

**RESOLUTION NO. 2021-34**

**RESOLUTION MAKING APPROPRIATIONS FOR THE  
CITY OF FOREST GROVE, WASHINGTON COUNTY, OREGON, FOR THE  
FISCAL YEAR COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022**

**WHEREAS**, the City Council has adopted the FY 2021-22 Budget now on file in the office of the City Recorder.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:**

**Section 1.** That the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2021, and for the following purposes are hereby appropriated as follows:

	<u>General Fund</u>	
Legislative & Executive	\$	643,776
Administrative Services		3,772,914
Library		1,424,891
Planning		582,681
Engineering		1,034,218
Police Services		7,186,229
Fire Department		5,366,324
Aquatics		697,679
Parks and Recreation		1,032,056
Municipal Court		396,039
Transfers		200,000
Contingencies		720,000
Total General Fund Appropriations	\$	<u>23,056,807</u>

Light Fund

Electric Services	\$ 20,305,811
Debt Service	305,563
Transfers	1,187,652
Contingencies	<u>1,000,000</u>
Total Light Fund Appropriations	\$ <u>22,799,026</u>

Sewer Fund

Sewer Services	\$ 1,458,554
Transfers	308,773
Contingencies	<u>750,000</u>
Total Sewer Fund Appropriations	\$ <u>2,517,327</u>

Sewer SDC Fund

Sewer Infrastructure Construction	\$ 100,000
Debt Service	260,000
Contingencies	<u>61,500</u>
Total Sewer SDC Fund Appropriations	\$ <u>421,500</u>

Water Fund

Water Services	\$ 4,661,222
Debt Service	436,850
Transfers	664,898
Contingencies	<u>933,250</u>
Total Water Fund Appropriations	\$ <u>6,696,220</u>

Water SDC Fund

Water Infrastructure Construction	\$ 720,244
Transfers	1,400
Contingencies	<u>75,000</u>
Total Water SDC Fund Appropriations	\$ <u>796,644</u>

Surface Water Management Fund

SWM Services	\$ 1,259,660
Transfers	65,042
Contingencies	<u>175,000</u>
Total SWM Fund Appropriations	\$ <u>1,499,702</u>

SWM SDC Fund

SWC Infrastructure Construction	230,000
Contingencies	<u>84,500</u>

Total SWM SDC Fund Appropriations	\$	<u>314,500</u>
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Street Fund

Street Services	\$	2,918,392
Contingencies		<u>150,000</u>
Total Street Fund Appropriations	\$	<u>3,068,392</u>

Building Permits Fund

Building Permit Services	\$	1,107,066
Transfers		3,157,354
Contingencies		<u>100,000</u>
Total Building Permits Fund Appropriations	\$	<u>4,364,420</u>

Community Enhancement Fund

Materials & Services	\$	104,419
Transfers		<u>4,626</u>
Total Community Enhancement Fund Appropriations	\$	<u>109,045</u>

Library Endowment Fund

Materials & Services	\$	<u>4,305</u>
Total Library Endowment Fund Appropriations	\$	<u>4,305</u>

Street Tree Fund

Materials & Services	\$	46,510
Transfers		<u>1,000</u>
Total Street Tree Fund Appropriations	\$	<u>47,510</u>

Transportation System Fund

Materials & Services	\$	<u>450,000</u>
Total Transportation System Fund Appropriations	\$	<u>450,000</u>

Public Arts Donations Fund

Materials & Services	\$	<u>21,065</u>
Total Public Arts Donations Fund Appropriations	\$	<u>21,065</u>

Facility Major Maintenance Fund

Capital Outlay	\$	<u>2,016,448</u>
Total Facility Major Maint. Fund Appropriations		<u>2,016,448</u>

Equipment Fund

Vehicle Services	\$	1,340,505
Contingencies		<u>200,000</u>
Total Equipment Fund Appropriations	\$	<u>1,540,505</u>

**Fire Equipment Replacement Fund**

Capital Outlay	\$ 832,000
Contingencies	148,016
<b>Total Fire Equip. Replacement Fund Appropriations</b>	<b>\$ <u>980,016</u></b>

**Information Systems Fund**

Information System Services	507,980
Contingencies	40,000
<b>Total Information Systems Fund Appropriations</b>	<b>\$ <u>547,980</u></b>

**City Utility Fund**

Materials & Services	\$ 235,234
<b>Total City Utility Appropriations &amp; Fund</b>	<b>\$ <u>235,234</u></b>

**Risk Management Fund**

Risk Management Services	\$ 778,556
Transfers	40,000
Contingencies	50,000
<b>Total Risk Management Fund Appropriations</b>	<b>\$ <u>868,556</u></b>

**Bikeway Improvements Fund**

Capital Outlay	\$ 61,017
<b>Total Bikeway Improvements Fund Appropriations</b>	<b>\$ <u>61,017</u></b>

**Park System Development Fund**

Park System Construction	\$ 4,962,530
<b>Total Park System Develop. Fund Appropriations</b>	<b>\$ <u>4,962,530</u></b>

**Traffic Impact Fund**

Capital Outlay	\$ 1,725,500
<b>Total Traffic Impact Fund Appropriations</b>	<b>\$ <u>1,725,500</u></b>

