

RESOLUTION NO. 2020-110

RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT TO THE PUBLIC LIBRARY SERVICES AGREEMENT (PLSA) BETWEEN THE CITY OF FOREST GROVE AND WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES

WHEREAS, Washington County has approved funding for county-wide library services; and

WHEREAS, the Washington County Cooperative Library Services (WCCLS) Executive Board has been the representative for member libraries; and

WHEREAS, the current Public Library Services Agreement (PLSA) expires on June 30, 2021; and

WHEREAS, consensus has been reached by the Executive Board on an amendment to extend the current agreement until June 30, 2022; and

WHEREAS, the governing bodies of the participants need to approve the Amendment attached as Exhibit A.

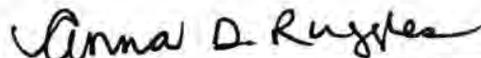
NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. The City Council of the City of Forest Grove hereby approves the Amendment to the Public Library Services Agreement (PLSA) between the City of Forest Grove and Washington County Library Services (Attached as Exhibit A).

Section 2. The City Manager is hereby authorized to execute the Amendment on behalf of the City of Forest Grove.

Section 3. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 14th day of December, 2020.



Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 14th day of December, 2020.



Peter B. Truax, Mayor



CONTRACT AMENDMENT No: 01

This Amendment is made and entered into, by and between Washington County, a political subdivision of the State of Oregon, and City of Forest Grove, Oregon.

This amendment modifies that certain contract between the parties, the original contract number being BCC16-0723.

The contract is amended as follows:

2. Term of Agreement

This Agreement shall be in effect from July 1, 2016 through June 30, 2022, except as otherwise provided in Section 12 of this Agreement.

5. Funding Distribution

For FY21-22, contractors shall receive an increase of 3% for Pool One and Jump Start Operating Fund based on funds received in FY20-21.

Exhibit A: Funding Distributions

Effective Date of Amendment: _____, or upon final signature, whichever is later.

All other terms and conditions of the original contract shall remain in full force and effect.

FOR CONTRACTOR:

| | |
|------------------------|-----------|
| _____ | _____ |
| Authorized Signature | Date |
| _____ | _____ |
| Printed Signatory Name | Title |
| _____ | _____ |
| E-Mail Address | Telephone |

FOR COUNTY:

| | |
|-------------------------|-------|
| _____ | _____ |
| Authorized Signature | Date |
| _____ | |
| Printed Signatory Title | |

| | |
|---|----------------------------|
| <small>FOR WASHINGTON COUNTY USE ONLY</small> | |
| County Contract Administrator: <u>Lisa Tattersall</u> | Phone: <u>503-846-3233</u> |
| Contract Administrator Email: <u>LisaT@wccls.org</u> | |

Exhibit A: Funding Distributions

Summary of Funds for Public Library Operating Support (Pool 1, Pool 2 & JSOF)

