

Minutes approved by the PAC on April 10, 2014.

1) CALL TO ORDER: Kathleen Leatham called the meeting to order at 5:00 PM.

PRESENT: Kathleen Leatham, Kathy Broom, Helvi Smith, Pat Truax, Dana Lommen, Dana Zurcher, Linda Taylor and Laura Frye. Staff Liaison Colleen Winters, Tom Gamble and Camille Miller
Guests: Howard Sullivan, Roylene Reed and Cindy Dauer

2) CITIZEN COMMUNICATION: None at this time.

3) APPROVAL OF PAC MEETING MINUTES: Laura Frye moved and Dana Zurcher seconded a motion to approve the corrected minutes for the February 13, 2014. The vote was favorable.

4) ADDITIONS/DELETIONS:

- Delete the Cycle of Life Memorial
- Add Ford Family Foundation presentation
- Retreat Agenda additions

5) BUSINESS:

a) Community Enhancement Program Grant application Dana Z. and Kathleen have volunteered to write the CEP grant for 2014-15. The focus of this year's grant will be Preservation, acquisition, mini-grants and the Ford Family foundation if the public art proposal is accepted.

b) Arts & Culture Networking, April 24, McMenamins Grand Lodge: Cindy Dauer again reminded us about the program at McMenamins on April 24th. This event will run from 5-7 pm in the basement area. Linda will bring the PAC informational board. All are encouraged to attend.

c) Stars in the Grove Feedback: Howard Sullivan presented a check for \$1377.00 to PAC from ticket sales. This money has been pledged toward our contribution to the Ed Carpenter project. Camille will look into how PAC was being advertised.

d) Ford Family Foundation: Roylene and Howard shared their idea for a project they will present to the Ford Family Foundation committee. This proposal includes pieces of kinetic art to be placed at the Police station, City Auditorium and Library. Because of the short time line, they will ask local artist Eric Canon to assist with this project. Each piece will cost approximately \$1,000. The Ford Family Foundation will match half of the proposed project.

e) Withdrawn mini grant from the Barber Shop group: Due to unforeseen health issues the mini grant is withdrawn for this year.

f) Retreat agenda additions: Linda submitted the following additions-

- Review the mini grant application-Linda has agreed to highlight area of concern.

- Look at the use for discretionary funds. I.e. the possibility of a Spanish language cultural series for the library ,
- “Take Two” To Promote Downtown Forest Grove

g) Updates –

- Ed Carpenter Project fund Raising Subcommittee Report – An update will be shared at the PAC retreat.
- FG Library Foundation Update-None at this time
- Finance Report (attached)

6) COMMISSIONERS COMMENTS: Dana Lommen reports final production at TITG of August, Osage County is this weekend. He also recommends we look at Kate O’Day as a youth representative for the PAC. Kathy reminds us that the Friends of Historic FG are preparing their annual Garden Tour for June 1. This year’s theme is ‘Art in the Garden’. Kathleen reminds us that leadership donations are encouraged from the PAC board to indicate support.

7) STAFF COMMUNICATIONS: Colleen invites everyone to the new site open house for Adelante Mujeres on Wednesday, March 19, from 4-7 pm. Tom shares that there will be a city code revision for a Tobacco Free Zone. This will mean NO Smoking in all public areas.

8) ADJOURNMENT: The meeting adjourned at 6:15. The next meeting will be the annual retreat March 22, 2014, in home of Kathleen Leatham. The next regular meeting for PAC is April 10, at the Rogers Room at the Library.

Respectfully Submitted by Pat Truax