

MINUTES APPROVED BY THE PAC ON MAY 14, 2015.

PRESENT: Dana Zurcher, Linda Taylor, Dana Lommen, Emily Lux, Laura Frye, Kathy Broom
Richard Kidd, Kathleen Leatham, Pat Truax, Staff liaison Colleen Winters

Guest(s): None

Absent: Youth Rep. Yasmine Weil-Pourfard, Helvi Smith

1. **CALL TO ORDER:** Kathleen called the meeting to order at 5:05pm.

2. **CITIZEN COMMUNICATION:** N/A

3. **APPROVAL OF PAC MEETING MINUTES:** Motion to approve last month's minutes with corrections by Pat Truax, seconded by Dana Zurcher. Motion accepted.

4. **ADDITIONS/DELETIONS:** N/A

5. **BUSINESS:**

A. **Current CEP expenditure for Wonder Wagon supplies:** A proposal was made consider paying \$190.00 for First Wednesday booth rental and labor for the entire First Wednesday event instead of writing expenditures into the budget for next year's CEP grant. These expenditures would be encumbered by the PAC discretionary fund. Motion was made by Pat Truax, seconded by Dana Zurcher. Motion accepted.

B. **2015-2016 CEP Grant: Discussion of grant request:** A committee has formed between Metro and Forest Grove City Council members to outline new CEP application parameters, with a meeting slated for April 16th. Richard Kidd stated that one goal is to increase the \$5,000 limit per application. As of meeting date, there was no official deadline for CEP grant applications.

The Forest Grove Fire Department will not be able to submit a CEP grant for their mural because they are not a board or commission. Clarification will be necessary when the new grant parameters are released.

C. **Kinetic Sculpture:**The map of city-owned properties was reviewed for potential locations to install the kinetic sculpture. There was discussion of size options and related safety concerns -- the sculpture must be tall enough to avoid vandalism. Pending review of photographs of the actual piece, the commission discussed making an official commitment for the acquisition of public art, to be cemented by providing a down payment of \$1,000.

Colleen suggested that, prior to motioning for a deposit or moving forward, a location should be selected. Colleen is going to review the map of city-owned properties with Tom Gamble for clarification regarding which areas highlighted on the map are suitable for art installation. Linda Taylor will also email Andrew Carson for photographs and

PUBLIC ARTS COMMISSION

April 9, 2015

Forest Grove Library

Page 2

installation information. Linda Taylor motioned to commit to procuring a kinetic sculpture by Andrew Carson by early 2016. Seconded by Pat Truax. Motion accepted.

D. UPDATES:

1. **Mollie's Garden Gala Update:** The gala will be held on Saturday, April 18, 2015, from 7 to 8:30pm. There will be musicians from the Hillsboro Symphony and the event is being catered by Maggie's Buns.
2. **America's Best Community Grant Application:** Collaboration needs to be well-established prior to next year's application deadline. More discussion to come.
3. **Walking Brochure Update:** The subcommittee is waiting to hear from photographer Neil Poulsen. Background photographs from Poulsen need to be in place in order to publish the brochure in time for next Sunday's public celebration of Mollie's Garden. The intention is to complete the brochure and release it at the public gala.
4. **Finance Report:** It will cost \$545 for 1,000 copies of the Walking Brochure. There was discussion for the Public Arts Commission to consider sponsoring entertainment for First Wednesday in May, June, or potentially both with the approximately \$649 remaining in the CEP grant, with clear advertisement of PAC sponsorship visible to the public. Another idea is to feature the future acquisition of the kinetic sculpture. Linda will email Kaely Summers about possible market plans for May and June.

6. COMMISSIONERS' COMMUNICATIONS:

1. Richard Kidd: 22 people from Metro will be attending First Wednesday in June.
2. Dana Lommen: Next Friday, the Full Monty opens at Theatre in the Grove.
3. Laura Frye: Laura and her piano duet partner have started rehearsals and are looking forward to their performance.
4. Linda Taylor: Children's Day/Book Day is Friday, May 1. This is a huge event that requires 30 volunteers. 400 people attended last year.

7. STAFF COMMUNICATIONS:

1. Colleen Winters:
 - a. Nationally renowned storyteller Judith Black will be performing in the Rogers room on Wednesday, April 15, at 7 pm.
 - b. 29 applications were received for the City Manager position. The hiring process will go through May.

8. ADJOURNMENT: Kathleen Leatham adjourned the meeting at 6:19 pm.

- The next meeting will be May 14, 2015, in the City Auditorium due to the Book Sale set up in the Rogers Room.

Respectfully Submitted by Emily Lux