

Minutes approved by the PAC on February 12, 2015.

1) CALL TO ORDER: Kathleen Leatham called the meeting to order at 5:05 PM.

PRESENT: Kathleen Leatham, Pat Truax, Dana Zurcher, Linda Taylor, Dana Lommen, Emily Lux, Kathy Broom, Helvi Smith. **Staff Liaison:** Colleen Winters. **Guest** Susan Munger. **Absent:** Laura Frye and Yasmine Weil-Pourfard.

2) CITIZEN COMMUNICATION: Susan Munger joined our meeting to donate a numbered Wysocki print "Twas the Night before Christmas" to the library. The print will be stored at the library until the department, city and advisory board follow the protocol to accept or decline the piece. If the piece is not accepted, it will be sent to another city department for acceptance or be returned to the owner.

3) APPROVAL OF PAC MEETING MINUTES: Dana Z. moved and Dana L. seconded a motion to approve the minutes from December 11, 2014, the vote was favorable.

4) ADDITIONS/DELETIONS: Addition of the clock discussion.

5) BUSINESS:

a) Election of Officers: Dana L. nominated Kathleen Leatham as chair and Emily Lux as secretary for 2015. Linda T. seconded the nomination, the vote was favorable.

b) Goal Setting Retreat Date: PAC 2015 planning retreat will be Saturday, February 28, at 9:00 am, as the home of Kathleen Leatham. A breakfast potluck is planned. Agenda items for the retreat will include: Old CEP grant, new CEP grant, launch for the brochure and discussion of repair and possibility of moving the Robert Foster bench.

c) Updates:

- Walking Brochure Project-A price of 55 cents per copy was given for a run of 1000 brochures. A completed project will be shared at the regular February meeting.
- Street Clock –Pricing for a street clock began at \$17,000. Although this is a worthy project after discussion it was decided that original works of public art would better fit into the parameters of the PAC. Pat will ask Rob Foster to help with a map of the city for possible public art sites.
- Finances-The finances have been updated to reflect current balance.

6) COMMISSIONERS COMMENTS:

- Linda T. announced the 4th Spanish program has been planned for the library series.

- Pat T. announced the West Tuality Habitat for Humanity Gala will take place on Saturday, February 7, 2015, at the F.G. Senior and Community Center.

7) STAFF COMMUNICATIONS:

Colleen announced the Books and Buns Library Foundation fund raiser will be Thursday, February 5, from 5-8pm at the UCC. Tickets are \$12.00 for adults and \$6.00 for children. A Barber Shop Quartet will perform at the first Tuesday program at the library. Tom Gamble has been appointed temporary city manager until a permanent manager can be hired. Finally, Richard Kidd will be the new Public Arts City Council liaison.

8) ADJOURNMENT: The meeting adjourned at 6:10 p.m.

- The next meeting will be February 12, 2015 in the Rogers Room at the Library with our new Forest Grove Council member.
- Coming event: January 21, 2015, will be the dinner for Boards and Commissions held at the FG Senior and Community Center. Call or email Anna Ruggles to reserve a place at

Respectfully Submitted by Pat Truax