

**RESOLUTION NO. 2022-10**

**RESOLUTION APPROVING SUBMITTAL OF NOTICE OF MEASURE ELECTION  
FOR THE CITY OF FOREST GROVE, OREGON, FOR THE REPLACEMENT OF ITS  
LOCAL OPTION LEVY AT THE MAY 17, 2022, ELECTION**

**WHEREAS**, in November 2017, the voters approved a five-year local option levy of \$1.60 for each \$1,000 of assessed value to help maintain City services; and

**WHEREAS**, that Levy expires on June 30, 2023; and

**WHEREAS**, the Forest Grove City Council has determined that the voters of the City of Forest Grove should be asked to replace the expiring Local Option Levy at the rate of \$1.95 for each \$1,000 of assessed value for five years starting July 1, 2023, which will help the City to maintain and enhance its current level of services; and

**WHEREAS**, the City published the proposed ballot title as required and did not receive any objections or appeals of the ballot title; and

**WHEREAS**, the Forest Grove City Council desires to place the replacement of the Local Option Levy on the May 17, 2022, election; and

**WHEREAS**, staff has prepared the required Notice of Measure Election to be submitted to Washington County Elections.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:**

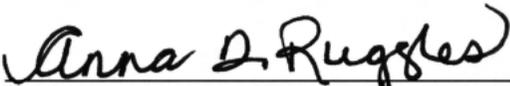
**Section 1.** Pursuant to ORS 280.060, the City Council calls an election to be held on May 17, 2022, to submit a measure to the City's voters to replace the City's Local Option Levy at a rate of \$1.95 for each \$1,000 of assessed value for five years starting July 1, 2023.

**Section 2.** The attached Notice of Measure Election is approved and the City Manager is authorized to sign the Notice of Measure Election which shall be substantially in the form attached to this resolution as Exhibit A, which is incorporated into this resolution by reference. The Notice of Measure Election will be submitted to the Washington County Elections Official no later than March 17, 2022.

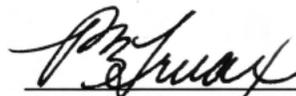
**Section 3.** The City Manager is authorized to sign the Explanatory Statement for the County's Voters Pamphlet which will be submitted to the Washington County Elections Official no later than March 17, 2022.

**Section 4.** This resolution is effective immediately upon its enactment by the City Council.

**PRESENTED AND PASSED** this 28<sup>th</sup> day of February, 2022.

  
\_\_\_\_\_  
Anna D. Ruggles, City Recorder

**APPROVED** by the Mayor this 28<sup>th</sup> day of February, 2022.

  
\_\_\_\_\_  
Peter B. Truax, Mayor

# Notice of Measure Election

City

34-312

MAR 2 '22 PM 4:59  
SEL 802

rev 01/18 ORS 250.035, 250.041,  
250.275, 250.285, 254.095, 254.465

## Notice

Date of Notice

February 28, 2022

Name of City or Cities

City of Forest Grove

Date of Election

May 17, 2022

**Final Ballot Title** The following is the final ballot title of the measure to be submitted to the city's voters. The ballot title notice has been published and the ballot title challenge process has been completed.

**Caption** 10 words which reasonably identifies the subject of the measure.

Five-year replacement levy for fire, police, parks, and library services

**Question** 20 words which plainly phrases the chief purpose of the measure.

Shall City increase operating levy for fire, police, parks and library to \$1.95 per \$1,000 for five years beginning 2023-24?

This measure may cause property taxes to increase by more than three percent (3%).

**Summary** 175 words which concisely and impartially summarizes the measure and its major effect.

This measure would replace the current operating levy of \$1.60 per \$1,000 of assessed value which expires June 2023. The replacement levy focuses on core services to respond to increased emergency response times, increases in crime, parks maintenance, and recreation and library programs.

The City is proposing increasing the levy rate to \$1.95 per \$1,000 of assessed value. Fire and police would receive the majority of the levy funding with the remainder going to parks maintenance, recreation, and library services.

Replacing the levy would enhance the current level of fire, police, park maintenance and recreation, and library services. The replacement levy would add positions in fire and police to enhance the City's response to simultaneous calls, decrease response times, and address rising demand for emergency services. It would add recreation and library programs and help maintain additional park facilities.

The increase in the levy rate to \$1.95 would cost a typical homeowner with an average assessed value (not market value) of \$233,550 an additional \$82 per year in property taxes. This is an estimate only.

