

ORDINANCE NO. 2019-13

**ORDINANCE AUTHORIZING TO RENAME A ROADWAY
SEGMENT FROM 15TH AVENUE TO 15TH PLACE
FILE NO. 311-19-000024-PLNG**

WHEREAS, the roadway identified as 15th Avenue was created by the Sheelar Manor 1-3 plats recorded between 1953 and 1964; and

WHEREAS, the roadway extension was identified as 15th Place in the University Park plat of 1963; and

WHEREAS, the entire street segment has been sign-posted as 15th Place; and

WHEREAS, the City's utility billing records indicate that most residents are using 15th Place addresses; and

WHEREAS, it is important that property owners, residents, the U.S. Postal Service, municipal and county governments, telephone companies, commercial mapping providers, the 9-1-1 center, and emergency responders all have a shared understanding of the official address for every property; and

WHEREAS, emergency responders are dispatched to the address as shown in the official record; and

WHEREAS, emergency response requires a unique and commonly understood address in order to avoid confusion and prevent delays; and

WHEREAS, street renaming must comply with the provisions of ORS 227.120 "Procedure and Approval for Renaming Streets"; and

WHEREAS, notice of the Planning Commission hearing was published in the *Forest Grove News-Times* on September 25 and October 2, 2019; and

WHEREAS, the Planning Commission held a duly-noticed Public Hearing on the proposed street name change on October 7, 2019; and

WHEREAS, the Planning Commission adopted Planning Commission Findings and Decision Number 2019-12 recommending approval of the proposed street name change; and

WHEREAS, notice of the City Council hearing was published in the *Forest Grove News-Times* on October 23, 2019; and

WHEREAS, the City Council held a duly-noticed Public Hearing on the proposed ordinance on October 28 and continued the hearing on November 12, 2019.

NOW, THEREFORE, THE CITY OF FOREST GROVE ORDAINS AS FOLLOWS:

Section 1: The City Council hereby finds that the proposed street name change from 15th Avenue to 15th Place is consistent with and meets the provisions of ORS 227.120 *Procedure and Approval for Renaming Streets*, as shown on Exhibit A.

Section 2: 15th Avenue as shown on the final plat maps for Sheelar Manor (Washington County Recordation Number Book 15 Page 7), Sheelar Manor No. 2 (Book 16 Page 16) and Sheelar Manor No. 3 (Book 22 Page 47) is renamed 15th Place, as shown on Exhibit B.

Section 3: The City Engineer and Community Development Director are hereby instructed to amend the official City maps to reflect the change in street name and to notify all pertinent parties and units of government of the change in the street name.

Section 4: This ordinance is effective 30 days following its enactment by the City Council.

Section 5: A certified copy of this ordinance shall be recorded with the Washington County Clerk, County Assessor and County Surveyor.

PRESENTED AND PASSED this 28th day of October, 2019.

PASSED the second reading this 12th day of November, 2019.



Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 12th day of November, 2019.



Peter B. Truax, Mayor

ORDINANCE NO. 2019-13
EXHIBIT A

Finding: ORS 227.120 identifies only one criterion to be satisfied to rename a street: that the proposed name change would be in the “best interest of the city....”

Finding: When the Sheelar Manor plats were recorded (starting in 1953 and extending into 1964) the east/west street within those plats was identified as 15th Avenue. When the adjacent University Park plat was recorded in 1963, this same street was identified as 15th Place. It is unknown why 15th Avenue was not simply continued.

Finding: Staff at the Washington County Consolidated Communications Agency (WCCCA) has noted that a discrepancy in a street name can result in a delayed response to an emergency call.

Finding: The City’s Utility Billing database indicates that most of the parcels fronting this street segment are already identified with “Place” addresses.

Finding: Property owners, residents, the U.S. Postal Service, municipal and county governments, telephone companies, commercial mapping providers, the 9-1-1 center, and emergency responders all need to have a shared understanding of the official address for every property.

Finding: The street signs along the entire street segment between Crescent Drive and Maple Street already indicate 15th Place.

Conclusion: Because most of the parcels fronting this street segment are already identified with “Place” addresses, changing the official street name to 15th Place would be in the best interest of the city because it would correct a historic anomaly, ensure that there is no confusion about the street name, and would be minimally disruptive to the property owners and residents.

ORDINANCE NO. 2019-13
EXHIBIT B

Segment of 15th Avenue Changed to 15th Place



Planning Commission Findings and Decision Number 2019-12
To Recommend Approval of an Ordinance to Re-Name a
Segment of 15th Avenue as 15th Place

File Number 311-19-000024-PLNG

WHEREAS, the street segment from Crescent Drive to Larch Street is officially designated as 15th Avenue, while the segment from Larch Street to Maple Street is officially designated as 15th Place; and

WHEREAS, despite the different names, the City's Utility Billing database indicates that most of the parcels fronting this street are identified with "Place" addresses;

WHEREAS, the street is already sign-posted as 15th Place along its entirety; and

WHEREAS, staff at the Washington County Consolidated Communications Agency (the agency that provides 9-1-1 service and public safety communications for police, fire, and emergency medical service for participating jurisdictions, including Forest Grove) has noted that this anomaly can result in a delayed response to emergency calls; and

WHEREAS, notice of the proposed name change was mailed to property owners and residents within 300 feet of 15th Avenue and 15th Place; and

WHEREAS, the existing house numbers would remain unchanged with one exception - the parcel located at 1510 Crescent Drive is an "island" surrounded by parcels with a 15th Avenue address, and to remove it from its "island" status, this parcel would be changed to a 15th Place address concurrent with the street name change; and

WHEREAS, notice of the Planning Commission hearing on this proposal was published in the *Forest Grove News-Times* on September 25 and October 4, 2019; and

WHEREAS, the Planning Commission held a public hearing on the proposal on October 7, 2019; and

WHEREAS, one person spoke in favor of the proposed street name change, and one letter was received in opposition to changing the address of 1510 Crescent Drive.

The City of Forest Grove Planning Commission does hereby make no recommendation to the City Council regarding the address change proposed for 1510 Crescent Drive. The Planning Commission acknowledges the desirability of a consistent addressing system while also acknowledging the inconveniences imposed on a property owner and residents by a change of address.

The City of Forest Grove Planning Commission does hereby recommend to the City Council approval of the street name change from 15th Avenue to 15th Place, and makes the following specific findings in support of this decision:

Finding: ORS 227.120 identifies only one criterion to be satisfied: that the proposed name change would be in the "best interest of the city...."

Finding: When the Sheelar Manor plats were recorded (starting in 1953 and extending into 1964) the east/west street within those plats was identified as 15th Avenue. When the adjacent University Park plat was recorded in 1963, this same street was identified as 15th Place. It is unknown why 15th Avenue was not simply continued.

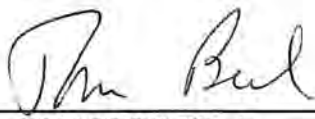
Finding: Staff at the Washington County Consolidated Communications Agency (WCCCA) has noted that a discrepancy in a street name can result in a delayed response to an emergency call.

Finding: The City's Utility Billing database indicates that most of the parcels fronting this street segment are already identified with "Place" addresses.

Finding: Property owners, residents, the U.S. Postal Service, municipal and county governments, telephone companies, commercial mapping providers, the 9-1-1 center, and emergency responders all need to have a shared understanding of the official address for every property.

Finding: The street signs along the entire street segment between Crescent Drive and Maple Street already indicate 15th Place.

Conclusion: Because most of the parcels fronting this street segment are already identified with "Place" addresses, changing the official street name to 15th Place would be in the best interest of the city because it would correct a historic anomaly, ensure that there is no confusion about the street name, and would be minimally disruptive to the property owners and residents.



TOM BECK, Chair

10-8-19

Date

September 18, 2019; 10.23.19 - 2nd letter sent

James Reitz, Senior Planner
Community Development Department
P.O. Box 326
Forest Grove, OR 97116-3155

Re: Proposed address change 1510 Crescent Dr. 97116-3155

Dear Sir:

we would like to be exempted from the coming address change.

There is no discrepancy in our address between City and County.

In our 45 years of living here, fire service, police service, US Mail and package delivery have all found our house.

Presently we are in our 70's and are caring for our 88 year old Mother in our home. She is unable to take care of the business herself. After moving her here this January, we spent two months of endless telephone calls, signed affidavits, copy making and registered mail to change her address to this one. I am in a position to attest to the hardship and confusion it would cause to do it again plus all our business also.

we ask the Commission to think about doing it for themselves and then to think about doing it for their aging parents also.

we would like to be grandfathered out of this change we are asking for the mercy of the Planning Commission in giving us an exemption from this address change.

Sincerely,
503-357-4906 Kristina McMahon
Robert McMahon
Kristina McMahon

File No. 311-19-000024- PLNG

November 5, 2019

Dear Mr. Reitz and Forest Grove
Planning Commission,

Thank you for your letter
letting us know you are
considering our individual
situation separately from the
original change of address matter.

Please accept our earlier letter
as our testimony.

Thank you again for your kind
consideration.

RECEIVED

NOV 07 2019

City of Forest Grove

Sincerely,
Christina McMahon
Robert McMahon
Winifred L. Meyerhoff

1510 Crescent Dr.

Date: **NOVEMBER 12, 2019**

Agenda Item: **6.**

Subject: **CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2019-13
AUTHORIZING TO RENAME A ROADWAY SEGMENT FROM 15TH AVENUE TO 15TH
PLACE; APPLICANT: CITY OF FOREST GROVE; FILE NO. 311-19-000024-PLNG**

CITY COUNCIL MEETING

Request to Testify at Public Hearing

Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign-in for the Public Hearing prior to the meeting. The Mayor or presiding officer will review the complete hearing instructions prior to testimony. The Mayor or presiding officer will call the individual or group by the name given on the sign-in form. When addressing the Mayor and Council, please move to the witness table (center front of the room). Each person should speak clearly into the microphone and must state their first and last name and provided a mailing address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the Mayor or presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

Please sign-in below to testify:

PROPONENTS: (Please print legibly)

First & Last Name:

Address:

City, State & Zip Code:

OPPONENTS: (Please print legibly)

First & Last Name:

Address:

City, State & Zip Code:

OTHERS: (Please print legibly)

First & Last Name:

Address:

City, State & Zip Code:

Please continue on Page 2:

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A place where families and businesses thrive.

