

**PUBLIC ARTS COMMISSION**

Saturday, February 20, 2016

Laura Frye's Residence

**MINUTES APPROVED BY THE PAC ON MARCH 10, 2016**

**Present:** Colleen Winters, Kathy Broom, Laura Frye, Kathleen Leatham, Dana Lommen, Emily Lux, Linda Taylor, Pat Truax, Dana Zurcher

**Guest(s):** Donna House

**Absent:** Richard Kidd, Helvi Smith

1. **CALL TO ORDER:** By Dana Zurcher at 9:35am.

2. **CRITERIA FOR MEET THE ARTIST DINNERS:**

- Drafts of the “Meet the Artist Dinner” Policy and Procedure and a “Meet the Artist Timeline” were reviewed. Changes include:
  - Changing the name from “Meet the Artist Dinner” to “Meet the Artist Event”
  - Multiple, minor changes in language were discussed
  - Final versions, including all changes, will be distributed

3. **ART ACQUISITION:**

- **Budget:** Colleen-The budget needs the total cost of the project, including pathway installation. We do not have that information yet.
  - Another CEP grant can be written towards the cost of the pathway(s), groundwork and brick installation-the general infrastructure for the sculpture placement
  - Another line item needs to be written into the budget for Art in the Park
- **Name-a-Brick campaign:** Dana-Initial estimates are that bricks are \$0.44-\$5/brick, depending on material. The engraving quote from the company who completed the work for the city's last brick engraving project quoted \$18-\$20/brick. Other companies will be explored to hopefully find lower pricing.
- **Fundraisers:**
  - The Amanda Houston Meet the Artist Event is scheduled for 4/2. Main courses will be made and delivered by Kathleen's facility's dietary manager. Many people are planning to attend a music event at Pacific University on the same evening, but it doesn't begin until later. We can make an announcement that those planning to attend may be at the front of the food line so they can attend both events. Table arrangements and theme were discussed. Monetary donations were made by commissioners who are unable to volunteer for the event.
  - Ben Dye Meet the Artist Event, upcoming. Details TBA
  - Name-a-Brick Campaign (discussed above).

- Additional Meet the Artist Event at either Bites, or Kama'aina restaurant on Main Street. Details TBA.
- Dana L.-Art sale or auction? Possibly an annual event. This, and additional ideas, will be added to next meeting's agenda.
- Art Walk-Should this event be held once, or multiple times per year? If the Art Walk were once per year, it would mirror other annual local events such as the Historic Homes tour and Garden tour. However, a once-per-year event may require additional volunteers to act as tour guides. If the event were annual, and held late summer, it could be used as a fundraiser to help pay back the potential city loan. A subcommittee meeting will ensue.
- Side discussion-First Wednesday booth, should we do this? (Undecided) Linda-the bookmobile will not be available this summer. We do not need to include First Wednesday in this year's CEP grant.

#### **4. GOAL SETTING:**

- **General:** Minor changes in goal language, new objectives were added:
  - 1. To enhance, expand and promote the arts in the community of Forest Grove through Advocacy, Visibility and Accessibility.  
**Objectives: New acquisition; PAC visibility through community presence, media and other advertising.**
  - 2. To increase and improve access to the arts for the children of Forest Grove through Advocacy, Visibility and Accessibility.  
**Objectives: Promote mini-grants for children; First Wednesday presence and participation; promotion of art education.**
  - 3. To continue the management of the City art collection through Visibility, Accessibility and Preservation.  
**Objectives: Maintain catalogue.**
  - 4. To identify and implement means of funding commission activities.  
**Objectives: Fundraising; Meet the Artist Events; Pursue grant writing opportunities; Arts Walk; establish FG Arts Foundation.**
- **Formation of Arts Foundation:** Pat spoke with Mike Moore. The requirements for a 501(c)3 status are different now than when this was first explored. Colleen: Is there a different way to accomplish this? What if the PAC wasn't necessarily at the forefront, but included other arts organizations who would also benefit from an arts foundation? Discussion: Most local arts organizations, such as TITG and Valley Arts Association, already have 501(c)3 status, which could mean difficulty in forming a collaborative effort.
- **Joint Effort with Library Arts Foundation:** Colleen: The library is interested in a joint project/proposal for a local art competition. The project, titled "A Sense of Arrival", will be located at the entrance of the children's area of the library. A priority is for the project

to be designed and executed locally. We will begin brainstorming expectations and agreements.

**5. ADJOURNMENT:** Dana Zurcher adjourned the meeting at 12:15pm.

**6. NEXT MEETING:** The next regular meeting will be March 10, 2016, in the Rogers Room of the Forest Grove Library.

Respectfully Submitted by Emily Lux