

URBAN RENEWAL AGENCY OF THE CITY OF FOREST GROVE

URA RESOLUTION NO. 2021-03

**RESOLUTION OF THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY
ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND DECLARING
THE TAX INCREMENT FOR FISCAL YEAR COMMENCING
JULY 1, 2021, AND ENDING JUNE 30, 2022**

WHEREAS, the Budget Committee of the City of Forest Grove Urban Renewal Agency has approved a budget and the collection of the tax increment for the Urban Renewal Agency for the fiscal year commencing July 1, 2021, pursuant to the provisions of the Oregon Local Budget Law; and

WHEREAS, staff has not proposed any change to the Budget approved by the Budget Committee, and

WHEREAS, a hearing has been held before the Urban Renewal Agency Board of Directors as required by law, and

WHEREAS, it appears to the Board that the Budget approved by the Budget Committee and the tax increment set by the Budget Committee should be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY AS FOLLOWS:

Section 1: That the City of Forest Grove Urban Renewal Agency Board hereby adopts the FY 2021-22 Budget in the total amount of \$1,022,278. The Budget is on file with City Recorder's Office.

Section 2: That the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2021, and for the purposes hereby appropriated as follows:

<u>General Fund</u>	
Materials and Services	\$703,596
Debt Service	<u>318,691</u>
Total Appropriations	<u>\$1,022,287</u>

Section 3: That the City of Forest Grove Urban Renewal Agency certifies to the Washington County Assessor's Office a request for the Forest Grove Urban Renewal Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

Section 4: This resolution is effective immediately upon its enactment by the Urban Renewal Agency Board.

PRESENTED AND PASSED this 28th day of June, 2021.



Jesse VanderZanden
Urban Renewal Agency Executive Director

APPROVED by the Urban Renewal Agency of the City of Forest Grove at a regular meeting on this 28th day of June, 2021, and filed with the Forest Grove City Recorder this date.



Peter B. Truax
Urban Renewal Agency Board Chair



<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	<u>6.</u>
MEETING DATE:	<u>06/28/2021</u>
FINAL ACTION:	<u>URA RESO 2021-03</u>

URBAN RENEWAL AGENCY STAFF REPORT

TO: *Urban Renewal Agency Board of Directors*

FROM: *Jesse VanderZanden, Executive Director*

MEETING DATE: *June 28, 2021*

PROJECT TEAM: *Paul Downey, Administrative Services Director*

SUBJECT TITLE: *Adoption of FY 2021-22 URA Budget and Levying of Property Taxes*

ACTION REQUESTED:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ordinance	Order	X	Resolution	Motion	Informational		

X all that apply

ISSUE STATEMENT: The Forest Grove Urban Renewal Budget Committee approved on June 8, 2021, the Proposed FY 2021-22 Budget of \$1,022,287 and declared the tax increment to be collected. The Urban Renewal Agency (URA) Board now needs to adopt the FY 2021-22 Approved Budget, make the appropriations that set the legal expenditure level, and declare the tax increment to be collected for FY 2021-22. Staff has prepared a resolution that includes all three actions for the Board’s consideration.

BACKGROUND: This is the seventh operating budget for the URA. The principal revenues that will be available in FY 2021-22 are the taxes collected on the incremental increase in the assessed value of the URA. The Budget includes funds to pay principal and interest to the City’s Capital Project Fund for debt for the land purchase and the loan for development costs. Staff has not proposed any changes to the Budget approved by the URA Budget Committee.

FISCAL IMPACT: The projected property taxes on the increase in incremental assessed value for the URA will be sufficient to repay the debt service and operating costs of the URA. Proposed projects include continuing storefront improvement grants, parklet pilot projects, and public art in the downtown area. Also included in the budget are funds to continue to review the proposed development on Site B at the corner of Pacific Avenue and “B” Street.

STAFF RECOMMENDATION: Staff recommends the Urban Renewal Agency Board of Directors approve the attached resolution to adopt the FY 2021-22 Budget, set the legal appropriations for FY 2021-22, and declare the tax increment for FY 2021-22.

ATTACHMENT(s): Resolution of the City Of Forest Grove Urban Renewal Agency Adopting the Budget, Making Appropriations, and Declaring the Tax Increment For Fiscal Year Commencing July 1, 2021, And Ending June 30, 2022

FORM UR-1

NOTICE OF BUDGET HEARING

A public meeting of the City of Forest Grove Urban Renewal Agency will be held on June 28, 2021 at 7:00 pm at the Community Auditorium, 1915 Main Street, Forest Grove, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2021 as approved by the City of Forest Grove URA Budget Committee. The public may attend and observe in the Community Auditorium, 1915 Main Street, as space allows (no more than 25 persons total at one time). However, the public is encouraged to observe the meetings through Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE on Channel 21 or through the ZOOM link listed on the agenda. Comments may be submitted in writing by 3 pm on June 28, 2021, via email to bmaughan@forestgrove-or.gov or in person if attending the meeting in the Community Auditorium.

A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 1924 Council Street, Forest Grove, Oregon, between the hours of 9:00 a. m. and 5:00 p. m. or online at www.forestgrove-or.gov. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Paul Downey, Director of Administrative Services

Telephone: 503-992-3200

Email: pdowney@forestgrove-or.gov

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2019-20	Adopted Budget This Year 2020-21	Approved Budget Next Year 2021-22
Beginning Fund Balance/Net Working Capital	346,190	338,917	453,787
Federal, State and All Other Grants	127,519		
Revenue from Bonds and Other Debt			
Interfund Transfers			
All Other Resources Except Division of Tax & Special Levy	15,125	4,950	8,500
Revenue from Division of Tax	418,895	434,963	560,000
Revenue from Special Levy			
Total Resources	907,729	778,830	1,022,287

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services			
Materials and Services	189,388	460,139	703,596
Capital Outlay			
Debt Service	335,673	318,691	318,691
Interfund Transfers			
Contingencies			
All Other Expenditures and Requirements			
Unappropriated Ending Fund Balance	382,668		
Total Requirements	907,729	778,830	1,022,287

FINANCIAL SUMMARY-REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program			
FTE for that unit or program			
FTE			
Not Allocated to Organizational Unit or Program	907,729	778,830	1,022,287
FTE	0	0	0
Total Requirements	907,729	778,830	1,022,287
Total FTE	0	0	0

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

The main focus of the URA for this coming year is working with a developer to complete a proposed project on Site B. The current proposed project is the construction of a 20,000 square foot grocery store and 20 affordable-housing apartment units. The developer hopes to begin construction in late 2021. The URA will negotiate a Disposition and Development Agreement which would outline all financial, construction, and disposition terms and conditions. That agreements requires URA Board approval.

The other focus of the URA in the coming year will be determining the next steps in the festival street project after the concept design is completed.

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings	\$1,213,487	
Total	\$1,213,488	