CITY RECORDER USE ONLY:

AGENDA ITEM #: 6.
MEETING DATE: 10/28/2019
FINAL ACTION: First Reading
ORD 2019-13

CITY COUNCIL STAFF REPORT

TO: City Council

FROM: Jesse VanderZanden, City Manager

MEETING DATE: October 28, 2019

PROJECT TEAM: James Reitz (AICP), Senior Planner
Bryan Pohl, Community Development Director

SUBJECT TITLE: Public Hearing and Ordinance to Change the Name of a Street Segment
From 15th Avenue to 15th Place

ACTION REQUESTED:	☒ Ordinance	☐ Order	☐ Resolution	☒ Motion	☐ Informational
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X all that apply

ISSUE STATEMENT: The street segment from Crescent Drive to Larch Street is officially designated as 15th Avenue, while the segment from Larch Street to Maple Street is officially designated as 15th Place. This anomaly can result in a delayed response to an emergency call. To ensure consistency and timely emergency response, the proposed ordinance would officially change the name of the 15th Avenue segment to 15th Place.

BACKGROUND: This anomaly has existed since 1964. When the Sheelar Manor plats were recorded (starting in 1953 and extending into 1964) the east/west street within those plats was identified as 15th Avenue. When the adjacent University Park plat was recorded in 1963, this same street was identified as 15th Place. It is not known why 15th Avenue was not simply continued.

Despite the different names, the City's Utility Billing database indicates that most of the parcels fronting this street are identified with "Place" addresses, and the street is already sign-posted as 15th Place along its entirety between Crescent Drive and Maple Street. Changing the name of the 15th Avenue segment would thus be the least disruptive to the property owners and residents.

In addition, the parcel located at 1510 Crescent Drive should have a 15th Place address. Based on the Sheelar Manor 1 plat, this parcel fronts 15th Avenue, it is completely surrounded by 15th Avenue/Place addresses, and the street sign located at the nearest intersection indicates that the street is 15th Place. While an address change is normally a Type 1 (staff approval) process, it has been elevated to a Type IV review due to the concurrent review process for the street name change proposal.

Upon adoption, notice of the change will be mailed to all affected parties. The City will also notify the E-911 Operations Center, Forest Grove Post Office, Forest Grove Disposal, Verizon NW, Northwest Natural Gas, Frontier Communications, Washington County Assessment and Taxation, Washington County Elections Division, Comcast, Navigation Technologies, Metro, and the City Departments of Support Services, Light & Power, Fire, Police, and Building.

As the ordinance would not take effect for 30 days following adoption, the affected parties would have that time to file any other change of address notifications necessary.

PLANNING COMMISSION REVIEW: The Planning Commission considered these proposals on October 7, 2019. One person spoke in favor of the proposed street name change; no one spoke in opposition (in fact, there was only one audience member).

One letter was received from the owners of 1510 Crescent Drive, in opposition to the proposed address change. They noted the inconvenience associated with having to make such a change, as well as their long tenure at this address without any issues. They requested that their address remain unchanged.

The Commission discussed the name change proposal and concluded that it was reasonable and would be the least disruptive to the property owners and residents, as most are already using 15th Place. The Commission recommended that the City Council adopt the ordinance making the change.

The Commission also discussed the proposed Crescent Drive address change, and while Commission members acknowledged the logic and desirability of making this change, they also understood the inconvenience such a change would impose on the residents. They opted therefore to not make a recommendation to the City Council one way or the other.

FISCAL IMPACT: Adoption of the ordinance will have no fiscal impact on the City.

STAFF RECOMMENDATION: Staff recommends –

- Adoption of the ordinance to rename a segment of 15th Avenue as 15th Place; and
- A motion to proceed with an address re-assignment of 1510 Crescent Drive to a 15th Place address.

ATTACHMENTS:

- PowerPoint
- Ordinance to change the name of a street segment from 15th Avenue to 15th Place
- Planning Commission Decision #2019-12
- Planning Commission Meeting Minutes of October 7, 2019 (draft)
- Planning Commission Staff Report of October 7, 2019



15th Avenue Renaming

James Reitz, AICP
Senior Planner

10/28/19

BACKGROUND

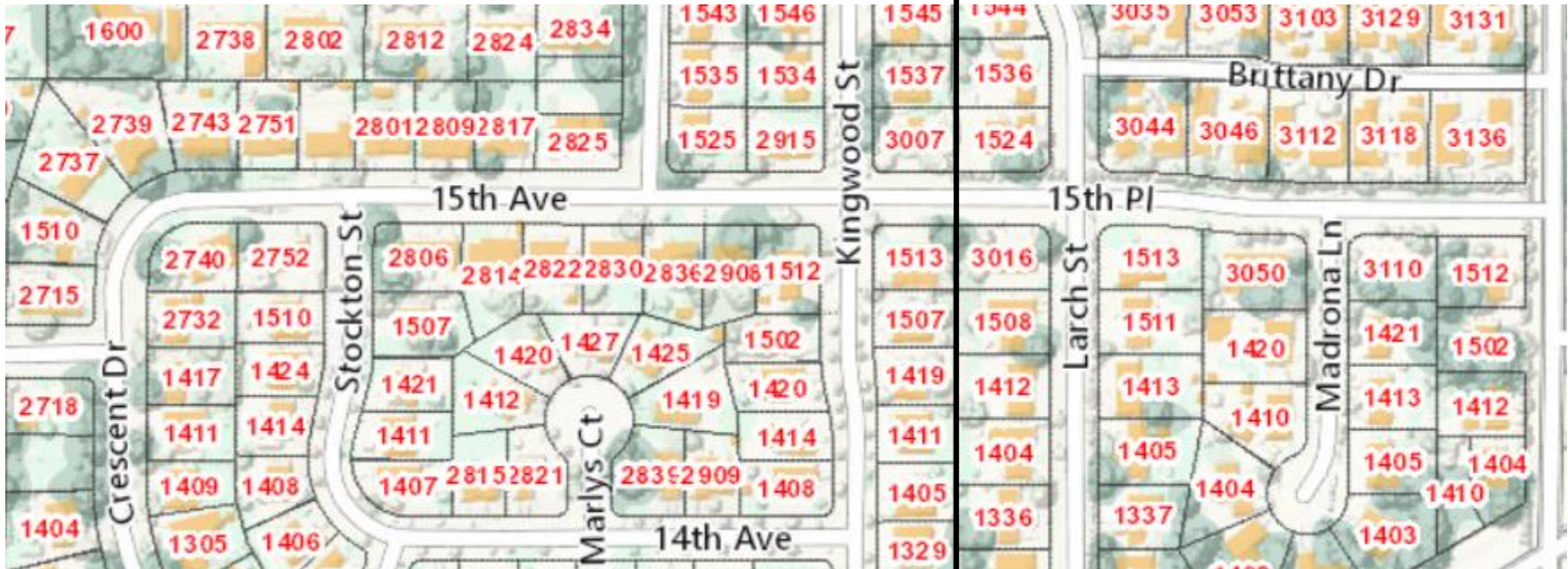
These addresses would be affected by the street name change

WashCo GIS Addressing	Utility Billing Addressing
2737 15th Ave	2737 15TH AVE
2739 15th Ave	2739 15TH PL
2743 15th Ave	2743 15TH PL
2751 15th Ave	2751 15TH PL
2759 15th Ave	2759 15TH PL
2801 15th Ave	2801 15TH PL
2809 15th Ave	2809 15TH PL
2817 15th Ave	2817 15TH PL
2825 15th Ave	2825 15TH PL
2915 15th Ave	2915 15TH PL
3007 15th Ave	3007 15TH PL
2908 15th Ave	2908 15TH PL
2836 15th Ave	2836 15TH PL
2830 15th Ave	2830 15TH PL
2822 15th Ave	2822 15TH PL
2814 15th Ave	2814 15TH PL
2806 15th Ave	2806 15TH PL
2752 15th Ave	2752 15TH PL
2740 15th Ave	2740 15TH PL
2732 15th Ave	2732 15TH PL

VICINITY MAP

← 15th Avenue

15th Place →



STREET

WEST END

15th Avenue/Crescent Drive/15th
Place Intersection



SIGNAGE

EAST END

15th Place/Maple Street
Intersection



WHY IS THIS A PROBLEM?

- Property owners, residents, the U.S. Postal Service, municipal and county governments, telephone companies, commercial mapping providers, the 9-1-1 center, and emergency responders all need to have a shared understanding of the official address for every property.
- Emergency responders are dispatched to an address as shown in the official record, but —
 - Residents are using 15th Place addresses even if they are officially located on 15th Avenue.
- Result: There is a conflict between the official addresses and those that are in common usage.

HOW DID THIS HAPPEN?

