



**COMMUNITY FORESTRY COMMISSION  
CITY AUDITORIUM  
MAIN STREET, FOREST GROVE, OR  
January 20, 2016**

**Meeting called to order at 5:30:00. President Jen Warren in Chair.**

**Members Present** – Jen Warren, Dale Wiley, David Hunter  
Bruce Countryman, Mark Nakajima.

**Members Absent** – Lance Schamberger

**Staff Present:** Dan Riordan – Steve Huffman

**Council Liaison:** Ron Thompson

**Meeting Minutes Approval:** December minutes were approved.

**Citizen Communication:** None

## **OLD BUSINESS**

### **URBAN FORESTRY MANAGEMENT PLAN**

Bruce presented and reviewed some minor changes to the Urban Forestry Management Plan and some formatting and housekeeping type items. Discussions on hazard tree assessment on private property that may impact public rights of way, and how to handle these and potential conflicts. Bruce says the document is ready to go, with the minor formatting changes and to present it to the Parks and Recreation Commission.

The CFC members congratulated and thanked Bruce for a job very well done on the plan.

## **NEW BUSINESS**

Election of Officers

The Annual election of officers was held. In what can only be described as a complete set up as is becoming customary, Chairperson Jen Warren no more than said the words "Election of Officers" than Bruce Countryman immediately moved to retain the same slate of officers, and it was quickly seconded by Mark Nakajima. This was clearly a forgone conclusion put forth by Bruce and Mark, and no doubt this plan was laid in the back nail aisle at Ace Hardware, likely in the early afternoon of the meeting date. We will be requesting the store video to confirm. There was a brief dissention discussion and the motion was passed with the slate of Officers accepting their pre -determined fate. It should be pointed out however, that despite their quickness in the motion and seconding, Bruce and Mark neglected to move for closing nominations, and this simple parliamentary procedure error may result in them being placed in nomination next year.

Boards and Commissions meeting is January 21<sup>st</sup> at 5:30 pm at the Forest Grove Senior Center.

### **NEW MEMBER UPDATE**

2 outside the City and 1 inside the City. Council interviewed the subjects and is expected to make a selection at the next Council meeting.

### **Member Reports**

David updated on the hazard risk assessment he did that was included with the agenda items. He reported that the subject property had been partitioned and that changed the scope of the project. With the changes responsibility falls back upon the property owners for any hazard assessment.

Staff Updates-

Liaison Updates – Ron Thompson - Brief update on the CFC member selection process.

### **NEXT MEETING**

Next meeting will be February 17, 2016 at the Community Auditorium meeting room at 5:30 pm

### **MEETING ADJOURNMENT**

David moved and Mark seconded to adjourn the meeting. Unanimous affirmative vote adjourned the meeting. Meeting was adjourned at 6:35:00 pm.

Respectfully submitted,

Dale Wiley  
CFC Secretary