

**RESOLUTION NO. 2017-49**

**RESOLUTION OF THE CITY COUNCIL  
ACCEPTING CITY MANAGER'S PERFORMANCE REVIEW**

**WHEREAS**, Michael "Jesse" VanderZanden was appointed as City Manager effective August 1, 2015; and

**WHEREAS**, the City Council shall evaluate the City Manager's performance at least once a year in accordance with the City Manager's Employment Agreement, Section 6;

**WHEREAS**, the City Council evaluated the performance of the City Manager in Executive Sessions under ORS 192.660(2)(i) held on May 8, June 12 and June 26, 2017.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:**

**Section 1.** The City Council hereby accepts City Manager's Performance Review dated June 26, 2017.

**Section 2.** This resolution is effective immediately upon its enactment by the City Council.

**PRESENTED AND PASSED** this 26<sup>th</sup> day of June, 2017.



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Anna D. Ruggles, City Recorder

**APPROVED** by the Mayor this 26<sup>th</sup> day of June, 2017.



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Peter B. Truax, Mayor



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CITY RECORDER USE ONLY:	
AGENDA ITEM #:	16.4.17
MEETING DATE:	6/26/17
FINAL ACTION:	Reso 2017-49 Reso 2017-50

**CITY COUNCIL STAFF REPORT**

**TO:** City Council

**FROM:** Jesse VanderZanden, City Manager

**MEETING DATE:** June 26, 2017

**PROJECT TEAM:** Paul Downey, Administrative Services Director

**SUBJECT TITLE:** Council Resolutions Accepting City Manager's Performance Review and Authorizing Compensation for FY 2017-18

**ACTION REQUESTED:**  Ordinance  Order  Resolution  Motion  Informational

X all that apply

**BACKGROUND:**

The City Council shall evaluate the City Manager's performance at least once a year in accordance with City Manager's Employment Agreement, Section 5 and 6. The City Council shall set by resolution the City Manager's annual base salary upon conclusion of the performance review in accordance with the City Manager's Employment Agreement, Section 5 and 6.

The Council held an Executive Sessions under ORS 192.660(2)(i) on May 8, 2017, to hear the City Manager's self-evaluation and held Executive Sessions on June 12 and June 26, 2017, to complete the review and present the evaluation to the City Manager.

The State of Oregon open meeting law requires Council to return to an open public meeting to give a summary of the City Manager's annual performance review as it relates to compensation consideration. The City Manager's current salary was set by Resolution No. 2016-52 for Fiscal Year 2016-17 as follows: \$11,881/monthly; \$142,572/annually.

**RECOMMENDATION:** The City Council shall take such action, as it deems appropriate. Staff prepared Council resolution accepting the City Manager's Annual Performance Review and draft resolution Authorizing Compensation for the City Manager for Fiscal Year 2017-18, effective July 1, 2017 through June 30, 2018. If approved by City Council, staff will revise/update the resolution(s) after Council discussion pertaining to the City Manager's performance review and compensation consideration.

**Attachment(s):**

Resolution Accepting City Manager's Performance Review  
Draft Resolution Authorizing Compensation for City Manager for FY 2017-18