Sheelar Manor 1 platted 1953 — 15th Avenue

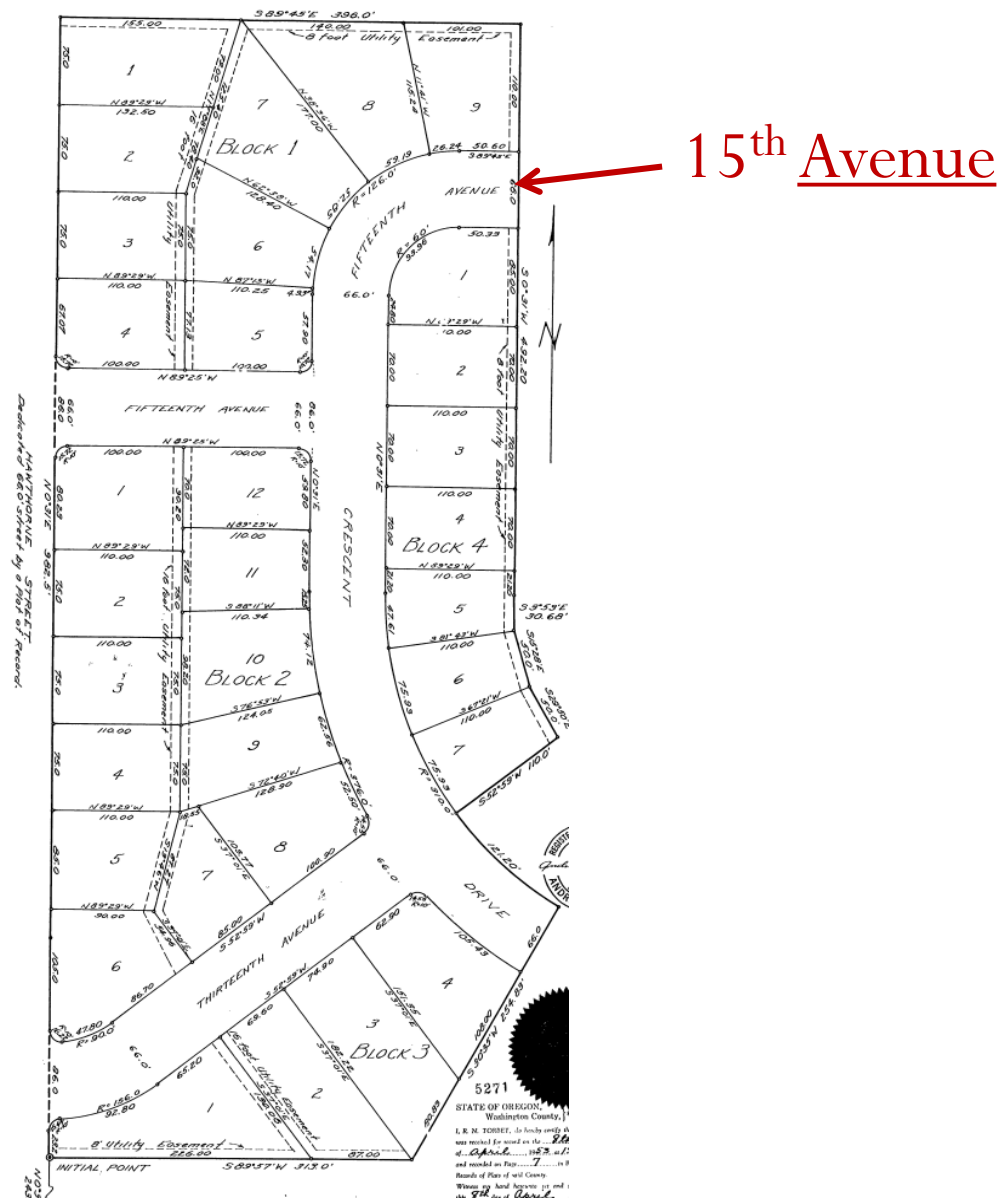
Sheelar Manor 2 platted 1954 — 15th Avenue

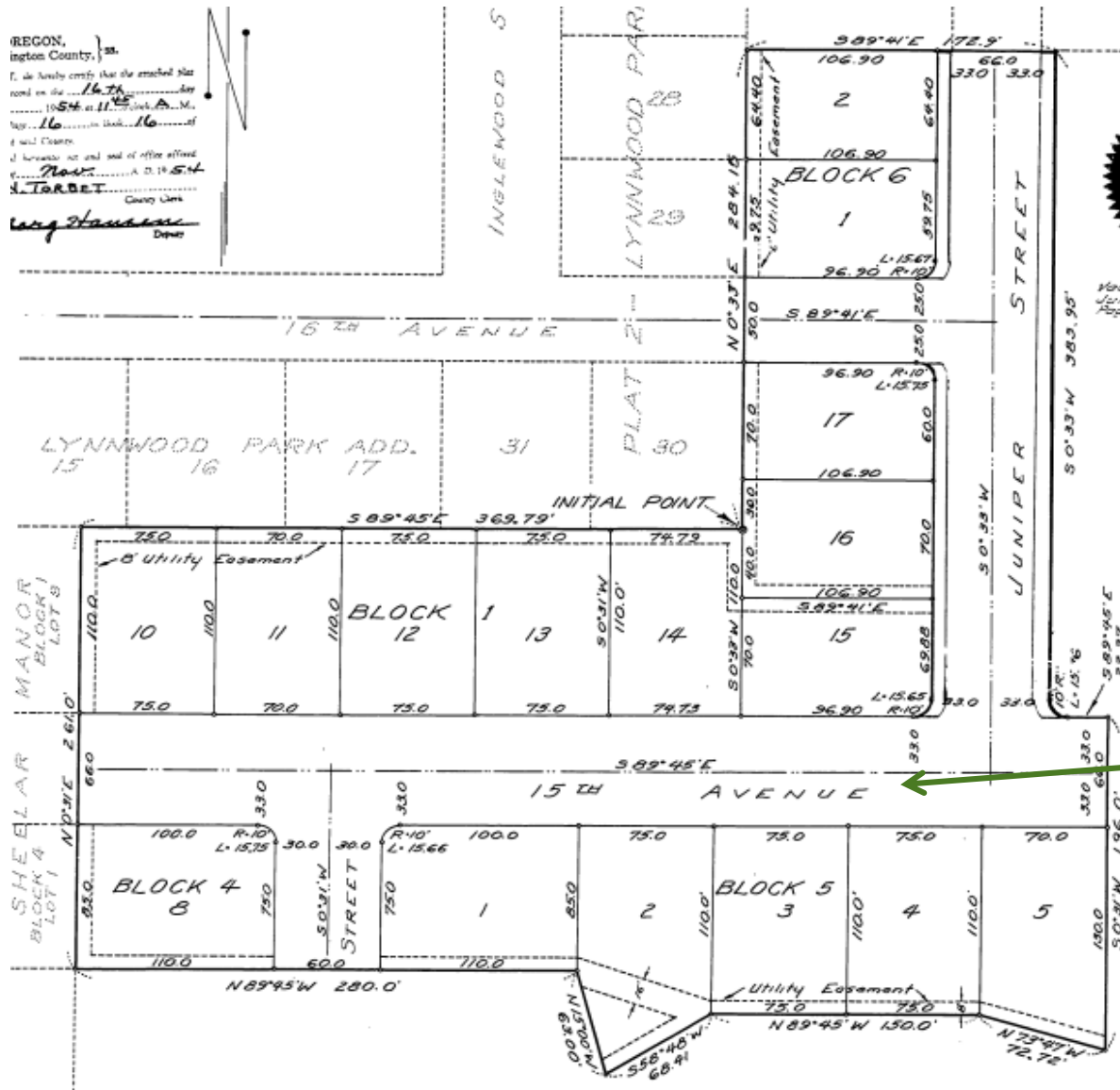
Sheelar Manor 3 platted 1964 — 15th Avenue

University Park platted 1963 — 15th Place

It is not known why 15th Avenue was not simply continued with the University Park plat.

