

**Minutes approved by the PAC on March 13, 2014.**

**1) CALL TO ORDER:** Kathleen Leatham called the meeting to order at 5:00 PM.

**PRESENT:** Kathleen Leatham, Kathy Broom, Helvi Smith, Pat Truax, Dana Lommen, Dana Zurcher, Linda Taylor and Laura Frye. Staff Liaison Colleen Winters and Council Liaison Camille Miller.

**2) CITIZEN COMMUNICATION:** None at this time.

**3) APPROVAL OF PAC MEETING MINUTES:** Helvi moved, seconded by Linda, to approve the corrected minutes for the January 9, 2014. The vote was favorable.

**4) ADDITIONS/DELETIONS:**

**5) BUSINESS:**

**a) Mini-Grant Request: FGHS Beautification-** Kate O'Day presented her senior project mini grant request regarding the creation of murals created by various FGHS clubs. These murals would be displayed around the High School campus for all to enjoy. Laura moved to approve and Dana L. seconded the motion. The funds are to come from the 2013 CEP grant. The vote was favorable.

**b) Mini-Grant Request: Ballad Town USA-**Ron Mann submitted a revised proposal incorporating free performances at both the Senior Center and the City Library. The purpose is to rekindle awareness and enthusiasm for the Ballad Town USA program. Pat moved and Dana Z. seconded a motion to approve the request. The funding will come from the remaining 2013 money and the balance from the Meet the Artist (dedicated to mini-grants) fund. The vote was favorable.

**c) Election of Officers:** After much discussion a unanimous ballot was cast for the following Public Arts Commission 2014-15 officers: Kathleen Leatham – Chair, Kathy Broom –Vice Chair and Pat Truax –Secretary.

**d) Retreat Date and Agenda –** The date of Saturday, March 22, 2014, will be the date of the PAC annual planning retreat. We will meet in the home of Kathleen Leatham from 9 am to 12 noon with the following tentative agenda: preparing 2014-2015 goals, art walking tour brochure, Washington County Tourism Grant application, Education grant-Fred Field, Oregon Community Foundation Grant and the creation of an Art Foundation.

**e) Stars in the Grove Responsibilities –** PAC will serve as ushers and help with clean up following the performance. Dana Z. will bring the Ed Carpenter mock up and Linda will bring education display and post cards. A display of the Ed Carpenter project and donation receptacle will also be in the lobby.

**f) Updates –**

- **Ed Carpenter Project fund Raising subcommittee Report:** Possible fund raising opportunities Campaign letter, Car Sales, Forest Theater shared revenue, Meet the Artist dinner at Stecchino's held on a Sunday.
- **FG Library Foundation Update:** Colleen reports that the Ed Carpenter art installation will be in the fall during the Labor Day week end. The dedication will be later in the fall of 2014. The Library Foundation is contracting for additional lighting for the art installation and is in the process of applying for an Education Grant.
- **Finance Report –** (attached) It was unanimous that \$250 be spent by PAC for our participation in 'Closer Look' publication.

**6) COMMISSIONERS COMMENTS:** Dana Lommen reports that the next production at TITG will be August, Osage County beginning February 28<sup>th</sup>. Helvi Smith is participating in 'Platform 14' art show February 21-22.

**7) STAFF COMMUNICATIONS:** Colleen reports that all commissioners who needed to reapply for a position on the Arts commission have done so. She also reminded us of the Arts and Culture Networking to be held April 24, 2014, at McMenamins Grand Lodge.

**8) ADJOURNMENT:** The meeting adjourned at 6:45. The next meeting will be March 13, 2014, in the Rogers Room of the City Library.

Respectfully Submitted by Pat Truax