Estimated revenues for the levy:

\$4,089,976 in 2023-2024

\$4,212,676 in 2024-2025

\$4,339,056 in 2025-2026

\$4,469,228 in 2026-2027

\$4,603,304 in 2027-2028

**Explanatory Statement** 500 words that impartially explains the measure and its effect.

If the county is producing a voters' pamphlet an explanatory statement must be drafted and attached to this form for:

→ any measure referred by the city governing body; **or**

→ any initiative or referendum, if required by local ordinance.

**Explanatory Statement Attached?**

Yes

No

**Authorized City Official** Not required to be notarized.

Name

Jesse VanderZanden

Title

City Manager

Mailing Address

P.O. Box 326, Forest Grove, OR 97116

Contact Phone

503-992-3234

*By signing this document:*

→ I hereby state that I am authorized by the city to submit this Notice of Measure Election; **and**

→ I certify that notice of receipt of ballot title has been published and the ballot title challenge process for this measure completed.

3/2/22

Signature

Date Signed

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# Joint County Voters' Pamphlet Measure Explanatory Statement

**!** Important! Read all instructions before completing this form.

Use this form when filing a 'JCVP-05 Joint County Voters' Pamphlet Measure Explanatory Statement' with your County Elections office. If a local government/jurisdiction is located in more than one county, the County Elections office of the county in which the city hall of the City or the administrative office of the local government is located shall be the filing officer for the JCVP-05.

## Filing Information

Election:  Primary 5/17/2022  General \_\_\_\_\_  Special \_\_\_\_\_

Measure # \_\_\_\_\_ - \_\_\_\_\_

### Ballot Title Caption

Five-year replacement levy for fire, police, parks, and library services

Name of Person responsible for content of 'Measure Explanatory Statement' (as it should appear in the Voters' Pamphlet):

**Jesse VanderZanden**

Name of Jurisdiction/Organization the person is authorized to represent (as it should appear in the Voters' Pamphlet):

**City of Forest Grove**

## Contact Information:

Phone: Cell: 503-430-4063 Work: 503-992-3234 Home: \_\_\_\_\_

Email: jvanderzanden@forestgrove-or.gov

## Signature



Signature of person responsible for the content of "Measure Explanatory Statement"

7/2/22

Date

## Measure Explanatory Statement

See attached for "Measure Explanatory Statement" (500 word/number MAX)

### For Office Use only:

County: \_\_\_\_\_

Signed?  Yes  No

Explanatory Statement attached?  Yes  No

Intake Staff Initials: \_\_\_\_\_

Word Count (500 max): \_\_\_\_\_

Providing digital copy?  Yes  No

Received digital copy?  Yes  No

Review Staff Initials: \_\_\_\_\_

## **Explanatory Statement for Local Option Levy Replacement (limit 500 words; must be impartial)**

The replacement levy continues to focus on the core city services of fire, emergency medical response, police, park maintenance, library services, and the addition of recreation programming. The majority of the levy would fund fire, emergency medical response, and police.

Since 2002, voters have passed the levy four times and increased it twice (2007 and 2012) to keep pace with growth and inflation. This levy rate of \$1.95 would replace the existing levy rate of \$1.60, which expires on June 30, 2023.

### **Fire**

The Forest Grove station receives more calls per firefighter than any fire station in Washington County. The Department receives on average 10.5 emergency calls per day or 3,800 per year. Calls continue to increase by about 200 per year.

As a result, response times to emergency calls increased about 5% last year and response reliability – the ability to respond to two calls at once - declined to 83% compared to the industry best practice of 95%. This has led to a greater dependence on outside agencies who respond from farther away.

The levy would add firefighters to enable staffing of two emergency response vehicles at once, increasing response reliability and decreasing response times. Currently, Fire is able to staff one emergency response vehicle.

### **Police**

Last year, Forest Grove experienced a 3.5% increase in police emergency calls. Response times to these calls increased from 3.2 to 4.6 minutes. Total call volume, including non-emergency, also went up 16% to 26,310.

Compared to other similar-sized neighboring cities and based on industry standards for crimes, calls, and population per officer, police are understaffed and will be unable to maintain current service levels as population grows.

The levy would add police officers to respond to increasing call volumes and reduce response times. These officers would allow for additional neighborhood patrols, community policing, crime prevention, and more de-escalation and mental health response training.

### **Parks and Recreation**

Over the levy period, the City will add 4.5 acres of park space and more features to existing parks. The levy would add part-time staff to maintain these spaces and facilities including trails, playgrounds, courts, and recreation areas. The levy would also add a recreation coordinator to allow the City to establish a recreation program and offer more recreation options.

