

**MINUTES APPROVED BY THE PAC ON JUNE 11, 2015**

**PRESENT:** Emily Lux, Linda Taylor, Pat Truax, Dana Zurcher, Kathleen Leatham, Youth Rep. Yasmine Weil-Pourfard, Dana Lommen, Kathy Broom, Laura Frye, Helvi Smith, Richard Kidd, Staff liaison Colleen Winters.

**Guest(s):** None

**Absent:** None

1. **CALL TO ORDER:** Kathleen called the meeting to order at 5:00 pm.
2. **CITIZEN COMMUNICATION:** N/A
3. **APPROVAL OF PAC MEETING MINUTES:** Motion to approve last month's minutes with corrections by Dana Zurcher, seconded by Pat Truax. Motion accepted.
4. **ADDITIONS/DELETIONS:** N/A
5. **BUSINESS:**
  - A. **2015-2016 CEP Grant:** (Due by 5pm, May 29). This year's CEP grant will focus on the acquisition of a kinetic sculpture. The Fire Station mural project has funded 50% through the Fire Fighters' Association. The remaining amount to be funded is \$2,500. The new CEP guidelines state that \$8,000 is the maximum allowable funding per project. There is no limit to the number of projects submitted per organization, but multiple applications may lessen the chances of gaining multiple board member approval. Four board members must endorse a project for it to be funded. The Public Arts Commission discussed submitting two applications-one for the kinetic sculpture acquisition, and another for the fire station mural with subcategories to fund First Wednesday, mini-grants, and additional items. Richard Kidd suggested that two separate sets of people present the grants to City Council. Presentations will be June 11 in the evening.
  - B. **Kinetic Sculpture:** Linda Taylor forwarded an email from Andrew Carson. Not all of the PAC inquiries regarding the sculpture were answered. The commission is remaining open about exploring the purchase of a public sculpture from any suitable professional artist, it has not been officially narrowed down to Andrew Carson. Colleen spoke with Tom Gamble about city-owned properties that may be appropriate location for public sculpture installation. Tom's advice was to first explore parks. If no parks are deemed fitting, the commission should explore secondary city-owned locations. Discussion of locations included the Forest Grove Aquatic Center, Lincoln Park and Rogers Park. Colleen suggested a process of elimination to determine location, first looking at what the space has to have in order to be an ideal setting. Parameters need to be selected prior to the CEP grant application deadline on 5/29. A subcommittee was formed to review the sculpture acquisition process, outline location requirements and explore fitting spaces. Their first meeting will be held on Monday at the library at 5:15.

### **C. Updates:**

- First Wednesday: A sign-up form to volunteer for June 3rd, July 1st and August 5th was distributed. The banner for Public Arts Commission will be displayed, and the public banner project to be installed at the market entrance is being initiated. PAC requested a different booth location due to the signage display repeatedly falling over due to wind. There is a Pacific student interested in volunteering for the First Wednesday events.
- Walking brochure: We are still waiting for the background photograph; it is set to be delivered tomorrow. Printing will take seven days. We are set to have an announcement in the June utility bill that the Public Art Walking Tour maps are available.
- Finance report: An anonymous donor paid for the PAC ad in the Chamber of Commerce map. The ending balance for the CEP grant for this year will pay for the walking brochure and receipts from Adelante Mujeres, not to exceed \$648. \$638.04 is left for the brochure (estimated printing cost, \$545.) The balance could be put towards a board reinforcement for the First Wednesday display to keep it adequately weighted to prevent it from blowing over.

### **6. COMMISSIONER COMMUNICATIONS:**

- The Sundial dedication is from 2-4pm at Thatcher Park on Sunday, May 17. PAC commissioners are encouraged to attend.
- Kathleen – Memory care resident patients wrote a children’s book. The book was read during children’s hour and the writers were able to attend.
- Dana Lommen – Theatre in the Grove’s *Mama Won’t Fly* opens May 29.
- Richard – At 5pm on Wednesday, May 20, the Annual Rotary Club steak feed will be held at Pacific University in the commons. The City Manager position is down to five candidates. Presentations on the 22nd from the final three candidates are open to the public.

### **7. STAFF COMMUNICATIONS:**

- Colleen-Dia Del Ninos: 278 children attended, more than 400 people total. Volunteers were excellent, and Linda did an incredible job of orchestrating the event. This program is funded by the Friends of the Forest Grove Library.
- Bench repair: Colleen spoke with Tom about the repair of the bench outside of the City Auditorium. There is very specific language in the artist contract regarding the repair. Tom is overseeing the process to ensure the repairs are made.

### **8. ADJOURNMENT:** Kathleen Leatham adjourned the meeting at 6:28pm.

The next meeting will be June 11, 2015, in the Rogers Room of the Forest Grove Library.

Respectfully Submitted by Emily Lux