SHEELAR MANOR 1 - 1953





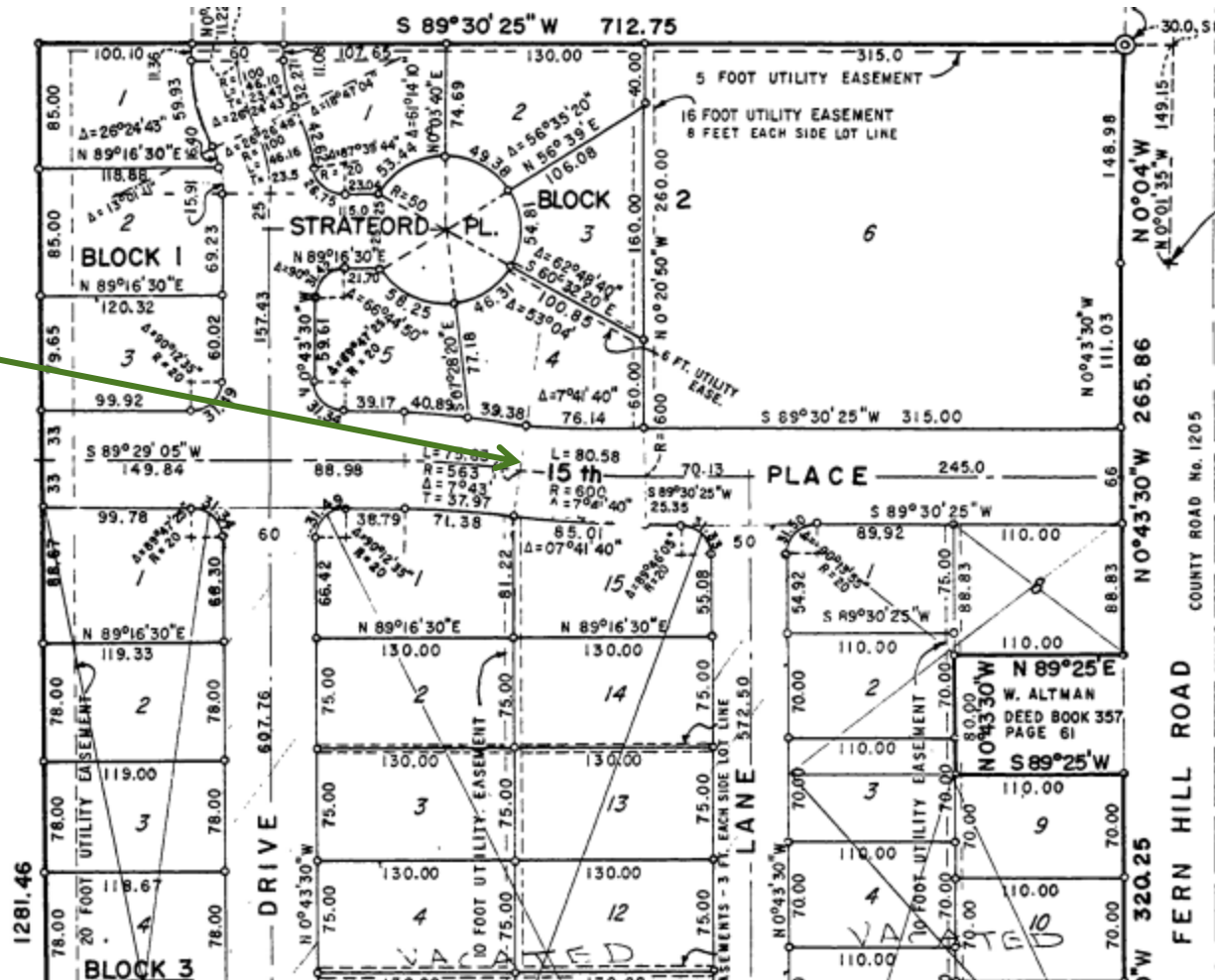
15th Avenue

9



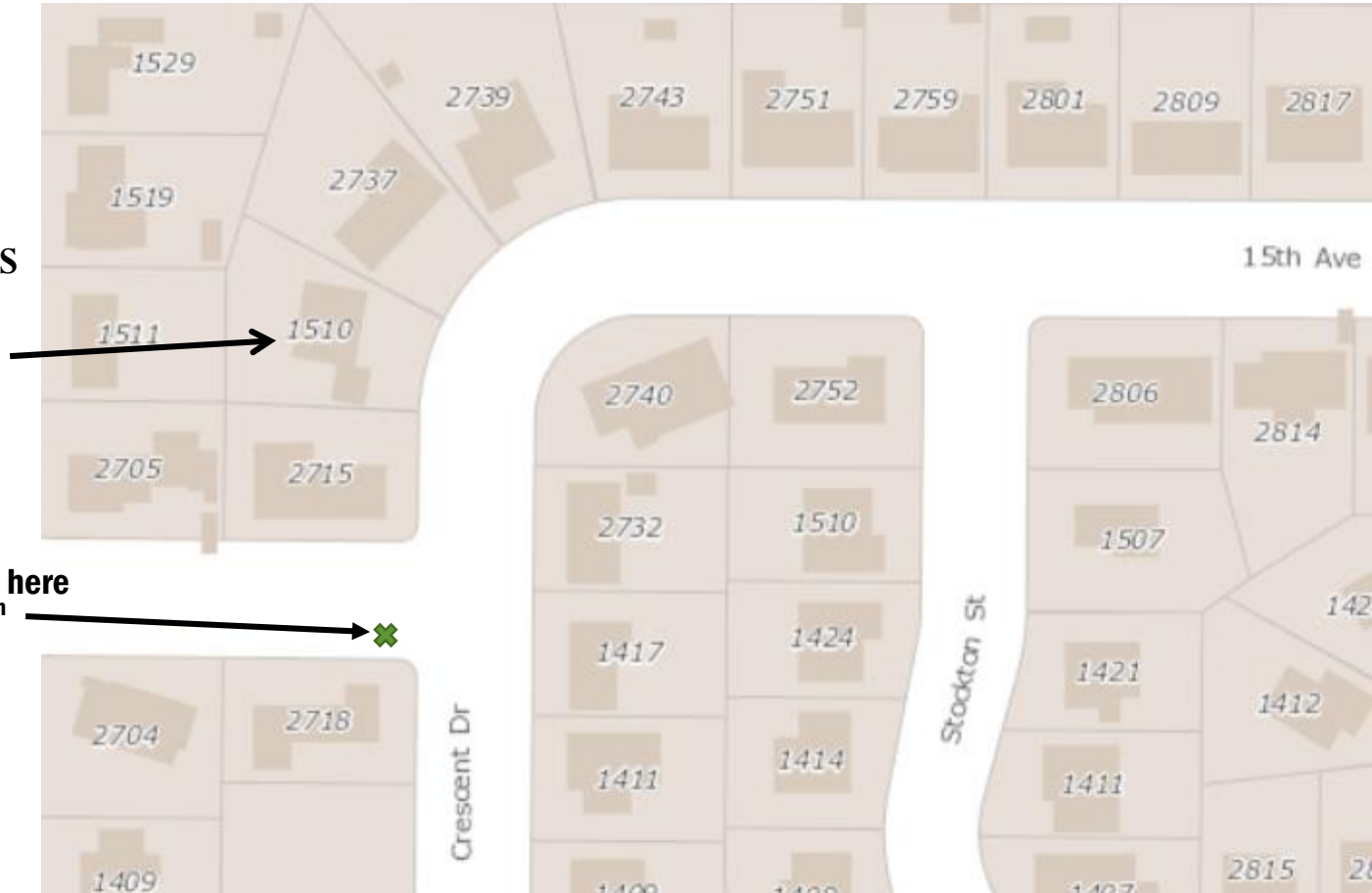
UNIVERSITY PARK - 1963

15th Place



“ISLAND” ADDRESS

**THIS CRESCENT
DRIVE ADDRESS IS
BRACKETED BY
15TH AVENUE
ADDRESSES**



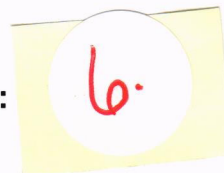
PLANNING COMMISSION HEARING & RECOMMENDATION

- Notices were mailed to owners and residents within 300 feet of 15th Avenue and 15th Place.
- Notice was published twice in the *Forest Grove News-Times*.
- One person spoke in favor of the street name change.
- One letter was received in opposition to changing the address of 1510 Crescent Drive.
- The Commission voted 5-0 to recommend to the City Council that it officially re-name the roadway between Crescent Drive and Larch Street as 15th Place.
- The Commission made no recommendation regarding changing the address of 1510 Crescent Drive to a 15th Place address.

RECOMMENDATION

- Adopt the ordinance to officially re-name the roadway between Crescent Drive and Larch Street as 15th Place.
- Concurrent with the street name change, direct staff to change the address of 1510 Crescent Drive to a 15th Place address.

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ORDINANCE NO. 2019-13

**ORDINANCE AUTHORIZING TO RENAME A ROADWAY
SEGMENT FROM 15TH AVENUE TO 15TH PLACE
FILE NO. 311-19-000024-PLNG**

WHEREAS, the roadway identified as 15th Avenue was created by the Sheelar Manor 1-3 plats recorded between 1953 and 1964; and

WHEREAS, the roadway extension was identified as 15th Place in the University Park plat of 1963; and

WHEREAS, the entire street segment has been sign-posted as 15th Place; and

WHEREAS, the City's utility billing records indicate that most residents are using 15th Place addresses; and

WHEREAS, it is important that property owners, residents, the U.S. Postal Service, municipal and county governments, telephone companies, commercial mapping providers, the 9-1-1 center, and emergency responders all have a shared understanding of the official address for every property; and

WHEREAS, emergency responders are dispatched to the address as shown in the official record; and

WHEREAS, emergency response requires a unique and commonly understood address in order to avoid confusion and prevent delays; and

WHEREAS, street renaming must comply with the provisions of ORS 227.120 "Procedure and Approval for Renaming Streets"; and

WHEREAS, notice of the Planning Commission hearing was published in the *Forest Grove News-Times* on September 25 and October 2, 2019; and

WHEREAS, the Planning Commission held a duly-noticed Public Hearing on the proposed street name change on October 7, 2019; and

WHEREAS, the Planning Commission adopted Planning Commission Findings and Decision Number 2019-12 recommending approval of the proposed street name change; and

WHEREAS, notice of the City Council hearing was published in the *Forest Grove News-Times* on October 23, 2019; and

WHEREAS, the City Council held a duly-noticed Public Hearing on the proposed ordinance on October 28 and continued the hearing on November 12, 2019.

NOW, THEREFORE, THE CITY OF FOREST GROVE ORDAINS AS FOLLOWS:

Section 1: The City Council hereby finds that the proposed street name change from 15th Avenue to 15th Place is consistent with and meets the provisions of ORS 227.120 *Procedure and Approval for Renaming Streets*, as shown on Exhibit A.

Section 2: 15th Avenue as shown on the final plat maps for Sheelar Manor (Washington County Recordation Number Book 15 Page 7), Sheelar Manor No. 2 (Book 16 Page 16) and Sheelar Manor No. 3 (Book 22 Page 47) is renamed 15th Place, as shown on Exhibit B.

Section 3. The City Engineer and Community Development Director are hereby instructed to amend the official City maps to reflect the change in street name and to notify all pertinent parties and units of government of the change in the street name.

Section 4: This ordinance is effective 30 days following its enactment by the City Council.

Section 5: A certified copy of this ordinance shall be recorded with the Washington County Clerk, County Assessor and County Surveyor.

PRESENTED AND PASSED this 28th day of October, 2019.

PASSED the second reading this 12th day of November, 2019.

Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 12th day of November, 2019.

Peter B. Truax, Mayor

ORDINANCE NO. 2019-13
EXHIBIT A

Finding: ORS 227.120 identifies only one criterion to be satisfied to rename a street: that the proposed name change would be in the “best interest of the city....”

Finding: When the Sheelar Manor plats were recorded (starting in 1953 and extending into 1964) the east/west street within those plats was identified as 15th Avenue. When the adjacent University Park plat was recorded in 1963, this same street was identified as 15th Place. It is unknown why 15th Avenue was not simply continued.

Finding: Staff at the Washington County Consolidated Communications Agency (WCCCA) has noted that a discrepancy in a street name can result in a delayed response to an emergency call.

Finding: The City’s Utility Billing database indicates that most of the parcels fronting this street segment are already identified with “Place” addresses.

Finding: Property owners, residents, the U.S. Postal Service, municipal and county governments, telephone companies, commercial mapping providers, the 9-1-1 center, and emergency responders all need to have a shared understanding of the official address for every property.

Finding: The street signs along the entire street segment between Crescent Drive and Maple Street already indicate 15th Place.

Conclusion: Because most of the parcels fronting this street segment are already identified with “Place” addresses, changing the official street name to 15th Place would be in the best interest of the city because it would correct a historic anomaly, ensure that there is no confusion about the street name, and would be minimally disruptive to the property owners and residents.

