

RESOLUTION NO. 2018-44

**RESOLUTION SETTING FEES & CHARGES FOR AQUATIC CENTER
EFFECTIVE JULY 1, 2018, AND REPEALING RESOLUTION 2017-32**

WHEREAS, the City Code Section 2.601 requires fees and charges to be adjusted annually in July of each year in accordance with Code Section 2.605; and

WHEREAS, the Aquatic Center Fees and Charges have been previously set by Resolution 2017-32; and

WHEREAS, staff is proposing fee adjustments in accordance with City Code Section 2.605; and

WHEREAS, staff has prepared a resolution with the proposed fees and charges attached as Exhibit 1; and

WHEREAS, a duly-noticed Public Hearing was held on April 23, 2018.

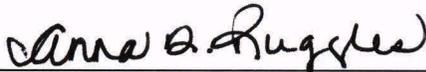
NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. The Aquatic Center Fees and Charges listed on Exhibit 1 of this resolution are hereby adopted effective July 1, 2018.

Section 2. Resolution 2017-32 is hereby repealed upon the effective date of the foregoing Aquatic Center Fees and Charges listed on Exhibit 1 of this resolution.

Section 3. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 23rd day of April, 2018.



Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 23rd day of April, 2018.



Peter B. Truax, Mayor

Forest Grove Fee Schedule

Aquatic Center

Exhibit 1

Adopted Fees - 7/1/17 Adopted Fees - 7/1/18

Public and Fitness Swim

In-City under 2 years	0.00	0.00
In-City 2-17 years; Senior or Veteran	3.90	4.05
In-City 18-64 years	5.60	5.80
In-City Family	13.00	13.50
Outside-City under 2 years	0.00	0.00
Outside-City 2-17 years; Senior or Veteran	5.00	5.20
Outside-City 18-64 years	8.10	8.40
Outside-City Family	18.30	19.00
Drop-in Aerobic Fee	7.80	8.10

Membership

In-City Family	148.00	153.50
In-City Individual	74.75	77.40
In-City Senior/ Veteran	45.50	47.10
Outside-City Family	201.00	208.00
Outside-City Individual	101.00	104.50
Outside-City Senior/ Veteran	60.00	62.10

Punch Pass (10 visits)

In-City 2-17 years; Senior or Veteran	31.00	32.10
In-City 18-64 years	45.50	47.10
Outside-City 2-17 years; Senior or Veteran	41.00	42.50
Outside-City 18-64 years	66.50	68.90

Pacific University

Monthly Fee	1,371.00	1,420.00
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Laminating Service

Small Card	0.75	0.75
Large	2.25	2.25

Instruction

In-City Member (per session)	38.75	40.10
In-City Non-Member (per session)	57.50	59.50
Non-Member Senior and Veteran (per session)	45.50	47.10

Instruction

Outside-City Member (per session)	38.75	40.10
Outside-City Non-Member (per session)	76.50	79.20

Lifeguard Training

Member	163.50	169.25
In-City Non-Member	201.00	208.00
Out-of City	237.75	246.00
Lifeguard Challenge	96.75	100.00

Pool Rental

1-60 People (per hour)	140.00	145.00
61-100 People (per hour)	164.00	170.00
101-200 People (per hour)	191.50	200.00

Youth Education Classes

ARC Babysitting In-City		85.00
ARC Babysitting Outside-City		100.00
When I'm In Charge Class		30.00

Staff/Classroom (per hour)

	25.50	26.50
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Spray Park Rental (per hour)

	69.00	71.50
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School District 15

Fee per Employee per Hour	20.25	21.00
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* Senior is defined as a person 65 years or older.



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CITY COUNCIL STAFF REPORT

<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	<u>8</u>
MEETING DATE:	<u>4-23-18</u>
FINAL ACTION:	<u>RES2018-44</u>

3.5% increase Amended

TO: City Council

FROM: Jesse VanderZanden, City Manager

MEETING DATE: April 23, 2018

PROJECT TEAM: Paul Downey, Director of Administrative Services
Tom Gamble, Parks and Recreation Director

SUBJECT TITLE: Setting Aquatic Center Fees and Charges for FY 2018-19

ACTION REQUESTED:	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Order	<input checked="" type="checkbox"/> X	<input type="checkbox"/> Resolution	<input type="checkbox"/> Motion	<input type="checkbox"/> Informational
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X all that apply

ISSUE STATEMENT: Aquatic Center fee increases are brought to the City Council for consideration in late April for the increases to be effective as of July 1. Changes in Aquatic Center fees are presented prior to other fee increases so the Aquatic Center can include the revised fees in its summer brochure. Having the correct fees in the brochure reduces confusion for the public. Staff is requesting that the Council establish the new Aquatic Center fees now and has prepared a resolution setting fees for Council consideration.

BACKGROUND: City Code Section 2.605 says subsequent fee adjustments prior to completion of the next required cost-of-service study shall be based on the CPI of the percentage of the wage adjustment for City employees.

