

RESOLUTION NO. 2018-48

**RESOLUTION AUTHORIZING THE CITY OF FOREST GROVE TO APPLY FOR A
TRANSPORTATION AND GROWTH MANAGEMENT GRANT FROM THE OREGON
DEPARTMENT OF TRANSPORTATION AND DEPARTMENT OF LAND
CONSERVATION AND DEVELOPMENT FOR THE TOWN CENTER BIKE AND
PEDESTRIAN IMPROVEMENT PLAN**

WHEREAS, The Transportation and Growth Management (TGM) Program is accepting applications for projects to help Oregon communities address transportation, land use and growth management issues; and

WHEREAS, The City of Forest Grove desires to partner with the Oregon Department of Transportation and Department of Land Conservation and Development, through the Transportation and Growth Management Program, to implement pedestrian and bicycle recommendations for the Forest Grove Town Center contained in the Transportation System Plan; and

WHEREAS, this project is timely and urgent due to increased residential development in the Town Center and desire to improve pedestrian and bicycle circulation consistent with TGM program objectives to provide transportation choices and to create communities with vibrant neighborhoods and lively centers linked by accessible transportation; and

WHEREAS, grant funds, if awarded, will be used for consultant assistance to prepare detailed plans for pedestrian and bicycle improvements for the Town Center and a funding approach for consideration and adoption by City Council.

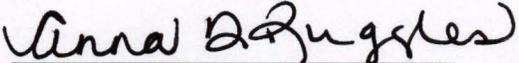
NOW THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. The City of Forest Grove City Council supports submittal of a Transportation and Growth Management Program grant application for the Town Center Bike and Pedestrian Improvement Plan in the amount of \$75,000.

Section 2. The City Manager is hereby authorized to submit the grant application and negotiate a final scope of work on behalf of the City of Forest Grove.

Section 3. The resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 29th day of May, 2018.


Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 29th day of May, 2018


Peter B. Truax, Mayor



A place where families and businesses thrive.

<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	6
MEETING DATE:	5/29/18
FINAL ACTION:	Reso 2018-48

CITY COUNCIL STAFF REPORT

TO: *City Council*

FROM: *Jesse VanderZanden, City Manager*

PROJECT TEAM: *Daniel Riordan, Senior Planner, Bryan Pohl, Community Development Director*

MEETING DATE: *May 29, 2018*

SUBJECT TITLE: *Adoption of Resolution Authorizing City of Forest Grove to Apply for Grant Funds for the Town Center Bike and Pedestrian Improvement Plan*

ACTION REQUESTED:

	Ordinance	Order	X	Resolution	Motion	Informational
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X all that apply

ISSUE STATEMENT: The Oregon Department of Transportation (ODOT) is currently accepting applications for planning grants through the Transportation and Growth Management (TGM) Program. TGM grants are used to address local transportation, land use, and growth management issues. Staff recommends the City apply for a TGM grant to prepare an implementation plan for Town Center pedestrian and bicycle improvements identified in the TSP. This project is timely with the Jesse Quinn project nearing completion and the recent update to the Pacific University Master Plan. The grant amount requested is \$75,000. The estimated City’s match is \$15,000 through in-kind staff time and supplies.

BACKGROUND: The Forest Grove Transportation System Plan identifies bicycle and pedestrian improvements for the Town Center area. The project includes preparing an implementation plan leading to a local policy decision for project priorities focused and pedestrian safety and mobility. Specific products include and implementation program with specific tasks, cost estimates and assigned responsibilities. The proposed project focuses on:

- Conducting a comprehensive sidewalk inventory to identify gaps, width of existing sidewalks, design treatment, presence of obstructions, illumination, ADA compliance and potential areas to widen sidewalks.
- Identifying and prioritizing pedestrian safety improvements such as crosswalks.
- Preparing a bicycle wayfinding signage plan as recommended in the TSP including identifying possible locations for signs, destinations to highlight, approximate distances and riding to time to destinations.
- Develop priorities, design and funding approach for bicycle boulevards recommended in the TSP serving the Town Center: 18th Avenue, B Streets, Cedar Street.

If awarded, a TGM grant could fund consulting assistance for activities including identifying design alternatives for evaluation through a public process, selecting feasible implementation measures supported by stakeholders and likely to be constructed.