**Transportation Development Tax Fund**

Capital Outlay	\$ 13,768,118
<b>Total Traffic Impact Fund Appropriations</b>	<b>\$ <u>13,768,118</u></b>

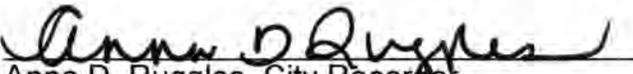
**Capital Projects Fund**

Capital Projects	\$ 6,065,696
<b>Total Capital Projects Fund Appropriations</b>	<b>\$ <u>6,065,696</u></b>

<u>CIP Excise Tax Fund</u>	
Capital Outlay	\$ 300,949
Transfers	328,160
<b>Total CIP Excise Tax Fund Appropriations</b>	<b>\$ 629,109</b>
<u>Trail Systems Fund</u>	
Materials & Services	\$ 37,896
<b>Total Trail Systems Fund Appropriations</b>	<b>\$ 37,896</b>
<u>American Rescue Plan Fund</u>	
Materials & Services	\$ 521,000
Capital Outlay	1,618,718
Transfers	464,566
<b>Total Transient Lodging Tax Fund Appropriations</b>	<b>\$ 2,604,284</b>
<u>City Transient Lodging Tax Fund</u>	
Tourism Services	\$ 250,485
Transfers	6,204
<b>Total Transient Lodging Tax Fund Appropriations</b>	<b>\$ 256,689</b>
<b>Total APPROPRIATIONS, All Funds</b>	<b>\$ 102,466,041</b>
<b>Total Unappropriated Amounts, All Funds</b>	<b>\$ 41,525,529</b>
<b>TOTAL ADOPTED BUDGET</b>	<b>\$ 143,991,570</b>

**Section 2.** This resolution is effective immediately upon its enactment by the City Council.

**PRESENTED AND PASSED** this 28<sup>th</sup> day of June, 2021.

  
 Anna D. Ruggles, City Recorder

**APPROVED** by the Mayor this 28<sup>th</sup> day of June, 2021.

  
 Peter B. Truax, Mayor



*A place where families and businesses thrive.*

CITY RECORDER USE ONLY:

AGENDA ITEM #:	6. 1., 6.2. & 6.3.
MEETING DATE:	06/28/2021
FINAL ACTION:	RESO 2021-32 RESO 2021-33 RESO 2021-34

**CITY COUNCIL STAFF REPORT**

**TO:** *City Council*

**FROM:** *Jesse VanderZanden, City Manager*

**MEETING DATE:** *June 28, 2021*

**PROJECT TEAM:** *Paul Downey, Administrative Service Director*

**SUBJECT TITLE:** *Resolutions to Adopt FY 2021-22 Budget, Make Appropriations for FY 2021-22, and Levy Property Taxes for FY 2021-22*

**ACTION REQUESTED:**

<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Order	<input checked="" type="checkbox"/>	X	Resolution	<input type="checkbox"/>	Motion	<input type="checkbox"/>	Informational
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*X all that apply*

**ISSUE STATEMENT:** The Budget Committee approved the Proposed FY 2021-22 Budget with changes on June 1, 2021, in the amount of \$143,982,570. The City Council now needs to adopt the FY 2021-22 Approved Budget with any changes approved by the City Council, levy the property taxes for FY 2021-22, and make the appropriations that set the legal expenditure levels in each fund for FY 2021-22.

**BACKGROUND:** Staff is proposing the following three changes to the Approved Budget:

- Increase Professional Services in the General Fund Administrative Services Department by \$30,000 to fund polling services for the renewal or replacement of the City’s current Local Option Levy. General Fund Reserves will be reduced to fund this expenditure. The Total Budget does not change due to this change as one expenditure category is being increased by the same amount another expenditure category is being decreased.
- In the Fire Equipment Replacement Fund, \$9,000 will be carried over to complete the outfitting of a command vehicle which has been delayed by equipment shortages. Beginning Fund Balance Revenue will be increased by \$4,500, Payments from the Forest Grove Rural Fire District will be increased by \$4,500, and Capital Outlay will be increased by total of \$9,000 to allow for the expenditure of funds to purchase the equipment.

The Adopted Budget increased by \$9,000 to \$143,991,570 after the above changes. Staff has prepared the necessary resolutions, which incorporate the changes in this memorandum for Council’s consideration.

**FISCAL IMPACT:** The fiscal impact of the changes has been discussed above.

**STAFF RECOMMENDATION:** Staff recommends the City Council approve the attached resolutions to adopt the FY 2021-22 Budget, levy the taxes approved by the Budget Committee for FY 2021-22, and establish the legal appropriations for FY 2021-22.

**ATTACHMENT(s):**

1. Resolutions Adopting Budget for Fiscal Year Commencing July 1, 2021, and Ending June 30, 2022;
2. Levying and Categorizing Taxes for the City of Forest Grove, Washington County, Oregon, for the Fiscal Year Commencing July 1, 2021, and Ending June 30, 2022; and
3. Making Appropriations for the City of Forest Grove, Washington County, Oregon, for the Fiscal Year Commencing July 1, 2021, and Ending June 30, 2022.