RESOLUTION NO. 2021-55

RESOLUTION OF THE CITY COUNCIL
AUTHORIZING COMPENSATION FOR CITY MANAGER
FISCAL YEAR 2021-22

WHEREAS, Michael "Jesse" VanderZanden was appointed as City Manager effective August 1, 2015; and

WHEREAS, the City Council evaluated the performance of the City Manager in Executive Sessions under ORS 192.660(2)(i) held on May 24, June 28 and July 12, 2021; and

WHEREAS, the City Council shall set by resolution the City Manager's annual base salary upon conclusion of the performance review, which Council accepted pursuant to Resolution No. 2021-54, in accordance with the City Manager's Employment Agreement, Section 5 and 6; and

WHEREAS, the City Council shall set the amount of the vehicle allowance annually as part of the City Manager's salary resolution in accordance with the City Manager's Employment Agreement, Section 9; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. The City Manager's base salary shall be as follows, effective July 1, 2021 through June 30, 2022: $13,836.00/monthly; $166,032.00 /annually (5% increase).

Section 2. The City Manager's vehicle allowance in lieu of the City providing the use of a city-owned vehicle shall be as follows, effective July 1, 2021 through June 30, 2022: $272.00/monthly; $3,264.00/annually (3% increase).

Section 3. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 13th day of September, 2021.

_____
Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 13th day of September, 2021.

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Peter B. Truax, Mayor

FOREST GROVE OREGON

A place where families and businesses thrive.

CITY COUNCIL STAFF REPORT

TO: *City Council*

FROM: *Anna D. Ruggles, CMC, City Recorder*

MEETING DATE: *September 13, 2021*

PROJECT TEAM: *Paul Downey, Administrative Services Director*

SUBJECT TITLE: *Council Resolutions Accepting City Manager's Performance Review & Authorizing Compensation for FY2021-22*

ACTION REQUESTED: | Ordinance | | Order | X | Resolution | X | Motion | | Informational |
X all that apply

BACKGROUND:
The City Council shall set by resolution the City Manager's annual base salary upon conclusion of the performance review in accordance with the City Manager's Employment Agreement, Section 5 and 6. The City Council shall set by resolution the amount of the vehicle allowance annually as part of the City Manager's salary resolution in accordance with the City Manager's Employment Agreement, Section 9.

The Council held an Executive Sessions under ORS 192.660(2)(i) on May 24, 2021, to hear the City Manager's self-evaluation, and held Executive Sessions on June 28 and July 12, 2021, to complete the review and present the evaluation to the City Manager. The State of Oregon open meeting law requires Council to return to an open public meeting to give a summary of the City Manager's annual performance review as it relates to compensation consideration.

The City Manager's current salary is by Resolution 2020-76: Effective July 1, 2020 through June 30, 2021: $13,177.25/monthly; $158,127.00/annually (2% increase) and Vehicle Allowance: $264.00/monthly; $3,168.00/annually (2% increase).

RECOMMENDATION: The City Council shall take such action as it deems appropriate. Staff has prepared a Council resolution accepting the City Manager's Annual Performance Review dated by Council on July 12, 2021, which requires a motion and approval by Council, and a Council resolution Authorizing Compensation for the City Manager for Fiscal Year 2021-22, which requires a motion setting the compensation (in the blanks provided) and approval by City Council.

Attachment(s):
Resolution Accept City Manager's Performance Review dated July 13, 2021
Resolution Authorizing Compensation for the City Manager for FY 2021-22