

**RESOLUTION NO. 2017-59**

**RESOLUTION MAKING APPOINTMENT  
TO THE CITY OF FOREST GROVE  
SUSTAINABILITY COMMISSION**

**WHEREAS**, Resolution No. 2013-69 has provided for a Sustainability Commission; and

**WHEREAS**, Resolution Number 2006-10 provides that vacancies on City Advisory Boards, Committees, and Commissions brought about by resignation or removal shall be filled by appointment to fill the term of that seat by the City Council; and

**WHEREAS**, there currently exists vacancies on the Sustainability Commission; and

**WHEREAS**, the City Council has received applications from citizens desiring to serve on Sustainability Commission, and subsequently interviewed applicants for service on this Commission.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:**

**Section 1.** That the following person is hereby appointed to the City of Forest Grove Sustainability Commission as noted below:

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Term Expires</u>
<b>MERTEN</b>	<b>TABITHA</b>	<b>AT-LARGE (Educator)</b>	<b>DECEMBER 31, 2020</b>

**Section 2.** This resolution is effective immediately upon its enactment by the City Council.

**PRESENTED AND PASSED** this 11<sup>th</sup> day of September, 2017.



Anna D. Ruggles, City Recorder

**APPROVED** by the Mayor this 11<sup>th</sup> day of September, 2017.



Peter B. Truax, Mayor



A place where families and businesses thrive.

INTERVIEW  
Aug 14, 2017  
5:30 pm ✓

**Complete Application and Submit to:**  
City of Forest Grove  
Attn: Anna Ruggles, City Recorder  
1924 Council Street, 2<sup>nd</sup> Floor • P. O. Box 326  
Forest Grove, OR 97116-0326  
Fax • 503.992.3207 Office • 503.992.3235  
E-mail: [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov)

### ADVISORY BOARDS, COMMITTEES AND COMMISSIONS APPLICATION

We appreciate your interest and aspiration to serve on an advisory committee/commission appointed by the City Council. Applications are accepted at any time throughout the year. Selection is based on application questions, interview, and a willingness to serve. Students must be high school grade level or college. Terms and vacancies may vary. Each committee/commission has membership criteria and purpose, which can be found on the City's website <http://www.forestgrove-or.gov>. Please checkmark the specific committee/commission for which you would like to be considered for appointment. If interested in multiple boards, please list in the order of preference (1-11).

<input type="checkbox"/>	Budget Committee	3-4 times in May	<input type="checkbox"/>	Parks & Recreation Commission	3 <sup>rd</sup> Wednesday, 7am
<input type="checkbox"/>	Committee for Citizen Involvement	1 <sup>st</sup> Tuesday, 5:30pm	<input type="checkbox"/>	Planning Commission	1 <sup>st</sup> & 3 <sup>rd</sup> Monday, 7pm
<input type="checkbox"/>	Community Forestry Commission	3 <sup>rd</sup> Wednesday, 5:15pm	<input type="checkbox"/>	Public Arts Commission	2 <sup>nd</sup> Thursday, 5pm
<input type="checkbox"/>	Economic Development Commission	1 <sup>st</sup> Thursday, Noon	<input type="checkbox"/>	Public Safety Advisory Commission	4 <sup>th</sup> Wednesday, 7:30am
<input type="checkbox"/>	Historic Landmarks Board	4 <sup>th</sup> Tuesday, 7:15pm	<input checked="" type="checkbox"/>	Sustainability Commission	4 <sup>th</sup> Thursday, 6pm
<input type="checkbox"/>	Library Commission	2 <sup>nd</sup> Tuesday, 6:30pm			

Student Grade Level: Senior at Pacific University

Reappointment Term(s) Served: \_\_\_\_\_

FULL NAME: Tabitha Merten

HOME PHONE: ██████████

ADDRESS: ████████ Juniper Street

WORK PHONE: \_\_\_\_\_

CITY / ZIP: Forest Grove 97116

E-MAIL: ████████████████████

EMPLOYER: Center for a Sustainable Society

OCCUPATION/  
PROFESSION: Sustainable Recycling Coordinator

Years living in Forest Grove:  Reside in City Limits:  How did you hear of this opportunity:

Please rate the City's current performance:  Excellent  Good  Fair  Poor

What ideas do you have for improving "Fair" or "Poor" performance? I think we could do more to include the use of community gardens and spaces, as well as strengthen the links between board members and community members through outreach.

