

<p>Minutes approved by the PAC on March 12, 2015.</p>
--

1) CALL TO ORDER: Kathleen Leatham called the meeting to order at 5:10 PM.

PRESENT: Kathleen Leatham, Pat Truax, Dana Zurcher, Linda Taylor, Dana Lommen, Emily Lux, Helvi Smith, Yasmine Weil-Pourfard. **Staff Liaison:** Colleen Winters.

Guest: Renee Willer, Representative of Frontier Communications

Absent: Laura Frye, Kathy Broom and Richard Kidd.

2) CITIZEN COMMUNICATION: N/A

3) APPROVAL OF PAC MEETING MINUTES: A change to the wording of the minutes to include the proper protocol description for accepting or declining donations of art was agreed upon. Minutes were approved pending revision.

4) ADDITIONS/DELETIONS:

- **Addition** of presentation by Renee Willer, Frontier Communications representative, to discuss an upcoming grant application open to Forest Grove titled “America’s Best Communities.”
- **Deletions** of Walking Brochure project and Mollie’s Garden Gala updates.

5) BUSINESS:

A. Donation of Artwork-Susan Munger’s piece offered to the library was declined. At this time, the library is attempting to streamline its collection for consistency. The seasonal theme may not appropriately fit within this streamlining process. Susan previously stated that she would be open to her donation being offered to a different city department.

B. Set Retreat Agenda-Goals, Current CEP Grant, Proposed CEP Grant application, Launch of Brochure, Repair/Relocation of Foster bench, Map of possible public art locations, determining our focus/“pinpoint goal” moving forward.

C. America’s Best Communities Competition-Renee Willer, representative from Frontier Communications, presented a grant application outline designed to support small community revitalization. Frontier would like to work in conjunction with the Public Arts Commission, City Council, and additional community representatives to include a Forest Grove proposal. Applications are due March 25, 2015. Fifty (50) quarter-finalists will be awarded \$35,000 (with \$15,000 required to be matched by the applying communities).

Fifteen (15) semi-finalists will present at an America's Best Communities event, eight (8) of which will be awarded an additional \$100,000. The competition concludes in 2017, with the top three prizes awarded being \$3 million, \$2 million and \$1 million, respectively. At this time, there have been roughly 200 applications received.

Next Steps:

- Come up with a framework/vision
- Invite collaborators/partners
- Set up another meeting with framework and vision as the primary focus. The meeting will be held next Thursday, Feb. 19, in the library at 5pm.

D. Updates:

- Financial Report: No change. The Commission discussed further advertising/solicitation of CEP mini grant proposals.
- Fire Station Mural: Emily Lux is meeting with Chief Kinkade RE: next steps on Saturday, February 28.

6) COMMISSIONERS COMMENTS:

- **Dana Lommen**-Theatre in the Grove's *Spitfire Grill* is scheduled to open in three weeks.

7) STAFF COMMUNICATIONS:

- **Colleen Winters:** The annual Books and Buns fundraiser held Thursday, February 5 raised \$2,100 for the Library Foundation. The Barbershop Quartet event in the library brought in 39 audience members. The next program is an annual Town Hall meeting about privacy.

8) ADJOURNMENT: The meeting adjourned at 6:25 p.m.

- The next meeting will be March 12, 2015, in the Rogers Room at the Library.

Respectfully Submitted by Emily Lux