

RESOLUTION NO. 2017-48

RESOLUTION TRANSFERRING APPROPRIATIONS WITHIN VARIOUS FUNDS FOR THE FISCAL YEAR 2016-17

WHEREAS, the City Council has determined that due to unforeseen expenditures it is necessary to increase the appropriations for the operation of the General Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section One. The following appropriations transfers for FY 2016-17 will be made:

1. Transfer \$20,000 from General Fund Contingency (100-18-10-580206) to Fire Department Regular Wages (100-22-10-511005). Total Fire Department expenditures are increased to \$3,946,045.
2. Transfer \$20,000 from General Fund Contingency (100-18-10-580206) to General Fund Planning Department Regular Employee Wages (100-31-10-511005). Total Planning Department expenditures are increased to \$488,016.

Section Two. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 26th day of June, 2017.



Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 26th day of June, 2017.



Peter B. Truax, Mayor



A place where families and businesses thrive.

CITY RECORDER USE ONLY:	
AGENDA ITEM #:	15
MEETING DATE:	6/26/17
FINAL ACTION:	Reso 2017-48

CITY COUNCIL STAFF REPORT

TO: City Council

FROM: Jesse VanderZanden, City Manager

MEETING DATE: June 26, 2017

PROJECT TEAM: Paul Downey, Administrative Services Director

SUBJECT TITLE: FY 2016-17 Appropriations Transfers

ACTION REQUESTED: Ordinance Order Resolution Motion Informational

X all that apply

ISSUE STATEMENT: The adopted budget for a fiscal year is based upon best estimates at the time the budget is adopted. During the fiscal year, unanticipated events may occur and actual expenditures become known.

At the end of the fiscal year, it is standard procedure to review expenditures throughout the budget and to modify appropriations, which are legal expenditure limits, for expenditures which may exceed the appropriated levels by the end of the fiscal year. ORS Chapter 294 permits the governing body to transfer appropriations within a fund so the budgeted appropriations are not exceeded. The attached resolution authorizes the appropriation transfers necessary for FY 2016-17.

BACKGROUND: Upon review of the preliminary year-to-date expenditures as of June 20, 2017, staff has prepared a resolution for Council consideration to avoid potential appropriation over expenditures in the General Funds at the end of FY 2016-17. The reasons for the proposed transfers are discussed below. The numbers for the reasons correspond to the transfer numbers in the proposed resolution:

1. In the Fire Department, wages and benefits need to be increased to account for additional wages and benefits incurred to send fire personnel to assist on conflagrations declared by the State. Payment has been received from the State to fully cover the additional costs incurred so there is no fiscal impact to the City.
2. In the Planning Department, funds need to be transferred to cover potential wage and benefits over expenditures. Wages are close to being over-expended so staff is recommending transferring funds to prevent a potential over expenditure.

FISCAL IMPACT: Fiscal impact was explained above.

STAFF RECOMMENDATION: Staff recommends the City Council approve the attached resolution transferring appropriations within the FY 2016-17 Budget.

ATTACHMENT(s): Resolution Transferring Appropriations Within Various Funds for the Fiscal Year 2016-17