Grant applications are due by June 8, 2018. The application requires demonstrating City Council support for the project and submittal of an application. This can be accomplished by City Council adoption of a resolution expressing support for the grant application and use of funds. A draft resolution is attached for consideration. If the City receives a grant work could begin by October 2018 after a final project scope of work is approved and a consultant team is selected. Project completion is anticipated by the end of 2019.

FISCAL IMPACT: Staff estimates the budget for the anticipated project scope of work is approximately \$75,000 for consulting assistance. Funds from the grant, if awarded, would be used for the consulting assistance. The City's financial participation would be limited to providing in-kind staff assistance for project management, coordinating community involvement with the consultant, reviewing consultant work products and facilitating the adoption process. The estimated in-kind City support is \$15,000 in staff work and materials contained in the Community Development Department's adopted budget for personnel and materials. ODOT will contract directly with project consulting. ODOT will administer the consultant contract and pay invoices. No grant funds will be transferred to the City.

STAFF RECOMMENDATION: Staff recommends City Council approve the attached resolution authorizing the City to apply for a Transportation and Growth Management Grant for the Town Center Design Program and Implementation Strategy.

ATTACHMENT(s):

1. PowerPoint Presentation
2. Resolution



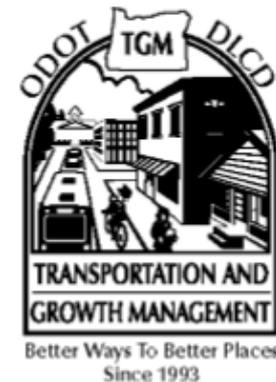
Transportation Growth Management Program Grant Applications

Project Team:
Dan Riordan, Senior Planner
Bryan Pohl, Community Development Director

City Council Presentation
May 29, 2018

Tonight's Presentation

- This presentation highlights two suggested projects suitable for funding through the Transportation Growth Management (TGM) program.
- The TGM program is a partnership between ODOT and the Oregon Department of Land Conservation and Development (DLCD).
- TGM grants are awarded for transportation planning projects including implementation of the local Transportation System Plan (TSP) and projects that integrate land use with transportation.
- ODOT and DLCD are asking for project proposals by June 8th.
- The application requires demonstration of local support by the City Council. This can be achieved by adoption of a resolution in support of the grant applications should Council wish to pursue the projects.
- Proposed resolutions are included in the Council packet for consideration.



The Proposed Projects

- The two projects include:
 - T.V. Highway Improvement Plan
 - Town Center Bike and Pedestrian Improvement Plan

Transportation System Plan Update

City of Forest Grove, Oregon

Adopted
February 2014
Ordinance 2014-03

DLCD Work Program Approval Order: 001852
June 2014

Proposed Project #1

T.V. Highway Improvement Plan

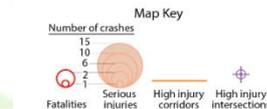
- Metro lists corridor as high injury.
- Project would focus on safety and traffic improvements.
- The project is timely with the new development occurring on the corridor such as ForestPlace.
- Grant Funds would be used for consulting to assist with community involvement, design alternatives for pedestrian and bike improvements, preparing costs estimates, recommending improvements and an implementation plan identifying funding sources, responsible parties and actions.
- Grant Request is \$143,400



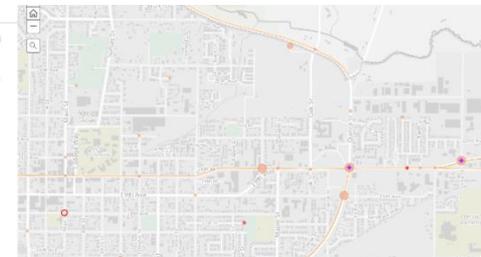
2018 Regional Transportation Plan Resource Guide

Locations where people have been killed and seriously injured between 2007 and 2015.

Note that the High injury corridors and intersections are based on data from 2010-2014.