Staff is proposing a 3.5% increase in aquatic fees as of July 1, 2018. The minimum wage is increasing from \$11.25 per hour to \$12.00 per hour effective July 1, 2018, for a 6.67% increase in the minimum wage. Part-time aquatic staff wages are based on a beginning lifeguard hourly rate which is the minimum wage plus an additional \$0.42 per hour. The additional wage is based on the costs incurred by someone to become a lifeguard. The other part-time staff wages, such as aquatic instructor, are increased based on additional duties and responsibilities. Part-time aquatic staff wages are being proposed to increase by 6.67% to keep pace with the increase in the minimum wage. With the projected full-time staff increases, overall aquatic center wages are projected to increase by approximately 6.5% next year.

A 3.5% increase fees in aquatic fees will also continue the practice of aquatic center admission revenue providing approximately half of the Aquatic Center's operating costs. Staff has prepared the proposed fee schedule using a 3.5% increase. The fees have been rounded up or down where necessary to reduce creating change issues.

There are three new fees for youth education classes being requested based on services being provided at the Aquatics Center: 1) American Red Cross (ARC) Babysitting In-City Resident fee of \$85.00; 2) ARC Babysitting Out-of-City Resident fee of \$100.00; and 3) When I'm In Charge Class fee of \$30.00. The last class is designed for young kids who will be staying home alone for the first time.

The City Council will be asked to approve increases in the City's other fees for July 1, 2018, at a future meeting

FISCAL IMPACT: A 3.5% increase in Aquatic Center fees would mean approximately \$12,000 in additional revenue in FY 2018-19 if attendance is equal to projected attendance in FY 2018-19.

STAFF RECOMMENDATION: Staff recommends that the City Council approve the attached resolution.

ATTACHMENT(s): Resolution and Exhibit A – Fee Schedule

Forest Grove Fee Schedule Aquatic Center Exhibit 1

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NOTICE OF PUBLIC HEARING PROPOSED RESOLUTION INCREASING VARIOUS AQUATIC FEES FOR THE CITY OF FOREST GROVE

NOTICE IS HEREBY GIVEN that the Forest Grove City Council will hold a Public Hearing on **Monday, April 23, 2018, at 7:00 p.m.** or thereafter, in the Community Auditorium, 1915 Main Street, Forest Grove, to consider adopting a resolution that would increase various Aquatic fees by three and one-half (3.5%) percent for the City of Forest Grove. The proposed fees would be effective upon approval by the City Council and shall become effective July 1, 2018.

This hearing is open to the public and interested parties are encouraged to attend. A copy of the report and a list of the proposed fees are available for inspection before the hearing at the City Recorder's Office or by visiting the City's website at www.forestgrove-or.gov. Written comments or testimony may be submitted at the hearing or sent to the attention of the City Recorder's Office, P. O. Box 326, 1924 Council Street, Forest Grove, OR 97116, prior to the hearing. For further information, please call Anna Ruggles, City Recorder, 503.992.3235.

Anna D. Ruggles, CMC, City Recorder
City of Forest Grove

Published NewsTimes ~ Wednesday, April 18, 2018

Date: APRIL 23, 2018

Agenda Item: 8.

Subject: PUBLIC HEARING AND RESOLUTION NO. 2018-44 SETTING FEES AND CHARGES FOR AQUATIC CENTER (3.5%), EFFECTIVE JULY 1, 2018, AND REPEALING RESOLUTION NO. 2017-32

CITY COUNCIL MEETING

Request to Testify at Public Hearing

Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign-in for the Public Hearing prior to the meeting. The Mayor or presiding officer will review the complete hearing instructions prior to testimony. The Mayor or presiding officer will call the individual or group by the name given on the sign-in form. When addressing the Mayor and Council, please move to the witness table (center front of the room). Each person should speak clearly into the microphone and must state their first and last name and provided a mailing address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the Mayor or presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

Please sign-in below to testify.

PROPONENTS: (Please print legibly)

First & Last Name:

Address:

City, State & Zip Code:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

OPPONENTS: (Please print legibly)

First & Last Name:

Address:

City, State & Zip Code:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

OTHERS: (Please print legibly)

First & Last Name:

Address:

City, State & Zip Code:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____



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E-mail: legals@commnewspapers.com

AFFIDAVIT OF PUBLICATION

State of Oregon, County of Washington, SS I, Charlotte Allsop, being the first duly sworn, depose and say that I am the Accounting Manager of the **Forest Grove News Times, Hillsboro Tribune**, a newspaper of general circulation, serving Forest Grove, Hillsboro in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

**City of Forest Grove
Notice of Public Hearing -
Aquatic Fees
Ad#: 42747**

A copy of which is hereto annexed, was published in the entire issue of said newspaper(s) for 1 week(s) in the following issue(s):
04/18/2018

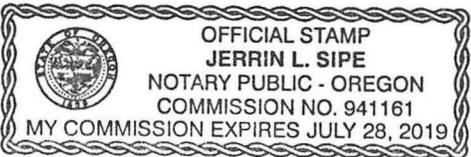
Charlotte Allsop

Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this 04/18/2018.

Jerrin L. Sipe
NOTARY PUBLIC FOR OREGON

Acct #: 104052
Attn: ANNA RUGGLES
FOREST GROVE, CITY OF
PO BOX 326
FOREST GROVE, OR 97116



**NOTICE OF PUBLIC HEARING
PROPOSED RESOLUTION INCREASING
VARIOUS AQUATIC FEES
FOR THE CITY OF FOREST GROVE**

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City of Forest Grove
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