

**RESOLUTION NO. 2022-68**

**RESOLUTION MAKING CITY COUNCIL LIAISON APPOINTMENTS  
TO ADVISORY BOARDS AND COMMISSIONS AND OUTSIDE  
AGENCIES AND REPEALING RESOLUTION NO. 2020-114**

**WHEREAS**, The City of Forest Grove City Council has provided for 10 City Council Boards and Commissions requiring the appointment of a City Council Liaison as shown in Exhibit A; and

**WHEREAS**, The City of Forest Grove City Council is required to make appointments to 9 outside agencies as shown in Exhibit A; and

**WHEREAS**, Council Rules, §14.8, provide that the Mayor shall appoint a Council liaison to any boards and commissions (B/C) every two years at the first regular meeting following the time at which newly-elected Councilmembers officially take office or at the discretion of the Mayor.

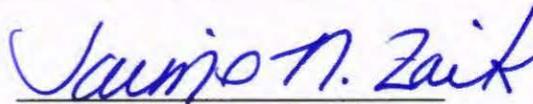
**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE  
AS FOLLOWS:**

**Section 1.** That the following Council Liaisons and citizens are appointed to the advisory boards and commissions and outside agencies as listed in Exhibit A.

**Section 2.** Resolution No. 2020-114 is hereby repealed.

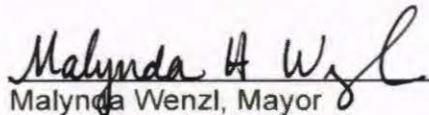
**Section 3.** This resolution is effective immediately upon its enactment by the City Council.

**PRESENTED AND PASSED** this 12<sup>th</sup> day of December, 2022.



Jaime Zaik, Interim City Recorder

**APPROVED** by the Mayor this 12<sup>th</sup> day of December, 2022.



Malynnda Wenzl, Mayor

**EXHIBIT A: CITY COUNCIL APPOINTMENTS TO BOARDS,  
COMMISSIONS, AND COMMITTEES, 2023-2024**

<b>CITY B/C APPOINTMENTS</b>	<b>COUNCIL LIASION</b>	<b>CITY STAFF</b>
Committee for Community Involvement (CCI) 1 <sup>st</sup> Tuesday, 5:30 pm	Donna Gustafson	Comm. Manager
Community Forestry Commission (CFC) 3 <sup>rd</sup> Wednesday, 5:15 pm	Timothy Rippe	Senior Planner
Community Policing Advisory Commission (CPAC) 4 <sup>th</sup> Thursday, 6:30 pm	Karen Martinez	Police Chief
Economic Development Commission (EDC) 1 <sup>st</sup> Thursday, Noon	Donna Gustafson	Economic Development Coordinator
Historic Landmarks Board (HLB) 4 <sup>th</sup> Tuesday, 6:30pm	Elena Uhing	Senior Planner
Library Commission (LC) 3 <sup>rd</sup> Wednesday, 6:30pm	Mariana Valenzuela	Library Director
Parks and Recreation Commission (P&R) 3 <sup>rd</sup> Wednesday, 7am	Mariana Valenzuela	Parks and Recreation Director
Public Arts Commission (PAC) 3 <sup>rd</sup> Thursday, 5 pm	Malynda Wenzl	Library Director
Sustainability Commission (SC) 4 <sup>th</sup> Thursday, 6 pm	Elena Uhing	Programs Coordinator
Urban Renewal Advisory Committee (URAC) 4 <sup>th</sup> Thursday, 10 am	Mike Marshall	Comm. Dev. Director
<b>AGENCY APPOINTMENTS</b>		
CDBG Policy Advisory Board (PAB) 2 <sup>nd</sup> Thursday, 7 pm	Mariana Valenzuela Alternate: Malynda Wenzl	Public Works Director
Forest Grove Rural Fire Protection District 1 <sup>st</sup> Wednesday, 6 pm	Karen Martinez	Fire Chief
Joint Water Commission (JWC) Friday, Noon, Quarterly	Pete Truax, Citizen Carl Heisler, Citizen Rod Fuiten, Citizen	City Manager

Regional Water Providers Con. Board Thursday, Noon, Quarterly	Tim Rippe	Public Works Director
Sister City Committee 1 <sup>st</sup> Thursday, 4:30 pm, as needed	Malynda Wenzl	City Recorder
WACO Cons. Comm. Agency WCCCA) 3 <sup>rd</sup> Thursday, 3 pm, Quarterly	Mike Marshall	City Manager
Washington County Coordinating Committee (WCCC) 2 <sup>nd</sup> Monday, Noon	Malynda Wenzl Alternate: Donna Gustafson	Comm. Dev. Director
Washington County Public Safety Coordinating Council (PSCC) 3 <sup>rd</sup> Friday, 1 pm, Bi-monthly	Rotates to other city	Police Chief
T.V. Highway Steering Committee 2 <sup>nd</sup> Thursday, 4 pm	Malynda Wenzl	Public Works Director
Council Creek Elected Steering Committee 3 <sup>rd</sup> Monday, 5 pm	Mike Marshall	Public Works Director



*A place where families and businesses thrive.*

CITY RECORDER USE ONLY:

AGENDA ITEM #: F . 2 .

MEETING DATE: 12.12.2022

FINAL ACTION: Reso No. 2022-68

**CITY COUNCIL STAFF REPORT**

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**TO:** City Council

**FROM:** Jesse VanderZanden, City Manager

**MEETING DATE:** December 12, 2022

**PROJECT TEAM:** Jaime Zaik, Interim City Recorder

**SUBJECT TITLE:** City Council Liaison Appointments

**ACTION REQUESTED:**

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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*X all that apply*

**ISSUE STATEMENT:**

Per Council Rules, §14.8, the Mayor shall appoint a Council liaison to boards, committees and commissions (B/C) every two years at the first regular meeting following the time at which newly-elected Councilmembers officially take office or at the discretion of the Mayor. Council Liaisons shall be non-voting. The Council Liaison’s role is to collaborate between the Council and the B/C to assure each group’s collective interest is accurately and effectively represented to the other. The appointments are listed in Exhibit A.

Council Rules, §14.9, provides that the City Manager shall appoint a staff member as liaison to any B/C. Staff Liaisons shall be non-voting and shall assist the B/C by utilizing their expertise regarding city policy and process. These assignments are included in Exhibit A.

**STAFF RECOMMENDATION:**

Attached is a proposed Resolution and Exhibit A for Council consideration and consent. Upon approval, the City Recorder will notify staff and agencies of the appointments.

**ATTACHMENT(s):**

Resolution and Exhibit A