Proposed

| | | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 |
|-------------------------|-----------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Aloha | Pool 1 | \$ 425,000 | \$ 450,000 | \$ 500,000 | \$ 515,000 | \$ 530,450 | \$ 546,364 |
| | Pool 2 | \$ 10,828 | \$ 17,190 | \$ 9,470 | \$ 20,669 | | |
| | Subtotal | \$ 435,828 | \$ 467,190 | \$ 509,470 | \$ 535,669 | \$ 530,450 | \$ 546,364 |
| Banks | Pool 1 | \$ 167,705 | \$ 172,737 | \$ 177,919 | \$ 183,256 | \$ 188,754 | \$ 194,417 |
| | Pool 2 | \$ 9,348 | \$ 14,748 | \$ 7,982 | \$ 17,420 | | |
| | JSOF | | \$ 43,142 | \$ 43,142 | \$ 43,142 | \$ 43,142 | \$ 44,436 |
| | Subtotal | \$ 177,053 | \$ 230,626 | \$ 229,042 | \$ 243,818 | \$ 231,896 | \$ 238,853 |
| Beaverton | Pool 1 | \$ 5,490,941 | \$ 5,655,669 | \$ 5,825,339 | \$ 6,000,099 | \$ 6,180,102 | \$ 6,365,505 |
| | Pool 2 | \$ 48,358 | \$ 76,270 | \$ 41,245 | \$ 90,016 | | |
| | Subtotal | \$ 5,539,299 | \$ 5,731,939 | \$ 5,866,584 | \$ 6,090,115 | \$ 6,180,102 | \$ 6,365,505 |
| Cedar Mill | Pool 1 | \$ 3,981,275 | \$ 4,100,714 | \$ 4,223,735 | \$ 4,350,447 | \$ 4,480,961 | \$ 4,615,389 |
| | Pool 2 | \$ 39,672 | \$ 62,573 | \$ 33,842 | \$ 73,859 | | |
| | JSOF | | | | \$ 89,860 | \$ 89,860 | \$ 92,556 |
| | Subtotal | \$ 4,020,947 | \$ 4,163,287 | \$ 4,257,577 | \$ 4,514,166 | \$ 4,570,821 | \$ 4,707,945 |
| Cornelius | Pool 1 | \$ 205,707 | \$ 211,878 | \$ 218,234 | \$ 224,781 | \$ 231,525 | \$ 238,471 |
| | Pool 2 | \$ 9,567 | \$ 15,092 | \$ 8,168 | \$ 17,827 | | |
| | JSOF | | | \$ 187,979 | \$ 322,249 | \$ 322,249 | \$ 331,916 |
| | Subtotal | \$ 215,273 | \$ 226,971 | \$ 414,381 | \$ 564,857 | \$ 553,774 | \$ 570,387 |
| Forest Grove | Pool 1 | \$ 802,081 | \$ 826,144 | \$ 850,928 | \$ 876,456 | \$ 902,750 | \$ 929,832 |
| | Pool 2 | \$ 12,998 | \$ 20,503 | \$ 11,093 | \$ 24,209 | | |
| | Subtotal | \$ 815,079 | \$ 846,647 | \$ 862,021 | \$ 900,665 | \$ 902,750 | \$ 929,832 |
| Garden Home | Pool 1 | \$ 413,980 | \$ 426,400 | \$ 439,192 | \$ 452,368 | \$ 465,939 | \$ 479,917 |
| | Pool 2 | \$ 10,765 | \$ 16,982 | \$ 9,189 | \$ 20,056 | | |
| | JSOF | | \$ 88,000 | \$ 88,000 | \$ 88,000 | \$ 88,000 | \$ 90,640 |
| | Subtotal | \$ 424,745 | \$ 531,382 | \$ 536,381 | \$ 560,423 | \$ 553,939 | \$ 570,557 |
| Hillsboro | Pool 1 | \$ 5,004,224 | \$ 5,154,351 | \$ 5,308,981 | \$ 5,468,251 | \$ 5,632,298 | \$ 5,801,267 |
| | Pool 2 | \$ 45,557 | \$ 71,854 | \$ 38,858 | \$ 84,807 | | |
| | Subtotal | \$ 5,049,781 | \$ 5,226,205 | \$ 5,347,839 | \$ 5,553,058 | \$ 5,632,298 | \$ 5,801,267 |
| North Plains | Pool 1 | \$ 168,717 | \$ 173,778 | \$ 178,992 | \$ 184,361 | \$ 189,892 | \$ 195,589 |
| | Pool 2 | \$ 9,354 | \$ 14,757 | \$ 7,987 | \$ 17,431 | | |
| | Subtotal | \$ 178,070 | \$ 188,535 | \$ 186,978 | \$ 201,792 | \$ 189,892 | \$ 195,589 |
| Sherwood | Pool 1 | \$ 846,944 | \$ 872,352 | \$ 898,523 | \$ 925,479 | \$ 953,243 | \$ 981,840 |
| | Pool 2 | \$ 13,256 | \$ 20,910 | \$ 11,313 | \$ 24,689 | | |
| | Subtotal | \$ 860,200 | \$ 893,263 | \$ 909,836 | \$ 950,168 | \$ 953,243 | \$ 981,840 |
| Tigard | Pool 1 | \$ 3,469,591 | \$ 3,573,679 | \$ 3,680,889 | \$ 3,791,316 | \$ 3,905,055 | \$ 4,022,207 |
| | Pool 2 | \$ 28,345 | \$ 44,705 | \$ 24,173 | \$ 52,758 | | |
| | Subtotal | \$ 3,497,936 | \$ 3,618,384 | \$ 3,705,063 | \$ 3,844,074 | \$ 3,905,055 | \$ 4,022,207 |
| Tualatin | Pool 1 | \$ 1,540,664 | \$ 1,586,884 | \$ 1,634,491 | \$ 1,683,526 | \$ 1,734,031 | \$ 1,786,052 |
| | Pool 2 | \$ 17,247 | \$ 27,204 | \$ 14,714 | \$ 32,114 | | |
| | Subtotal | \$ 1,557,912 | \$ 1,614,089 | \$ 1,649,205 | \$ 1,715,639 | \$ 1,734,031 | \$ 1,786,052 |
| West Slope | Pool 1 | \$ 796,186 | \$ 820,071 | \$ 844,673 | \$ 894,159 | \$ 1,117,443 | \$ 977,140 |
| | Pool 2 | \$ 12,964 | \$ 20,450 | \$ 11,064 | \$ 24,146 | | |
| | Subtotal | \$ 809,149 | \$ 840,521 | \$ 855,737 | \$ 918,305 | \$ 1,117,443 | \$ 977,140 |
| Total Countywide | | \$ 23,581,275 | \$ 24,579,037 | \$ 25,330,116 | \$ 26,592,750 | \$ 27,055,694 | \$ 27,693,538 |