### **Library**

The levy would add part-time staff to offer more programs and community outreach through additional virtual programming and offsite visits to a wider community audience. It would stabilize funding by reducing reliance on donations for programs.

**Cost**

The average assessed value (not market value) of a home in Forest Grove is \$233,550. The increase in the levy rate to \$1.95 would cost the average homeowner an additional \$82 per year. This is an estimate only.

**What if the levy fails?**

The levy funds about 15% of the above services. If the levy fails, the City would have to decrease funding for police, fire, emergency medical response, parks, and library services.

# Joint County Voters' Pamphlet Measure Explanatory Statement Instructions

## Filing Explanatory Statement – per OAR 165-022-0040

1. The governing body for any local government which has referred a measure to the voters shall submit an impartial, simple, and understandable statement explaining the measure and its effect.
2. The governing body of the local government which has submitted an initiative or referendum by petition measure to the voters shall submit an impartial, simple, and understandable statement explaining the measure and its effect, only if the local government has an ordinance requiring the submission of such a statement.
3. 'JCVP-05 Joint County Voters' Pamphlet Measure Explanatory Statement' shall be limited to 500 words/numbers maximum.
4. The County Clerk shall reject any 'Referred Measure' submitted without a JCVP-05.

## General Information

1. JCVP-05 either as an original, faxed, email attachment or copy must be received in the County Elections office by 5 pm on the 'Notice of Measure' filing deadline. Postmarks do not count. No changes will be allowed to a JCVP-05 submittal after the 5 pm deadline. **Filings that are unsigned or received after the 5 pm filing deadline will not be accepted.**
2. Submit the complete typewritten 'Measure Explanatory Statement' on a standard 8 ½" x 11" white paper attached to the complete and signed JCVP-05.
3. It is recommended that the filer email the text of the 'Measure Explanatory Statement' to the County Elections office. Both printed and emailed copies must be exactly the same. If there are discrepancies, the print version verbiage provided will be used for the Voters' Pamphlet production.
4. Pursuant to ORS 251.415, the County Clerk shall reject any statement which:
  - a. Contains any obscene, profane, or defamatory language;
  - b. Incites or advocates hatred, abuse, or violence toward any person or group; or
  - c. Contains any language which may not legally be circulated through the mail.
 Deadline permitting, the County Elections office will attempt to notify the person(s) or jurisdiction/organization furnishing the JCVP-05 of the rejection and allow revision of the 'Explanatory Statement'.

## Word Count

1. The total word count must not exceed 500 words/numbers. Required verbiage that must be a part of the statement does not count towards the maximum word count of 500. **Please hand count your statement to ensure that your word count does not exceed the 500 maximum word/number count. The County Elections office will not print more than 500 words/numbers.**
2. Generally, anything with a white space around it counts as a word. Hyphenated words that are listed in a dictionary as one word and can be used either with or without a hyphen will count as one word. All other hyphenated words will count as more than one word.
3. The County Elections office will not correct errors in spelling, punctuation, grammar or syntax. No corrections to these errors will be allowed after the filing deadline. Please proof your submission before filing; it will not be returned for proofreading after it has been filed.

## Signatures

1. JCVP-05 must include the printed name and signature of the submitting person and the name of the governing body that this person is authorized to represent. Digital signatures will not be accepted for JCVP-05.

## Contact Information

<p><b>Clackamas County Elections</b> 1710 Red Soils Ct, Suite 100 Oregon City, OR 97045</p> <p><b>phone</b> 503-655-8510 <b>fax</b> 503-655-8461 <b>email</b> elections@co.clackamas.or.us</p>	<p><b>Washington County Elections</b> 2925 NE Aloclek Dr, Suite 170 Hillsboro, OR 97124</p> <p><b>phone</b> 503-846-5800 <b>fax</b> 503-846-5810 <b>email</b> elections@co.washington.or.us</p>
<p><b>Multnomah County Elections</b> 1040 SE Morrison Street Portland, OR 97214</p> <p><b>phone</b> 503-988-3720 <b>fax</b> 503-988-3719 <b>email</b> elections@multco.us</p>	<p><b>Yamhill County Elections</b> 414 NE Evans Street McMinnville, OR 97128</p> <p><b>phone</b> 503-434-7518 <b>fax</b> 503-434-7520 <b>email</b> elections@co.yamhill.or.us</p>



<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	<u>F. 2.</u>
MEETING DATE:	<u>02/28/2022</u>
FINAL ACTION:	<u>RESO 2022-10</u>

