electricians and construction must take place in order for this project to be completed on time.
3. **First Wednesday Booth Update** – Many thanks to Linda and all of the many volunteers who helped to make the First Wednesday event successful. Linda reports that the cost was a total of \$315.00 for the season.
4. Linda and Brad Taylor hosted a dinner at their home on August 10<sup>th</sup> with Helvi Smith as the featured artist. A total of \$720 was added to discretionary funds and another \$5.20 in postcards going to Mollie's Garden.

**d) Finances**-The finances have been updated to reflect current balance.

- 6) **COMMISSIONERS COMMENTS:** Linda asked for volunteers to help distribute the flyers for the Spanish programs at the Library. Pat presented a possible project of a 'Charm Trail' for Forest Grove.
- 7) **STAFF COMMUNICATIONS:** Camille related information on a new PAC board member interview. One of the discussion points was more social media for PAC. Another possibility for PAC participation is for benches at the GroveLink stops.
- 8) **ADJOURNMENT:** The meeting adjourned at 5:55 pm. The next meeting will be September 11, 2014, in the Rogers Room at the Library.

Respectfully Submitted by Pat Truax