What specific topics interest you that related to the board? Currently, air quality is something of high interest to me. I am intrigued by waste reduction, community outreach and connections, and policy change as well.

What contributions do you hope to bring to the board? I would bring a fresh and set of eyes to the board to see what the other members may not be able to. I have connections with community members which would help with communicating our ideas.

List experiences, qualifications and/or skills: Intern at Oregon Environmental Council, employed at the Center for a Sustainable Society. Experience with web design, self-guidance on projects, proposals, and communication, as well as adaptability.

Previous/currently appointed/elected offices: \_\_\_\_\_

Previous/current community affiliations or activities: Volunteer at the Farmer's Market, Tom McCall, and Echo Shaw Food Bank

If not appointed at this time, may we keep your application on file?  Yes  No

SIGNATURE: Tabitha Merten

DATE: 7/6/2017

July 3, 2017

Forest Grove Sustainability Commission  
1924 Council Street  
P.O. Box 326  
Forest Grove, OR 97116-0326

Dear Ladies and Gentlemen,

I recently attended your June Sustainability Commission meeting. I was excited about the topics that were discussed there and the breadth of involvement the commission has in the Forest Grove community. This commission is a new and inviting government opportunity that would expand my existing skills and would allow me to become more involved in the environmental area.

My experience includes current employment at the Center for a Sustainable Society where I have experience with creating and coordinating a campus wide recycling program, collaborating with faculty and staff to develop an ongoing and open dialogue, and finally, with website design. I am also a current intern with Oregon Environmental Council based in Portland where I am conducting an air quality project in the Forest Grove community. This project has required organization, competency in air quality data and readings, specifically referring to black carbon particles, interviewing skills, and the ability to compile data into a presentation ready for community members. A copy of my resume is enclosed that covers my experience and qualifications.

I would appreciate the opportunity to discuss the member at large position with you.

Sincerely,

Tabitha Merten

Enclosure

# Tabitha Merten



I'm interested in obtaining a position in the Forest Grove area where I can work with both the community and politics. I'm a dedicated, hard-working, and conscientious employee who learns quickly. My work history has required self-guidance, organization, and adaptability to change. I am constantly aiming for creativity and to continue building upon relationships.

## **WORK EXPERIENCE:**

<b>Oregon Environmental Council Intern</b> Forest Grove Air Quality Specialist	Summer 2017
<b>Center for a Sustainable Society</b> , Forest Grove, OR Sustainable Recycling, Campus Coordinator	Fall 2016 - Current
<b>Riverside Restaurant</b> , Hood River, OR Food Runner and Server	Summer 2016- Current
<b>Safeway</b> , Hood River and Forest Grove, OR Front end checker and self-checkout	Full and Part Time 2015

## **EDUCATION:**

Pacific University, Forest Grove, OR	Current Environmental Politics and Government Student
Hood River Valley High School, Hood River, OR Class Valedictorian	Graduated 2014

## **VOLUNTEER EXPERIENCE:**

Campus Organizer for Susan McLain	Fall, 2016
Freshman Orientation Leader	2015 and 2016
Beach, Trail, and Highway Cleanups	2015 – current
Tree Plantings	2015 – current
Tom McCall Mentor	Spring, 2015
Echo Shaw Food Bank	Spring, 2015
Alpha Kappa Delta President	April 24 <sup>th</sup> , 2016 - current
Alpha Kappa Delta Treasurer	Fall 2015 - Spring 2016
Alpha Kappa Delta Community Service Coordinator	Spring 2015 - Spring 2016

## **CERTIFICATIONS:**

Wilderness First Responder Certified	Valid through January 2020
Wilderness CPR Certified	Valid through January 2019

References available upon request.