**CITY COUNCIL STAFF REPORT**

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**TO:** *City Council*

**FROM:** *Jesse VanderZanden, City Manager*

**MEETING DATE:** *February 28, 2022*

**PROJECT TEAM:** *Paul Downey, Assistant City Manager/Finance Director*

**SUBJECT TITLE:** *Approval of Measure of Election for Replacement of Local Option Levy*

**ACTION REQUESTED:**

<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Order	<input checked="" type="checkbox"/>	X	Resolution	<input type="checkbox"/>	Motion	<input type="checkbox"/>	Informational
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*X all that apply*

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**ISSUE STATEMENT:**

The City’s Local Option Levy (Levy) of \$1.60 per \$1,000 of assessed value (AV) expires on June 30, 2023. The levy is approximately 14% of all General Fund revenue. The City Council is considering replacing the Levy with a new five-year Levy of \$1.95 to help maintain and enhance the current level of services in the Police, Fire, Parks & Recreation, and Library Departments. Staff has prepared a Notice of Measure Election and a resolution approving the Notice of Measure Election which will place the replacement levy of \$1.95 on the May 17, 2022, ballot.

**BACKGROUND:**

Staff has held several work sessions with the City Council to consider the renewal or replacement of the Levy. The information provided at the work sessions showed the City needs to replace the Levy to be able to maintain and enhance services based on a 5-year needs assessment done by the above departments for the next levy period.

The City conducted two focus groups to determine the possibility of increasing the Levy to \$1.95 per \$1,000 of AV. The focus group results showed that the majority of participants were likely to approve an increase to the \$1.95 rate after learning more about the services it would fund and the cost to homeowners.

Based on the work sessions and the results of the focus groups, the City Council approved a Request for Ballot Title at its February 14, 2022, meeting. The Request for Ballot Title consists of three parts: 1) Caption – 10 words which reasonably identify the subject of the measure; 2) Question – 20 words which plainly phrases the chief purpose of the measure; and 3) Summary – 175 words which concisely and impartially summarizes the measure and its major effect.

The Request for Ballot Title was published in the News-Times on February 17, 2022. Interested parties had until 5:00 p.m. on February 28, 2022, to appeal the Ballot Title to Washington County Circuit Court. Staff knows of no appeals that have been filed.

The next step is the Notice of Measure Election which Council is being asked to consider tonight. This Notice of Measure Election includes the final Ballot Title (post public notice and appeal period) and also includes an Explanatory Measure of no more than 500 words that impartially explains the measure and its effect.

If the Notice of Measure Election is approved, it will be filed with the County Elections Officer and the measure will be placed on the May 17, 2022, election.

**FISCAL IMPACT:**

If the Levy is replaced, the City would be able to provide the services in the needs assessment for the Police, Fire, Parks & Recreation, and Library Departments, provided the assumptions the assessment was based on remain the same. The increase in the levy rate from \$1.60 to \$1.95 would cost the typical homeowner with an average assessed value (not market value) of \$233,550 an additional \$82 per year in property taxes.

**STAFF RECOMMENDATION:**

Staff recommends the City Council approve the attached resolution approving the Notice of Measure Election so the City can place the measure on the May 17, 2022, election.

**ATTACHMENT(s):**

Resolution Approving Notice of Measure Election

# Notice of Measure Election

**SEL 802**rev 01/18 ORS 250.035, 250.041,  
250.275, 250.285, 254.095, 254.465**City****Notice****Date of Notice**

February 28, 2022

**Name of City or Cities**

City of Forest Grove

**Date of Election**

May 17, 2022

**Final Ballot Title** The following is the final ballot title of the measure to be submitted to the city's voters. The ballot title notice has been published and the ballot title challenge process has been completed.

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**Question** 20 words which plainly phrases the chief purpose of the measure.

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**Summary** 175 words which concisely and impartially summarizes the measure and its major effect.

This measure would replace the current operating levy of \$1.60 per \$1,000 of assessed value which expires June 2023. The replacement levy focuses on core services to respond to increased emergency response times, increases in crime, parks maintenance, and recreation and library programs.

The City is proposing increasing the levy rate to \$1.95 per \$1,000 of assessed value. Fire and police would receive the majority of the levy funding with the remainder going to parks maintenance, recreation, and library services.

Replacing the levy would enhance the current level of fire, police, park maintenance and recreation, and library services. The replacement levy would add positions in fire and police to enhance the City's response to simultaneous calls, decrease response times, and address rising demand for emergency services. It would add recreation and library programs and help maintain additional park facilities.

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Estimated revenues for the levy:

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→ any measure referred by the city governing body; **or**

→ any initiative or referendum, if required by local ordinance.

