

RESOLUTION NO. 2021-41

RESOLUTION TRANSFERRING APPROPRIATIONS WITHIN VARIOUS FUNDS FOR THE FISCAL YEAR 2020-21

WHEREAS, the City Council has determined that due to unforeseen expenditures it is necessary to increase the appropriations for the operation of various funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. The following appropriations transfers for FY 2020-21 will be made:

1. Transfer \$25,000 from General Fund Contingency (1001800 8300) to: 1) \$10,000 to Engineering Department Regular Wages (1005100 5000); and 2) \$15,000 to Engineering Department Health & Dental Benefits (1005100 5500). Total Engineering Appropriations are increased to \$947,009.
2. Transfer \$144,000 from General Fund Contingency (1001800 8300) as follows: 1) \$84,000 to Fire Department Professional Services (1002200 6305); and 2) \$60,000 to Emergency Expenditures (1002200 6900). Total Fire Department Appropriations are increased to \$5,494,377.
3. Transfer \$80,000 from Building Permits Fund Contingency (2053200 8300) to Building Permits Fund Intergovernmental Services (2053200 6200). Total Building Fund Permit Services Appropriations are increased to \$1,047,155.
4. Transfer \$500,000 from Light and Power (L&P) Fund Contingency (6104100 8300) to Purchased Power (6104110 6075). L&P Electric Services Appropriations are increased to \$21,909,576.

Section 2. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 28th day of June, 2021.


Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 28th day of June, 2021.


Peter B. Truax, Mayor



A place where families and businesses thrive.

<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	<u>6. 10.</u>
MEETING DATE:	<u>06/28/2021</u>
FINAL ACTION:	<u>RESO 2021-41</u>

CITY COUNCIL STAFF REPORT

TO: *City Council*

FROM: *Jesse VanderZanden, City Manager*

MEETING DATE: *June 28, 2021*

PROJECT TEAM: *Paul Downey, Administrative Services Director*

SUBJECT TITLE: *FY 2020-21 Appropriations Transfers*

ACTION REQUESTED:

<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Order	<input checked="" type="checkbox"/>	X	Resolution	<input type="checkbox"/>	Motion	<input type="checkbox"/>	Informational
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X all that apply

ISSUE STATEMENT: The adopted budget for a fiscal year is based upon best estimates at the time the budget is adopted. During the fiscal year, unanticipated events may occur and actual expenditures become known.

At the end of the fiscal year, it is standard procedure to review expenditures throughout the budget and to modify appropriations, which are legal expenditure limits, for expenditures which may exceed the appropriated levels by the end of the fiscal year. ORS Chapter 294 permits the governing body to transfer appropriations within a fund so the budgeted appropriations are not exceeded. The attached resolution authorizes the appropriation transfers necessary for FY 2020-21.

BACKGROUND: Upon review of the preliminary year-to-date expenditures as of June 11, 2021, staff has prepared a resolution for Council consideration to avoid potential appropriation over expenditures in the General Fund, the Building Permits Fund, the Fire Equipment Replacement Fund, and the Light & Power Fund at the end of FY 2020-21. The reasons for the proposed transfers are discussed below. The numbers for the reasons correspond to the transfer numbers in the proposed resolution:

1. In the Engineering Department, appropriations need to be increased by \$25,000 to pay for personnel costs being higher due to changes in salary adjustments and employees' insurance coverage levels.
2. In the Fire Department, appropriations need to be increased by \$144,000 to pay for: 1) \$84,000 for professional services for the interim Fire Chief contract; and 2) \$60,000 for expenditures related to COVID-19 mitigation for which reimbursement from CARES funds was received.
3. In the Building Permits Fund, a transfer from Contingency of \$80,000 to Intergovernmental Services to pay for the State Building Surplus Charges and

inspection assistance by other agencies being higher than budgeted due to significantly higher than expected building activity in the City of Cornelius.

4. In the Light and Power Fund, \$500,000 will be transferred from Contingency to Power Purchases to pay for the actual costs of power purchases which are covered by additional revenue from higher electric sales.

FISCAL IMPACT: Fiscal impact was explained above.

STAFF RECOMMENDATION: Staff recommends the City Council approve the attached resolution transferring appropriations within the FY 2020-21 Budget.

ATTACHMENT(s): Resolution Transferring Appropriations Within Various Funds for the Fiscal Year 2020-21