

**RESOLUTION NO. 2018-28**

**RESOLUTION MAKING APPOINTMENT TO  
CITY OF FOREST GROVE BUILDING CODE BOARD OF APPEALS**

**WHEREAS**, the City of Forest Grove provides for a Building Code Board of Appeals (three-year term) as set forth in Section 150.002 of the City Code; and

**WHEREAS**, members of the Building Code Board of Appeals are not required to reside within the jurisdiction; and

**WHEREAS**, the Building Code Board of Appeals consists of five members who are qualified by experience and training to pass on matters pertaining to the building construction and who are not employees of the jurisdiction; and

**WHEREAS**, members of the Building Code Board of Appeals are to be filled through appointment by the City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:**

**Section 1.** That the following person is hereby appointed to the City of Forest Grove Building Code Board of Appeals for the following term:

<u>Name and Expertise</u>	<u>Term Expires</u>
Lommen, Stephanie (Attorney)	December 31, 2020

**Section 2.** This resolution is effective immediately upon its enactment by the City Council.

**PRESENTED AND PASSED** this 19<sup>th</sup> day of March, 2018.

  
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Anna D. Ruggles, City Recorder

**APPROVED** by the Mayor this 19<sup>th</sup> day of March, 2018.

  
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Peter B. Truax, Mayor



*A place where families and businesses thrive.*

<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	<u>30</u>
MEETING DATE:	<u>3/19/18</u>
FINAL ACTION:	<u>Rec 2018-2</u>

**CITY COUNCIL MEMORANDUM**

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**TO:** *City Council*

**FROM:** *Jesse VanderZanden, City Manager*

**PROJECT TEAM:** *Rich Mead, Building Official, Bryan Pohl, Community Development Director*

**DATE:** *March 19, 2018*

**SUBJECT TITLE:** *Appointment Building Code Board of Appeals*

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**BACKGROUND:**

There currently exists a vacancy on the Building Code Board of Appeals, term expiring December 31, 2020, brought about by the resignation of Timothy Marble, Attorney at Law. Staff contacted Stephanie Lommen, Attorney at Law, and Lommen has advised staff that she is able to fill this vacancy and she would like to be considered for this appointment.

City Code Section 150.002 creates a Building Code Board of Appeals in order to hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of Building Codes. Both the Building and City Codes require the members of the Building Code Board of Appeals to be qualified by experience and training to pass on matters pertaining to building construction and who are not employees of the City. The Building Code Board of Appeals consists of five members who are recruited and appointed by the City Council.

**STAFF RECOMMENDATION:** Staff recommends City Council adopt the attached resolution appointing Stephanie Lommen, Attorney at Law, Term Expiring December 31, 2020, to the Building Code Board of Appeals. If Council desires not to make this appointment, Council may reject this item on the Consent Agenda and/or discuss separately.