ORDINANCE NO. 2019-13
EXHIBIT B

Segment of 15th Avenue Changed to 15th Place



Planning Commission Findings and Decision Number 2019-12
To Recommend Approval of an Ordinance to Re-Name a
Segment of 15th Avenue as 15th Place

File Number 311-19-000024-PLNG

WHEREAS, the street segment from Crescent Drive to Larch Street is officially designated as 15th Avenue, while the segment from Larch Street to Maple Street is officially designated as 15th Place; and

WHEREAS, despite the different names, the City's Utility Billing database indicates that most of the parcels fronting this street are identified with "Place" addresses;

WHEREAS, the street is already sign-posted as 15th Place along its entirety; and

WHEREAS, staff at the Washington County Consolidated Communications Agency (the agency that provides 9-1-1 service and public safety communications for police, fire, and emergency medical service for participating jurisdictions, including Forest Grove) has noted that this anomaly can result in a delayed response to emergency calls; and

WHEREAS, notice of the proposed name change was mailed to property owners and residents within 300 feet of 15th Avenue and 15th Place; and

WHEREAS, the existing house numbers would remain unchanged with one exception - the parcel located at 1510 Crescent Drive is an "island" surrounded by parcels with a 15th Avenue address, and to remove it from its "island" status, this parcel would be changed to a 15th Place address concurrent with the street name change; and

WHEREAS, notice of the Planning Commission hearing on this proposal was published in the *Forest Grove News-Times* on September 25 and October 4, 2019; and

WHEREAS, the Planning Commission held a public hearing on the proposal on October 7, 2019; and

WHEREAS, one person spoke in favor of the proposed street name change, and one letter was received in opposition to changing the address of 1510 Crescent Drive.

The City of Forest Grove Planning Commission does hereby make no recommendation to the City Council regarding the address change proposed for 1510 Crescent Drive. The Planning Commission acknowledges the desirability of a consistent addressing system while also acknowledging the inconveniences imposed on a property owner and residents by a change of address.

The City of Forest Grove Planning Commission does hereby recommend to the City Council approval of the street name change from 15th Avenue to 15th Place, and makes the following specific findings in support of this decision:

Finding: ORS 227.120 identifies only one criterion to be satisfied: that the proposed name change would be in the "best interest of the city...."

Finding: When the Sheelar Manor plats were recorded (starting in 1953 and extending into 1964) the east/west street within those plats was identified as 15th Avenue. When the adjacent University Park plat was recorded in 1963, this same street was identified as 15th Place. It is unknown why 15th Avenue was not simply continued.

Finding: Staff at the Washington County Consolidated Communications Agency (WCCCA) has noted that a discrepancy in a street name can result in a delayed response to an emergency call.

Finding: The City's Utility Billing database indicates that most of the parcels fronting this street segment are already identified with "Place" addresses.

Finding: Property owners, residents, the U.S. Postal Service, municipal and county governments, telephone companies, commercial mapping providers, the 9-1-1 center, and emergency responders all need to have a shared understanding of the official address for every property.

Finding: The street signs along the entire street segment between Crescent Drive and Maple Street already indicate 15th Place.

Conclusion: Because most of the parcels fronting this street segment are already identified with "Place" addresses, changing the official street name to 15th Place would be in the best interest of the city because it would correct a historic anomaly, ensure that there is no confusion about the street name, and would be minimally disruptive to the property owners and residents.



TOM BECK, Chair



Date



Street Re-Naming Staff Report and Recommendation

Community Development Department, Planning Division

Report Date	September 27, 2019
Hearing Date	October 7, 2019
Land Use Request	Renaming a segment of 15 th Avenue
File Number	311-19-000024-PLNG
Property Location	15 th Avenue and 15 th Place Rights-of-Way
Legal Description	Not Applicable
Applicant	City of Forest Grove PO Box 326 Forest Grove, Oregon 97116
Comprehensive Plan Designation	Not Applicable
Zoning Map Designation	Not Applicable
Historic District	Not Applicable
Applicable Decision Considerations, Standards and Criteria	ORS 227.120 <i>Procedure and Approval for Renaming Streets</i>
Reviewing Staff	James Reitz (AICP), Senior Planner
Recommendation	Staff recommends that the Planning Commission forward the application to the City Council with a positive recommendation.

I. LAND USE HISTORY

The street segment from Crescent Drive to Larch Street is officially designated as 15th Avenue, while the segment from Larch Street to Maple Street is officially designated as 15th Place. Despite the different names, the City's Utility Billing database indicates that most of the parcels along this street are identified with "Place" addresses, and the street is already sign-posted as 15th Place along its entirety (see maps and photos in Exhibit B – PowerPoint).

Staff at the Washington County Consolidated Communications Agency (WCCCA) has noted that this anomaly can result in a delayed response to an emergency call. (WCCCA was formed in 1985. It was established to provide 9-1-1 service and public safety communications for police, fire, and emergency medical service for participating jurisdictions, including Forest Grove).

This anomaly has existed since 1964. When the Sheelar Manor plats were recorded (starting in 1953 and extending into 1964) the east/west street within those plats was identified as 15th Avenue. When the adjacent University Park plat was recorded in 1963, this same street was identified as 15th Place. It is unknown why 15th Avenue was not simply continued.

II. DESCRIPTION OF PROPOSAL

The proposal would officially designate the entire street segment located east of Crescent Drive to Maple Street as 15th Place. Because the City's Utility Billing database indicates that most of the parcels along this street segment are already identified with "Place" addresses, and the street signs along the entire segment already indicate 15th Place, changing the official street name to match would be the least disruptive action for property owners and residents.

The existing house numbers would remain unchanged with one exception. The parcel located at 1510 Crescent Drive is an "island" surrounded by parcels with a 15th Avenue address. To remove it from its "island" status, this parcel would be changed to a 15th Place address concurrent with the street name change. It would change to an odd number because it is located on the north side of the street.

III. PROCEDURAL REQUIREMENTS

ORS 227.120 *Procedure and Approval for Renaming Streets* requires that notice be provided in the local paper "not less than once within the week prior to the week within which the hearing is to be held..." To satisfy this requirement, notice was published in the *Forest Grove News-Times* on September 25 and October 4, 2019. Additional notice will be published prior to the City Council hearing.

In addition, because this is a Type IV review, Development Code §17.1.715 requires that affected property owners also be mailed notice. Notice was mailed on September 15, 2019 to all property owners on 15th Avenue and 15th Place between Crescent Drive and Maple Street. Notice was also mailed to those properties within 300 feet of this street segment. Additional notice will be mailed prior to the City Council hearing.

IV. FINDINGS

ORS 227.120 identifies only one criterion to be satisfied: that the proposed name change would be in the "best interest of the city..."

Finding: When the Sheelar Manor plats were recorded (starting in 1953 and extending into 1964) the east/west street within those plats was identified as 15th Avenue. When the adjacent University Park plat was recorded in 1963, this same street was identified as 15th Place. It is unknown why 15th Avenue was not simply continued.

Finding: Staff at the Washington County Consolidated Communications Agency (WCCCA) has noted that a discrepancy in a street name can result in a delayed response to an emergency call.

Finding: The City's Utility Billing database indicates that most of the parcels along this street segment are already identified with "Place" addresses.

Finding: The parcel located at 1510 Crescent Drive is an “island” surrounded by parcels with 15th Avenue addresses. Because this address is out-of-sequence with the surrounding addresses, this discrepancy can also result in a delayed response to an emergency call.

Finding: Property owners, residents, the U.S. Postal Service, municipal and county governments, telephone companies, commercial mapping providers, the 9-1-1 center, and emergency responders all need to have a shared understanding of the official address for every property.

Finding: The street signs along the entire street segment between Crescent Drive and Maple Street already indicate 15th Place.

Conclusion: Because most of the parcels along this street segment are already identified with “Place” addresses, changing the official street name to 15th Place would be in the best interest of the city because it would correct a historic anomaly, ensure that there is no confusion about the street name, and would be minimally disruptive to the property owners and residents.

V. ALTERNATIVES

The Planning Commission has the following alternatives:

1. Recommend approval as proposed; or
2. Recommend approval with modifications; or
3. Recommend denial; or
4. Continue deliberations to a date certain.

VI. SUMMARY AND RECOMMENDATION

The proposed street re-naming and one site re-addressing would correct two historic errors and help ensure the timely dispatch of emergency responders. Therefore, staff recommends that the Planning Commission forward the application to the City Council with a positive recommendation.

VII. LIST OF EXHIBITS

The following attachments are part of the staff report and entered into the record as evidence for this application at the time this staff report was written. Exhibits received after the date of this report will be marked beginning with the next consecutive letter and will be entered into the record at the time the public hearing is opened, prior to oral testimony.

Exhibit A ORS 227.120 *Procedure and Approval for Renaming Streets*

Exhibit B PowerPoint Slides

Exhibit C Ian Crawford (WCCCA 9-1-1 Data Services) email dated September 4, 2019

Exhibit D Heather LaBonte (Washington County Cartography Assistant) email dated August 16, 2019

Exhibit E Correspondence Received

EXHIBIT A

2017 ORS 227.120 Procedure and approval for renaming streets

Within six miles of the limits of any city, the commission, if there is one, or if no such commission legally exists, then the city engineer, shall recommend to the city council the renaming of any existing street, highway or road, other than a county road or state highway, if in the judgment of the commission, or if no such commission legally exists, then in the judgment of the city engineer, such renaming is in the best interest of the city and the six mile area. Upon receiving such recommendation the council shall afford persons particularly interested, and the general public, an opportunity to be heard, at a time and place to be specified in a notice of hearing published in a newspaper of general circulation within the municipality and the six mile area not less than once within the week prior to the week within which the hearing is to be held. After such opportunity for hearing has been afforded, the city council by ordinance shall rename the street or highway in accordance with the recommendation or by resolution shall reject the recommendation. A certified copy of each such ordinance shall be filed for record with the county clerk or recorder, and a like copy shall be filed with the county assessor and county surveyor. The county surveyor shall enter the new names of such streets and roads in red ink on the county surveyor's copy of any filed plat and tracing thereof which may be affected, together with appropriate notations concerning the same. The original plat may not be corrected or changed after it is recorded with the county clerk. [Amended by 2001 c.173 §4]