A place where families and businesses thrive.

| | |
|--------------------------------|--|
| <i>CITY RECORDER USE ONLY:</i> | |
| AGENDA ITEM #: | <u>3. L. & 3. M.</u> |
| MEETING DATE: | <u>12/14/2020</u> |
| FINAL ACTION: | <u>RESO 2020-110</u> <u>RESO 2020-011</u> |

CITY COUNCIL STAFF REPORT

TO: City Council

FROM: Jesse VanderZanden, City Manager

PROJECT TEAM: Colleen Winters, Library Director

MEETING DATE: December 14, 2020

SUBJECT TITLE: Proposed one-year extension of WCCLS Public Library Services Agreement and Information Network Agreement

ACTION REQUESTED:

| | | | | | | |
|--------------------------|--------------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Ordinance | Order | X | Resolution | Motion | Informational |

X all that apply

BACKGROUND: Forest Grove is a founding member of the Washington County Cooperative Library Services (WCCLS). WCCLS is a partnership of Washington County, nine cities, and three non-profit associations that was formed to deliver countywide library services in 1976. This means that Washington County residents can use any of the 16 public library locations in the county, all using the same library card.

This partnership requires two contracts between member libraries and Washington County. The Public Library Services Agreement (PLSA) addresses the funding distribution. The Information Network Agreement addresses the shared computer network. Both agreements are due to expire on June 30, 2021. The WCCLS Executive Board decided that in order to allow sufficient time to conduct a thorough review of these agreements, it would be best to extend the current agreements as-is by one year until June 30, 2022. This extension is done through an amendment to each Agreement. Because the PLSA addresses funding distribution, the proposed extension of the PLSA also includes a 3% increase in operational funding for all member libraries for FY 21-22. This increase is consistent with past annual increases. There are no other changes in either Agreement.

FISCAL IMPACT: With the proposed 3 percent increase, Forest Grove will receive \$929,832 in FY 2021-22. This represents approximately 70% of the Library’s operational funding.

STAFF RECOMMENDATION: Staff recommends that Council approve both resolutions extending each Agreement one year.

ATTACHMENT(s):
Public Library Services Agreement
Information Network Agreement