

MINUTES APPROVED BY THE PAC ON JANUARY 14, 2016

Present: Emily Lux, Linda Taylor, Pat Truax, Dana Zurcher, Kathleen Leatham, Laura Frye, Helvi Smith, Kathy Broom.

Staff Liaison Colleen Winters, Tom Gamble. Council Liaison Richard Kidd

Guest(s): N/A

Absent: Dana Lommen

1. **CALL TO ORDER:** By Kathleen Leatham at 5:00 pm.
2. **CITIZEN COMMUNICATION:** N/A
3. **APPROVAL OF PAC MEETING MINUTES:** Motion to approve last month's minutes as amended made by Pat, seconded by Linda. Motion accepted.
4. **ADDITIONS/DELETIONS:**
Additions: Pat received an email from Anne Reed, Pacific University Voice Area Coordinator, regarding concert provided by the Resident Artists at Portland Opera. The event will be held on Thursday 2/25, at 7 pm in the Taylor-Meade Auditorium. Anne is hoping that PAC can help promote/advertise the event. Pat will follow up. This could potentially be a mini-grant application in the future.
Deletions: Agenda Item 5C-Finance report
5. **INFORMATION ITEMS:**
 - A. Cultural Coalition of Washington County grant award: PAC was granted the full amount requested-\$1000.
 - B. Meet the Artist Dinner: Stecchino-Was scheduled for February. The Habitat for Humanity and potentially other fundraisers are scheduled for February. Discussion RE: rescheduling. The PAC determined that it is still good timing to hold the event in February. Linda: It is important to distinguish between a "Meet the Artist" event vs. a fundraiser. A commercial venue benefitting from an event may be problematic because, in the past, Meet the Artist events have been hosted in private homes/venues for free with donations. This discussion will be added to the January agenda, and nothing will be publicized until the policy is clarified.
6. **DISCUSSION/DECISION ITEMS:**
 - A. Art in the Park Acquisition Selection: Kathleen-So far, the process for art acquisition has been seamless. Kathy did an excellent job overseeing the process. Kathy: The committee went through the process, chose the top five, then filled out a respective scoring guide. Selection committee binders, comments and scores were shared and discussed. Extensive discussion of the pros and cons of each piece, including stylistic and safety

considerations. Concluding questions included: Have we found precisely what we want for the acquisition? Could we potentially extend the call, while exploring modifications possibilities with artists in the top five? The board agreed to extend the call, while asking artists 1, 3, 6 and 11 to resubmit. Kathleen: These conversations (regarding resubmittals) need to be held in person-via telephone/facetime, etc., if at all possible, to be followed with written correspondence. Updates will be on the January agenda.

- B. Buy a Brick Fundraiser: Bricks will be available for purchase at the Chamber of Commerce, the library, through the city website (downloadable PDF) and through Dana Z. A notification was also placed in the utility bill. Checks should be made out to the Forest Grove Foundation. The Forest Grove Foundation would like the PAC to know that a change implemented this year means that a 5-8% fee will be assessed from the collected funds to cover board insurance. Bricks will be sold at \$50 to remain affordable for a larger number of families. An ad and article will be promoting the fundraiser in the News Times.
- B. Art Walk: Linda sent out a proposal, which removed the food and wine portions until the end due to the walk being quite long with the multiple stops. After walking the route, it appears that the food/wine portion would be best as a culminating event. Pat: If the route is too long, should we consider eliminating stops? Tom: How long is the route? Linda: Time wasn't tracked, and the GPS was likely off so the route needs to be walked again for precise measurements. Information will be presented at our next meeting.

7. COMMISSIONER COMMUNICATIONS:

- Helvi-Saturday from 11-5 there will be a Green Cab pop-up show at Helvi's studio.
- Council Liaison Communications-Richard, RE: the reinforcement of the display. A material was presented that can be clamped to a table for security. It is available at multiple locations, including Restore. Measurements are needed, after which materials will be purchased to complete the reinforcement.

8. STAFF COMMUNICATIONS-N/A

- 9. ADJOURNMENT:** Kathleen Leatham adjourned the meeting at 6:45pm. The next meeting will be January 14, 2016, in the Rogers room of the Forest Grove Library.

Respectfully Submitted by Emily Lux