EXHIBIT B

POWERPOINT

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15th Avenue Renaming

James Reitz, AICP
Senior Planner

10/07/19

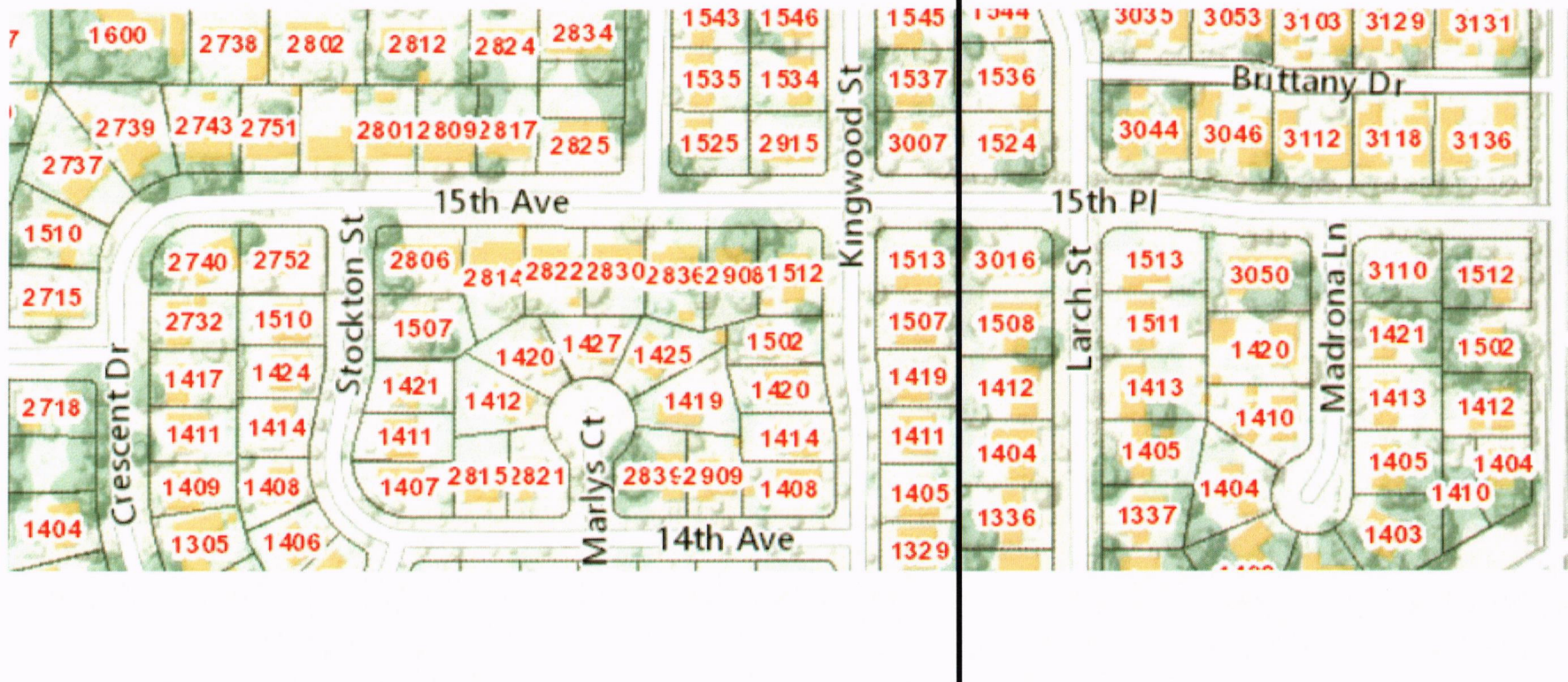
BACKGROUND

These addresses would be affected by the street name change

WashCo GIS Addressing	Utility Billing Addressing
2737 15th Ave	2737 15TH AVE
2739 15th Ave	2739 15TH PL
2743 15th Ave	2743 15TH PL
2751 15th Ave	2751 15TH PL
2759 15th Ave	2759 15TH PL
2801 15th Ave	2801 15TH PL
2809 15th Ave	2809 15TH PL
2817 15th Ave	2817 15TH PL
2825 15th Ave	2825 15TH PL
2915 15th Ave	2915 15TH PL
3007 15th Ave	3007 15TH PL
2908 15th Ave	2908 15TH PL
2836 15th Ave	2836 15TH PL
2830 15th Ave	2830 15TH PL
2822 15th Ave	2822 15TH PL
2814 15th Ave	2814 15TH PL
2806 15th Ave	2806 15TH PL
2752 15th Ave	2752 15TH PL
2740 15th Ave	2740 15TH PL
2732 15th Ave	2732 15TH PL

VICINITY MAP

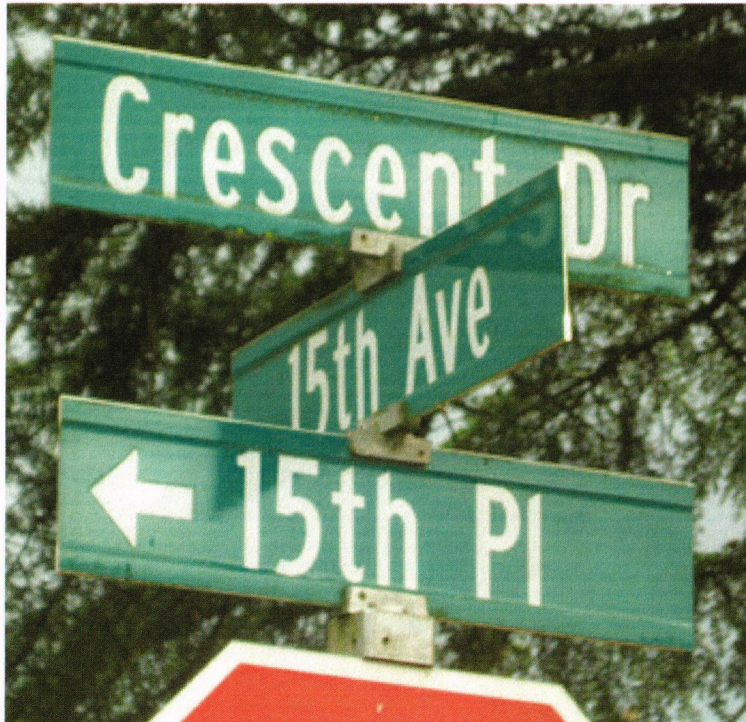
← 15th Avenue | 15th Place →



STREET

WEST END

15th Avenue/Crescent Drive/15th
Place Intersection



SIGNAGE

EAST END

15th Place/Maple Street
Intersection



WHY IS THIS A PROBLEM?

- Property owners, residents, the U.S. Postal Service, municipal and county governments, telephone companies, commercial mapping providers, the 9-1-1 center, and emergency responders all need to have a shared understanding of the official address for every property.
- Emergency responders are dispatched to an address as shown in the official record, but —
 - Residents are using 15th Place addresses even if they are officially located on 15th Avenue.
- Result: There is a conflict between the official addresses and those that are in common usage.

HOW DID THIS HAPPEN?

Sheelar Manor 1 platted 1953 – 15th Avenue
Sheelar Manor 2 platted 1954 – 15th Avenue
Sheelar Manor 3 platted 1964 – 15th Avenue
University Park platted 1963 – 15th Place

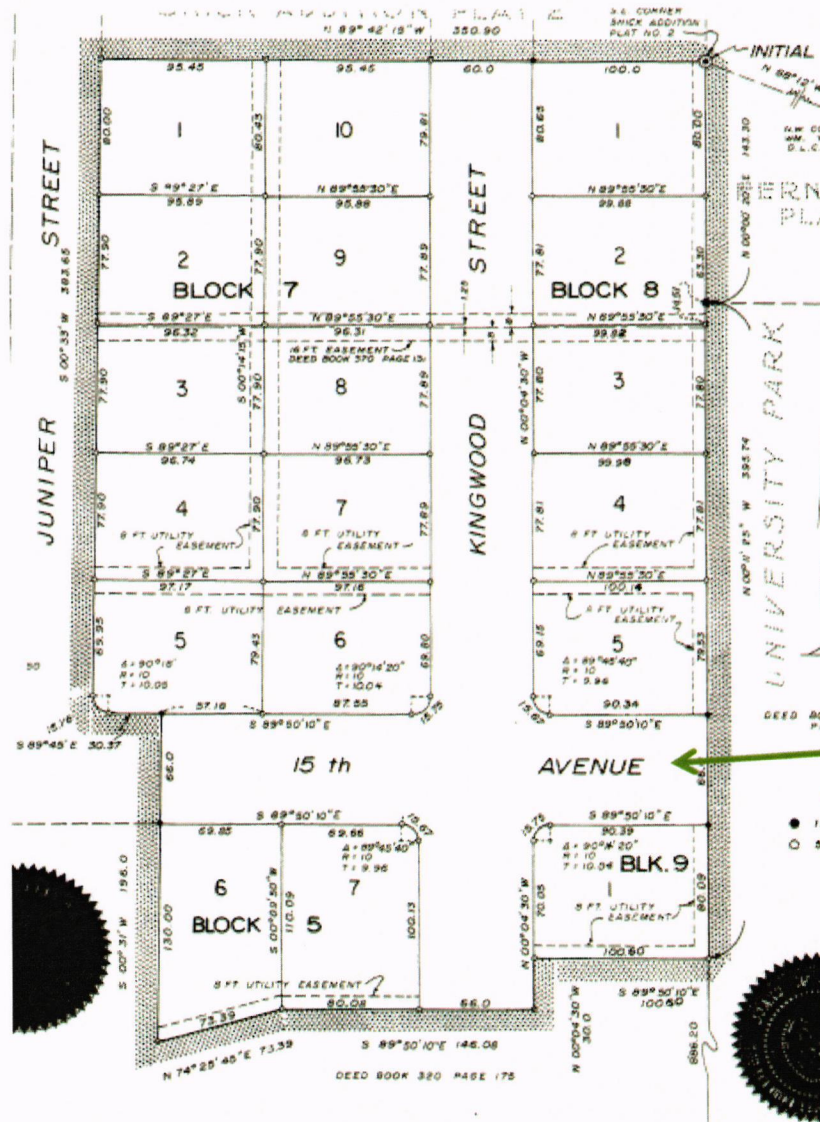
It is not known why 15th Avenue was not simply continued with the University Park plat.



