

**RESOLUTION NO. 2018-51**

**RESOLUTION ESTABLISHING SANITARY SEWER UTILITY RATES  
FOR THE CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2018,  
AND REPEALING RESOLUTION NO. 2017-39**

**WHEREAS**, Forest Grove Code Section 52.01 and as set forth in the Agreement with Clean Water Services, Page 5, Section 4.B., of the Agreement requires the City to collect rates and charges set by Clean Water Services; and

**WHEREAS**, on July 1, 2017, Clean Water Services began to set a regional rate on the portion of sewer services it provides with the City of Forest Grove setting a rate for the portion of the sewer services that the City provides; and

**WHEREAS**, the City is increasing its FY 2018-19 local rate by three percent 3.0%; and

**WHEREAS**, a Public Hearing was held June 11, 2018.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:**

**Section 1:** The City of Forest Grove sets the following sanitary sewer utility rates for servicing the local portion of the sewer collection system that the City is responsible to maintain: Monthly Base Charge of \$8.90 per Dwelling Unit Equivalent (DUE) and a Use Charge of \$0.430 per 1,000 gallons per month for individual customer winter average. The revenue collected by this fee shall be retained by the City.

**Section 2:** The above rates shall become effective July 1, 2018.

**Section 3:** Resolution No. 2017-39 is repealed upon the effective implementation date of the foregoing rates.

**Section 4:** This resolution is effective immediately upon its enactment by the City Council.

**PRESENTED AND PASSED** this 11<sup>th</sup> day of June, 2018.

  
Anna D. Ruggles, City Recorder

**APPROVED** by the Mayor this 11<sup>th</sup> day of June, 2018.

  
Peter B. Truax, Mayor



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CITY RECORDER USE ONLY:	
AGENDA ITEM #:	<u>7</u>
MEETING DATE:	<u>6/11/18</u>
FINAL ACTION:	<u>Renew WIS</u>

*3% increase*

**CITY COUNCIL STAFF REPORT**

**TO:** *City Council*

**FROM:** *Jesse VanderZanden, City Manager*

**MEETING DATE:** *June 11, 2018*

**PROJECT TEAM:** *Rob Foster, Public Works Director  
Paul Downey, Administrative Services Director*

**SUBJECT TITLE:** *Sewer Rate Increase for FY 2018-19*

**ACTION REQUESTED:**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ordinance	Order	X	Resolution	Motion	Informational	

*X all that apply*

**ISSUE STATEMENT:** Prior to July 1, 2017, Clean Water Services (CWS) set regional and local sewer rates and the City had added a surcharge to raise sufficient revenue to cover the costs of operating the local portion of the sewer collection system. The regional rate is charged by CWS to covers its cost of the sewer collection and treatment system. Starting in FY 2017-18, CWS starting setting only the regional sewer rate and each local jurisdiction had to set the full local sewer rate that it needs to cover its sewer costs. The City needs to set it local sewer rate for FY 2018-19. Staff has attached a resolution setting the FY 2018-19 sewer rate for Council consideration.

**BACKGROUND:** CWS is only setting the regional rate that cities have agreed to collect for CWS. Over the past few fiscal years, the cities and CWS have been negotiating the cities'ability to charge a right-of-way or franchise fee to CWS similar to those fees charged to other utilities to use the right-of-way. Cities are now able to charge an up to five percent fee to CWS. Four cities are doing so or are in the process of adding the fee. Staff will bring this concept to City Council at a later date. As part of the process for charging the fee, CWS is now only setting the regional rate for all users. Clean Water Service will also continue to set its system development charge (SDC). The City does not have an additional local Sewer SDC. Cities need to set their total local operations rate now.

The City did that for FY 2017-18 setting a local base rate of \$8.64 per Dwelling Equivalent Unit (DUE) and a Use Charge of \$0.42 per 1,000 gallons per month based on winter water usage. City staff is proposing an increase of 3.0% in the City's Sewer effective July 1, 2018, to keep pace with increasing sewer costs.

CWS has not yet approved the regional sewer rate and the Sewer System Development Charge (SDC) that will be effective July 1, 2018. Clean Water Services is proposing a 3% increase to its

regional sewer rate and increase the Sewer SDC from \$5,500 to \$5,650 per DUE. After the CWS Board of Directors approves the rates for July 1, 2018, staff will bring a resolution to the Council authorizing the City to bill those rates on behalf of CWS.

**FISCAL IMPACT:** These rate increases are built into the FY 2018-19 Budget which outlines the fiscal impact of those rate increases. The 3.0% increase to the City's and CWS' sanitary sewer rates will increase costs by \$1.30 per month for typical residential consumption of 8ccf or 5,984 gallons per month of winter water usage.

**STAFF RECOMMENDATION:** Staff recommends City Council approve the attached resolution adopting the City local rate for sanitary sewer services.

**ATTACHMENT(s):**  
Resolution



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## **NOTICE OF PUBLIC HEARING PROPOSED INCREASE OF SANITARY SEWER UTILITY RATES FOR THE CITY OF FOREST GROVE**

**NOTICE IS HEREBY GIVEN** that the Forest Grove City Council will holding a Public Hearing on **Monday, June 11, 2018, at 7:00 p.m. or thereafter**, in the Community Auditorium, 1915 Main Street, Forest Grove, to consider adopting a resolution that would increase sanitary sewer utility city rates by three percent (3%) per month per equivalent dwelling unit. If enacted by City Council, the proposed rate increases would be effective July 1, 2018.

This hearing is open to the public and interested parties are encouraged to attend. A copy of the report and a list of the proposed fees are available for inspection before the hearing at the City Recorder's Office or by visiting the City's website at [www.forestgrove-or.gov](http://www.forestgrove-or.gov). Written comments or testimony may be submitted at the hearing or sent to the attention of the City Recorder's Office, P. O. Box 326, 1924 Council Street, Forest Grove, OR 97116, prior to the hearing. For further information, please call Anna Ruggles, City Recorder, 503.992.3235.

Anna D. Ruggles, CMC, City Recorder  
City of Forest Grove

Date: JUNE 11, 2018

Agenda Item: 7.

Subject: PUBLIC HEARING AND RESOLUTION NO. 2018-51 ESTABLISHING SANITARY SEWER UTILITY RATES (3% INCREASE) FOR CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2018, AND REPEALING RESOLUTION NO. 2017-39

# CITY COUNCIL MEETING

## Request to Testify at Public Hearing

Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign-in for the Public Hearing prior to the meeting. The Mayor or presiding officer will review the complete hearing instructions prior to testimony. The Mayor or presiding officer will call the individual or group by the name given on the sign-in form. When addressing the Mayor and Council, please move to the witness table (center front of the room). Each person should speak clearly into the microphone and must state their first and last name and provided a mailing address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the Mayor or presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

*Please sign-in below to testify.*

**PROPOSERS:** (Please print legibly)

**First & Last Name:**

**Address:**

**City, State & Zip Code:**

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**OPPOSERS:** (Please print legibly)

**First & Last Name:**

**Address:**

**City, State & Zip Code:**

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**OTHERS:** (Please print legibly)

**First & Last Name:**

**Address:**

**City, State & Zip Code:**

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