

RESOLUTION NO. 2020-76

**RESOLUTION OF THE CITY COUNCIL
AUTHORIZING COMPENSATION FOR CITY MANAGER
FISCAL YEAR 2020-21**

WHEREAS, Michael "Jesse" VanderZanden was appointed as City Manager effective August 1, 2015; and

WHEREAS, the City Council shall set by resolution the City Manager's annual base salary upon conclusion of the performance review in accordance with the City Manager's Employment Agreement, Section 5 and 6; and

WHEREAS, the City Council evaluated the performance of the City Manager in Executive Sessions under ORS 192.660(2)(i) held on May 26, June 22 and July 13, 2020; and

WHEREAS, the City Council shall set the amount of the vehicle allowance annually as part of the City Manager's salary resolution in accordance with the City Manager's Employment Agreement, Section 9.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. The City Manager's base salary shall be as follows, effective July 1, 2020 through June 30, 2021: \$13,177.25/monthly; \$158,127.00/annually (2% increase).

Section 2. The City Manager's vehicle allowance in lieu of the City providing the use of a city-owned vehicle shall be as follows, effective July 1, 2020 through June 30, 2021: \$264.00/monthly; \$3,168.00/annually (2% increase).

Section 3. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 13th day of July, 2020.



Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 13th day of July, 2020.



Peter B. Truax, Mayor



A place where families and businesses thrive.

<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	<u>11. A. & 11. B.</u>
MEETING DATE:	<u>07/13/2020</u>
FINAL ACTION:	<u>RESO 2020-75</u> <u>RESO 2020-76</u>

CITY COUNCIL STAFF REPORT

TO: *City Council*

FROM: *Anna D. Ruggles, CMC, City Recorder*

MEETING DATE: *July 13, 2020*

PROJECT TEAM: *Paul Downey, Administrative Services Director*

SUBJECT TITLE: *Council Resolutions Accepting City Manager’s Performance Review & Authorizing Compensation for FY2020-21*

ACTION REQUESTED: Ordinance Order Resolution Motion Informational

X all that apply

BACKGROUND:

The City Council shall set by resolution the City Manager’s annual base salary upon conclusion of the performance review in accordance with the City Manager’s Employment Agreement, Section 5 and 6. The City Council shall set by resolution the amount of the vehicle allowance annually as part of the City Manager’s salary resolution in accordance with the City Manager’s Employment Agreement, Section 9.

The Council held an Executive Sessions under ORS 192.660(2)(i) on May 26, 2020, to hear the City Manager’s self-evaluation, and held Executive Sessions on June 22 and July 13, 2020, to complete the review and present the evaluation to the City Manager. The State of Oregon open meeting law requires Council to return to an open public meeting to give a summary of the City Manager’s annual performance review as it relates to compensation consideration.

The City Manager’s current salary is by Resolution 2019-49: Effective July 1, 2019 through June 30, 2020: \$12,918.87/monthly; \$155,026.44/annually (3.5% increase) and Vehicle Allowance \$258.75/monthly/\$3,105.00/annually (3.5% increase).

RECOMMENDATION: The City Council shall take such action as it deems appropriate. Staff has prepared a Council resolution accepting the City Manager’s Annual Performance Review dated by Council on July 13, 2020, which requires a motion and approval by Council, and a Council resolution Authorizing Compensation for the City Manager for Fiscal Year 2020-21, which requires a motion setting the compensation (in the blanks provided) and approval by City Council.

Attachment(s):

Resolution Accept City Manager’s Performance Review dated July 13, 2020
Resolution Authorizing Compensation for the City Manager for FY 2020-21