[illegible]

8

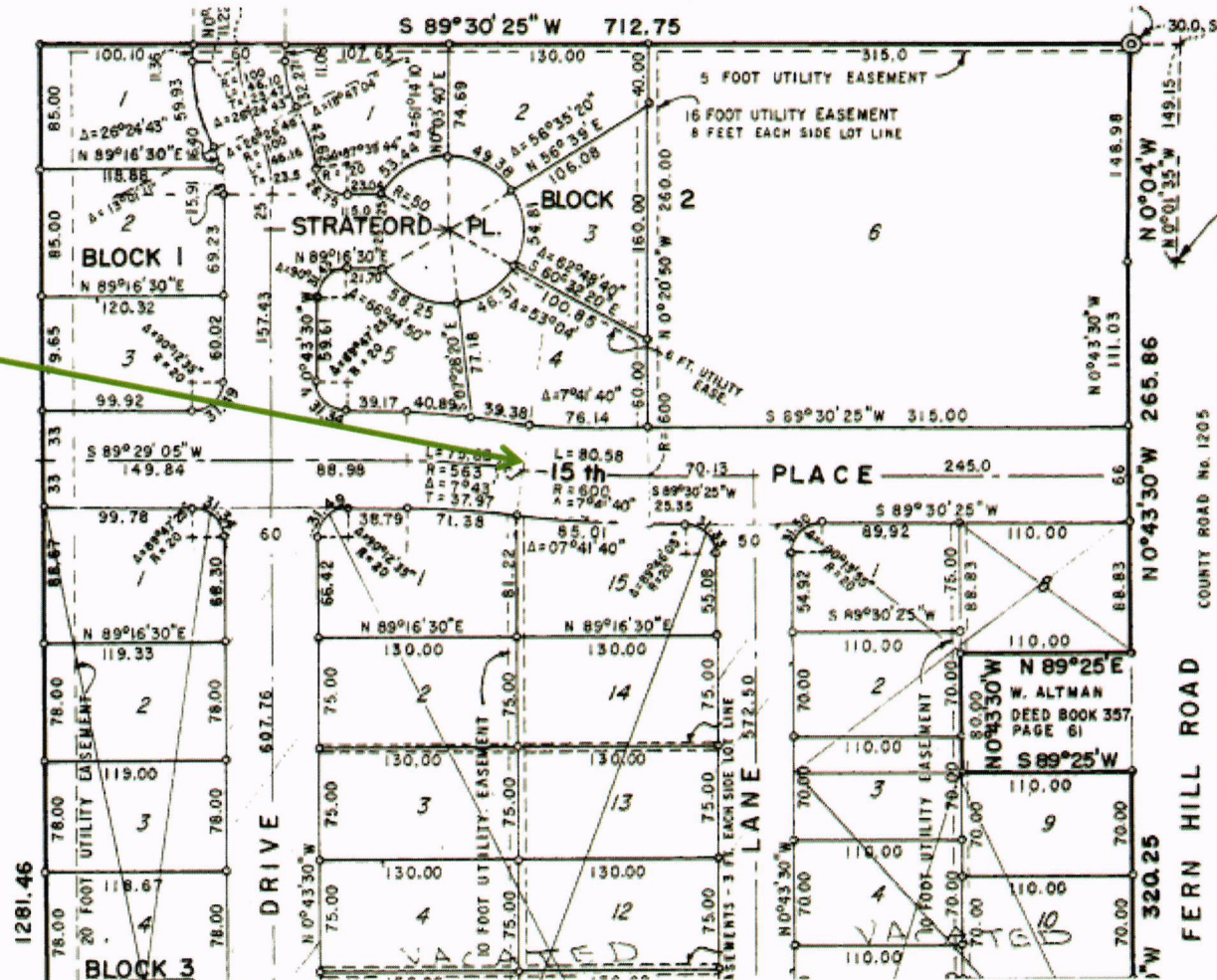
SHEELAR MANOR 3 - 1964



15th Avenue

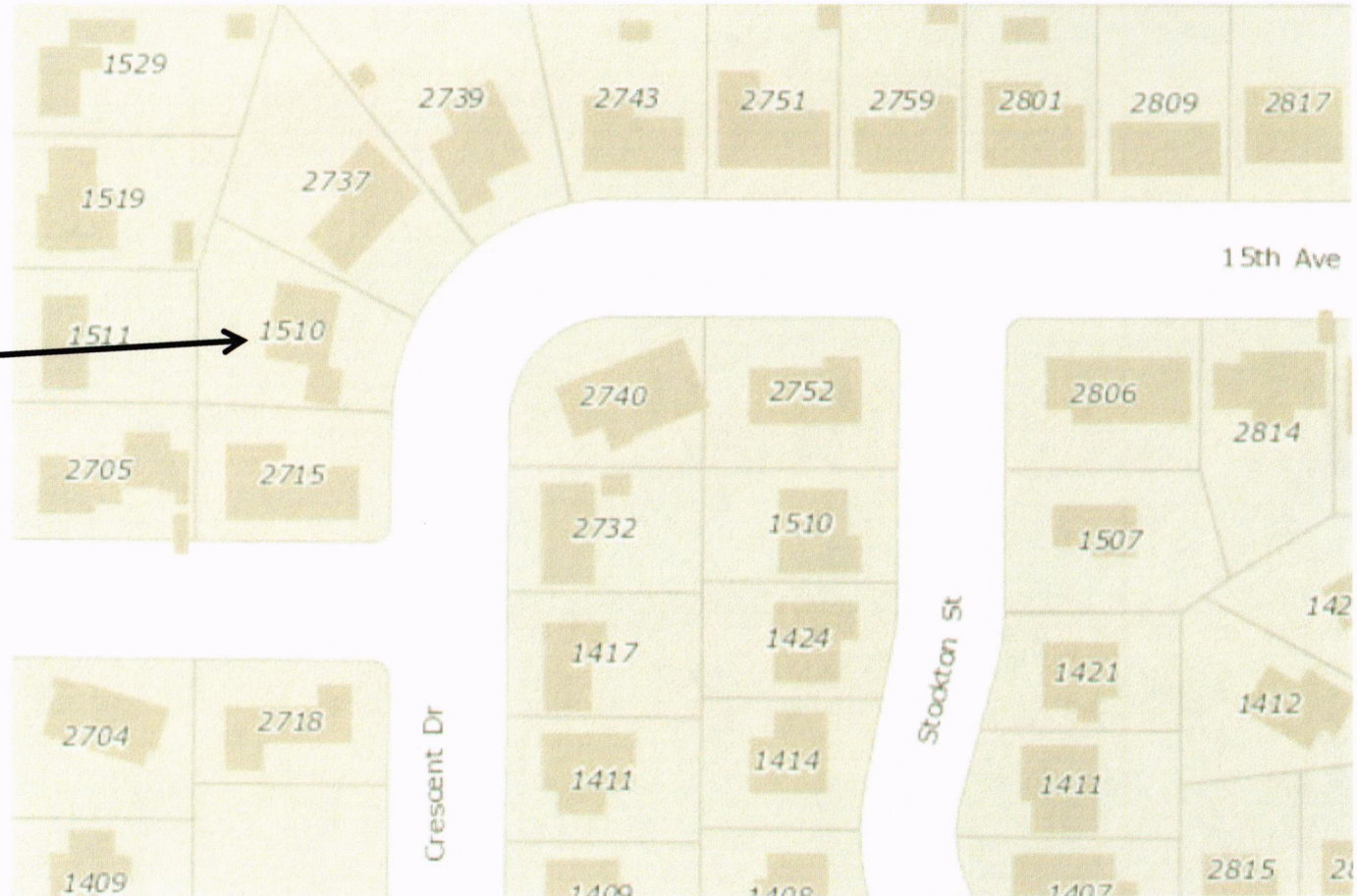
UNIVERSITY PARK - 1963

15th Place



“ISLAND” ADDRESS

**THIS CRESCENT
DRIVE ADDRESS IS
BRACKETED BY
15TH AVENUE
ADDRESSES AND
SHOULD BE
CHANGED**



RECOMMENDATION

- Recommend to the City Council that it officially rename the roadway between Crescent Drive and Larch Street as 15th Place.
- Concurrent with the street name change, the parcel at 1510 Crescent Drive would be assigned a 15th Place address.

EXHIBIT C

Ian Crawford (WCCCA 9-1-1 Data Services)
Email dated September 4, 2019

"For the purposes of emergency response, every business and residence requires a unique and commonly understood civic address. It is important that property owners, residents, the USPS, municipal and county governments, telephone companies, commercial mapping providers, the 9-1-1 center, and emergency responders all have a shared understanding of the official address for every property. It is important to correct addressing errors in order to avoid confusion and prevent emergency response delays."

EXHIBIT D

Heather LaBonte (Washington County Cartography Assistant)
Email dated August 16, 2019

"I have been asked about this street segment many times of the past 10 years. In this past year I have been asked about it on three different occasions, once each by the Post Office, Elections Department and WCCCA. As data sets are being used we will be encountering these types of issues more often until they are resolved. It is an issue definitely worth setting forth a plan for addressing it."

EXHIBIT E

Correspondence Received

September 18, 2019

James Reitz, Senior Planner
Community Development Department
P.O. Box 326
Forest Grove, OR 97116

RECEIVED

SEP 20 2019

City of Forest Grove

Re: Proposed address change 1510 Crescent Dr. 97116-3155

Dear Sir:

we would like to be exempted from the coming address change.

There is no discrepancy in our address between City and County.

In our 45 years of living here, fire service, police service, US Mail and package delivery have all found our house.

Presently we are in our 70's and are caring for our 88 year old Mother in our home. She is unable to take care of the business herself. After moving her here this January, we spent two months of endless telephone calls, signed affidavits, copy making and registered mail to change her address to this one. I am in a position to attest to the hardship and confusion it would cause to do it again plus all our business also.

We ask the Commission to think about doing it for themselves and then to think about doing it for their aging parents also.

We would like to be grandfathered out of this change. We are asking for the mercy of the Planning Commission in giving us an exemption from this address change.

Sincerely,

Christina Mc Mahon

Robert Mc Mahon

Winifred S. Meyerhoff



A place where families and businesses thrive.