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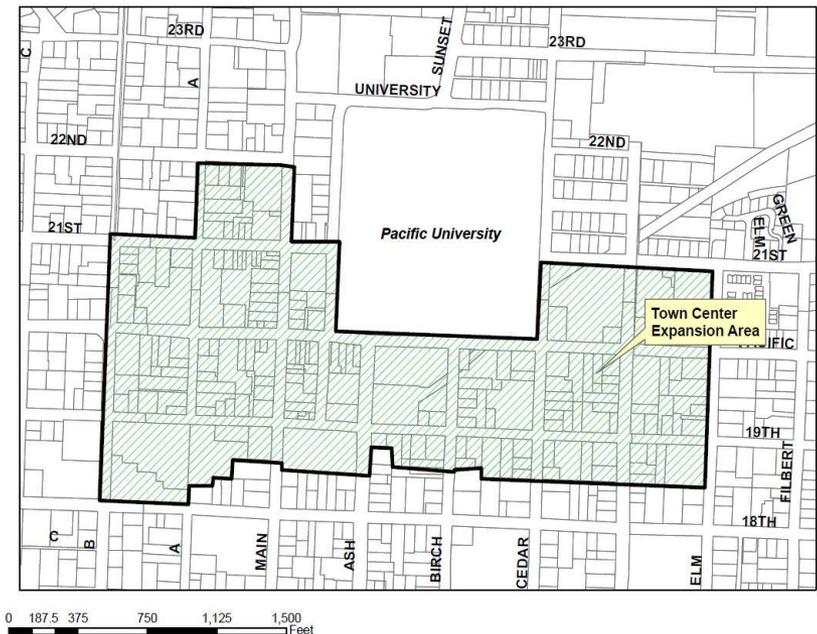


Proposed Project #2

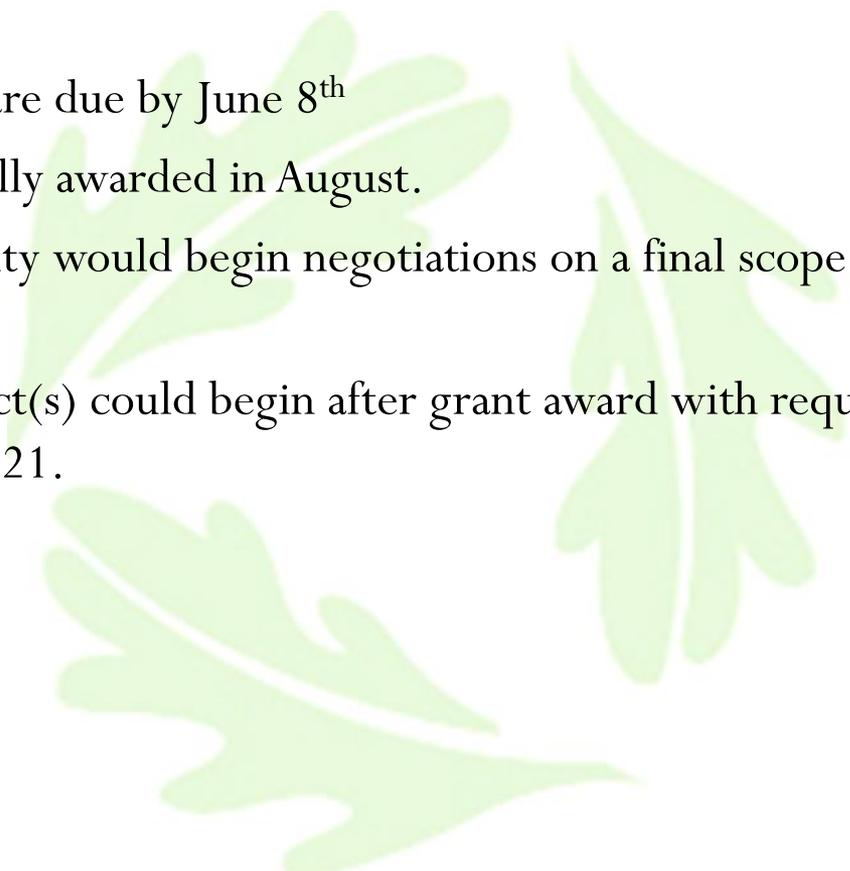
Town Center Bike and Pedestrian Improvements Plan

- As recommended in the TSP, the Plan will:
 - Conduct a sidewalk inventory to document gaps, design treatment, obstructions, lighting and opportunities for widening.
 - Prioritize pedestrian safety improvements recommended in TSP.
 - Prepare bicycle wayfinding signage plan identifying sign locations, destinations to highlight, approximate distances and riding time to destinations.
- Grant funds would be used for tasks above and community involvement.
- Grant Request: \$75,000

Town Center Design and Transportation Action Plan
Project Area



Next Steps

- Two resolutions are included in tonight's packet demonstrating support for the grant applications.
 - The applications are due by June 8th
 - Grants are normally awarded in August.
 - If awarded, the City would begin negotiations on a final scope of work and consultant selection.
 - The funded project(s) could begin after grant award with required completion by September 30, 2021.
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Questions?