**Planning Commission
Community Auditorium
1915 Main Street, Forest Grove, OR
Monday, October 7th, 2019, 7:00 pm**

1. CALL TO ORDER:

Chair Tom Beck called the meeting to order at 7:00 p.m. Roll Call:

Planning Commission Present: Tom Beck, Chair; Commissioners Lisa Nakajima, Ginny Sanderson, Sebastian Bannister-Lawler and Dale Smith.

Planning Commission Excused: Phil Ruder, Vice Chair; Commissioner Hugo Rojas.

Staff Present: James Reitz, Senior Planner; Cassi Bergstrom, Planning Commission Coordinator

2. PUBLIC MEETING:

A. PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS:

None.

B. PUBLIC HEARING:

(1.) File No. 311-19-000024-PLNG – Re-naming a street segment from 15th Avenue to 15th Place

Chair Beck opened the legislative public hearing at 7:00 p.m, calling for the staff report.

Senior Planner James Reitz gave the staff report, showing the vicinity map and the addresses affected by the street name change. Utility billing and the Washington County GIS records differ, creating a conflict between the official address of 15th Avenue and the address being used by the homeowners as 15th Place. Street signs also reflect the 15th Place address, but emergency responders go off the official record of 15th Avenue. This addressing needs to be corrected in order to have a commonly understood address in order to prevent delays in emergency response, mail confusion, etc.

Mr. Reitz gave the history of the plats dating back to 1953, but it is not known why 15th Avenue was not continued as the area continued to be platted. In addition, there is an “island” address of 1510 Crescent Drive surrounded by 15th Avenue addresses that should be assigned as a 15th Place address.

Commissioner Bannister-Lawler asked if staff needed to take action in changing the Crescent Drive address now as emergency response could be delayed, and Mr. Reitz stated the address change can be re-assigned at a later date as a Type I review with no meeting needed.

Staff recommends the Planning Commission make a recommendation to City Council that the roadway be officially names 15th Place between Crescent Drive to Larch Street, and concurrently assign the parcel at 1510 Crescent Drive to a 15th Place address.

CORRESPONDENCE:

The property owner at 1510 Crescent Drive wrote a letter in response to the public notice, urging the Planning Commission not to change their address as it will create a hardship.

PROPONENTS:

Kay Carlisle, 2737 15th Avenue, Forest Grove, OR 97116:

Ms. Kay Carlisle came to the front, and stated she has had nothing but problems with the addressing. It was advertised when purchased as being a house off of 15th Place, but then all the paperwork on the property came back as 15th Avenue which in turn affected everything as far as voter's info, driver's license, and the postal servicing address. It would be a positive change to correct the street name to 15th Place because everyone on the street goes by the 15th Place addressing scheme.

Commissioner Sanderson inquired about the neighbor at the 1510 Crescent Street address and how she feels, and Ms. Carlisle said she is concerned about it and the addressing along the street is very confusing.

Chair Beck wondered if it was feasible to move the Crescent Street sign up near the corner where 1510 Crescent Street is located, and Mr. Reitz responded that street signs need to be located at intersections.

Commissioner Sanderson stated that she is hesitant to allow the Crescent Street address to stay as it will cost city resources to accommodate a preference.

OPPONENTS:

None.

OTHER:

None.

Chair Beck closed the public hearing at 7:30 p.m.

COMMISSIONER DISCUSSION:

Chair Beck made a suggestion that Commissioners recommend to City Council the change from 15th Avenue to 15th Place, but take no action regarding the address of 1510 Crescent Drive. All the Commissioners agreed.

Commissioner Bannister-Lawler inquired if there were other addresses with an addressing problem, and Mr. Reitz responded that there are other address anomalies out there.

Commissioner Bannister-Lawler moved a motion to recommend to City Council file number 311-19-000024-PLNG – Re-naming a street segment from 15th Avenue to 15th Place between Crescent Drive and Larch Street, but taking no action to changing the address located at 1510 Crescent Drive. Commissioner Smith seconded the motion.

Roll Call Vote on Motion: AYES: Chair Beck; Commissioners Nakajima, Sanderson, Bannister-Lawler, and Smith. NOES: None. ABSENT: Vice Chair Ruder; Commissioner Rojas. MOTION CARRIED 5-0.

C. **ACTION ITEMS:**
None.

D. **WORK SESSION ITEMS:**
None.

3. BUSINESS MEETING:

A. **APPROVAL OF MINUTES:**

Commissioner Sanderson moved to approve the minutes of the August 19th, 2019 meeting. Commissioner Bannister-Lawler seconded. Motion passed 5-0.

B. **REPORTS FROM COMMISSIONERS/SUBCOMMITTEES:**
None.

C. **DIRECTOR'S REPORT:**

James Reitz gave an update as to the progress on the Neighborhood Mixed Use zoning definition discussion being held with City Council.

A pre-application meeting is scheduled for Wednesday regarding a proposed 200-unit apartment complex located next to the credit union at Pacific Ave/19th Ave.

Chair Beck inquired about the TV Highway traffic impact study, and Mr. Reitz explained that the intention is to look at it from a safety perspective for pedestrians along the Tualatin Valley Corridor. The City received a grant to conduct the study.

Mr. Reitz gave an update on the Rose Grove expansion, informing the Commissioners that the site is now in the grading phase.

A future Commission meeting will be a re-zoning of the city's property purchased for the purpose of the new police department.

D. ANNOUNCEMENT OF NEXT MEETING:

The next meeting is to be determined.

E. ADJOURNMENT:

The meeting was adjourned at 7:43 p.m.

Respectfully submitted by:

Cassi Bergstrom
Planning Commission Coordinator



A place where families and businesses thrive.

NOTICE OF PUBLIC HEARING FOREST GROVE CITY COUNCIL

NOTICE IS HEREBY GIVEN that the Forest Grove City Council will hold a Public Hearing on **Monday, October 28, 2019**, at **7:15 p.m.** or thereafter, in the Community Auditorium, 1915 Main Street, to review the following:

Proposal:	Re-naming a street segment from 15 th Avenue to 15 th Place; and changing one address at 1510 Crescent Drive to a 15 th Place address.
Location:	15 th Avenue / 15 th Place right-of-way from Crescent Drive to Maple Street
Applicant:	City of Forest Grove
File Number:	311-19-000024-PLNG
Criteria:	The City Council will consider the proposal and make a decision based on ORS 227.120 "Procedure and Approval for Renaming Streets".

At this time and place all persons will be given reasonable opportunity to give testimony about this proposal. If an issue is not raised in the hearing (by person or by letter) or if the issue is not explained in sufficient detail to allow the City Council to respond to the issue, then that issue cannot be used for an appeal to the Land Use Board of Appeals. Information pertaining to this request may be obtained from Senior Planner James Reitz, Community Development Department, 9am-5pm, 1924 Council Street, (503) 992-3233, jreitz@forestgrove-or.gov. A copy of the staff report is available seven days prior to the hearing at the City Recorder's Office or by visiting the City's website at www.forestgrove-or.gov. Written comments or testimony may be submitted at the hearing or sent prior to the hearing to the attention of the City Recorder's Office, P. O. Box 326, 1924 Council Street, Forest Grove, OR 97116, aruggles@forestgrove-or.gov

###

Anna D. Ruggles, CMC, City Recorder
City of Forest Grove

FG NewsTimes 10/23/2019

Pamplin MediaGroup

6605 SE Lake Road, Portland, OR 97222
PO Box 22109 Portland, OR 97269-2169
Phone: 503-684-0360 Fax: 503-620-3433
E-mail: legals@commnewspapers.com

AFFIDAVIT OF PUBLICATION

State of Oregon, County of Washington, SS I,
Charlotte Allsop, being the first duly sworn,
depose and say that I am the Accounting
Manager of the **Forest Grove News Times**,
a newspaper of general circulation, serv-
ing Forest Grove in the aforesaid county
and state, as defined by ORS 193.010 and
193.020, that

City of Forest Grove

**Notice Of Public Hearing on Oct. 28,
2019: File No. 311-19-000024-PLNG: Pro-
posal: Re-naming a Street Segment and
Changing One Address at 1510 Crescent
Drive.**

Ad#: 135735

A copy of which is hereto annexed, was
published in the entire issue of said
newspaper(s) for 1 week(s) in the
following issue(s):
10/23/2019

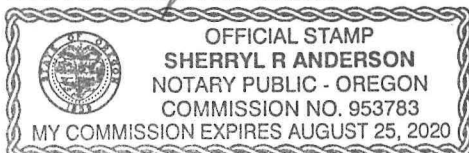
Charlotte Allsop

Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this
10/23/2019.

Sherryl R Anderson

NOTARY PUBLIC FOR OREGON



Acct #: 104052

Attn:

FOREST GROVE, CITY OF
PO BOX 326
FOREST GROVE, OR 97116

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portunity to give testimony about this proposal. If an issue is
not raised in the hearing (by person or by letter) or if the issue
is not explained in sufficient detail to allow the City Council to
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to the attention of the City Recorder's Office, P. O. Box 326,
1924 Council Street, Forest Grove, OR 97116, aruggles@for-estgrove-or.gov.
Publish Oct. 23, 2019

FG135735

Date: **OCTOBER 28, 2019**

Agenda Item: **6.**

Subject: **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2019-13**
AUTHORIZING TO RENAME A ROADWAY SEGMENT FROM 15TH AVENUE TO 15TH
PLACE; APPLICANT: CITY OF FOREST GROVE; FILE NO. 311-19-000024-PLNG

CITY COUNCIL MEETING

Request to Testify at Public Hearing

Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign-in for the Public Hearing prior to the meeting. The Mayor or presiding officer will review the complete hearing instructions prior to testimony. The Mayor or presiding officer will call the individual or group by the name given on the sign-in form. When addressing the Mayor and Council, please move to the witness table (center front of the room). Each person should speak clearly into the microphone and must state their first and last name and provided a mailing address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the Mayor or presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

Please sign-in below to testify:

PROPONENTS: (Please print legibly)

First & Last Name:

Address:

City, State & Zip Code:

OPPONENTS: (Please print legibly)

First & Last Name:

Address:

City, State & Zip Code:

OTHERS: (Please print legibly)

First & Last Name:

Address:

City, State & Zip Code:

Please continue on Page 2:

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