**Explanatory Statement Attached?** Yes No

**Authorized City Official** Not required to be notarized.

**Name**

Jesse VanderZanden

**Title**

City Manager

**Mailing Address**

P.O. Box 326, Forest Grove, OR 97116

**Contact Phone**

503-992-3234

*By signing this document:*

→ I hereby state that I am authorized by the city to submit this Notice of Measure Election; **and**

→ I certify that notice of receipt of ballot title has been published and the ballot title challenge process for this measure completed.

**Signature****Date Signed**

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## **Explanatory Statement for Local Option Levy Replacement (limit 500 words; must be impartial)**

The replacement levy continues to focus on the core city services of fire, emergency medical response, police, park maintenance, library services, and the addition of recreation programming. The majority of the levy would fund fire, emergency medical response, and police.

Since 2002, voters have passed the levy four times and increased it twice (2007 and 2012) to keep pace with growth and inflation. This levy rate of \$1.95 would replace the existing levy rate of \$1.60, which expires on June 30, 2023.

### **Fire**

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As a result, response times to emergency calls increased about 5% last year and response reliability – the ability to respond to two calls at once - declined to 83% compared to the industry best practice of 95%. This has led to a greater dependence on outside agencies who respond from farther away.

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Compared to other similar-sized neighboring cities and based on industry standards for crimes, calls, and population per officer, police are understaffed and will be unable to maintain current service levels as population grows.

The levy would add police officers to respond to increasing call volumes and reduce response times. These officers would allow for additional neighborhood patrols, community policing, crime prevention, and more de-escalation and mental health response training.

### **Parks and Recreation**

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### **Library**

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**Cost**

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**What if the levy fails?**

The levy funds about 15% of the above services. If the levy fails, the City would have to decrease funding for police, fire, emergency medical response, parks, and library services.



*A place where families and businesses thrive.*

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## **NOTICE OF PUBLIC HEARING FOREST GROVE CITY COUNCIL**

**NOTICE IS HEREBY GIVEN** that the Forest Grove City Council will hold a Public Hearing on **Monday, February 28, 2022, at 7:00 p.m.** or thereafter, in the Community Auditorium, 1915 Main Street, to hear public comment on a proposal to file a resolution for a local option levy for May 17, 2022, ballot. The measure would replace the current operating levy which expires June 2023. The City Council is interested in public feedback before taking formal action on the proposed resolution to consider increasing the current local option levy rate by \$0.35 from \$1.60 to \$1.95 per \$1,000 of assessed property value to maintain core services for five years beginning 2023-28. The proposed measure would replace current local option taxes. The increase in the local option levy rate would cost a typical homeowner with an average assessed value (not market value) of \$233,550 an additional \$82 per year in property taxes. This is an estimate only.

The City Council meeting will be held in a “hybrid” format allowing the public to attend the meeting virtual via Zoom and in-person. A copy of the meeting agenda with Zoom instructions and staff reports are available and published on the City's website at <https://www.forestgrove-or.gov/meetings>. Written comments or testimony may be submitted by 3:00 p.m. on the day of the meeting to [CityCouncilors@forestgrove-or.gov](mailto:CityCouncilors@forestgrove-or.gov). To provide testimony via Zoom, please email [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov) at least 24 hours prior to the hearing.

###

Anna D. Ruggles, CMC, City Recorder  
[aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov)  
503-992-3235

*FG News-Times*  
*02/24/2022*



6605 SE Lake Road, Portland, OR 97222  
PO Box 22109 Portland, OR 97269-2169  
Phone: 503-684-0360 Fax: 503-620-3433  
E-mail: [legals@commnewsletters.com](mailto:legals@commnewsletters.com)

**AFFIDAVIT OF PUBLICATION**

State of Oregon, County of Washington, Clackamas, SS I, Charlotte Allsop, being the first duly sworn, depose and say that I am the Accounting Manager of the **News Times**, a newspaper of general circulation, serving Forest Grove in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

**City of Forest Grove  
NOTICE OF PUBLIC HEARING FOREST GROVE CITY COUNCIL will hold a Public Hearing on Monday, February 28, 2022, at 7:00 p.m.**

**Ad#: 233500**

A copy of which is hereto annexed, was published in the entire issue of said newspaper(s) for 1 week(s) in the following issue(s):  
**02/24/2022**

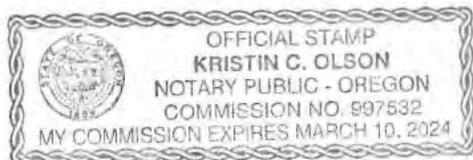
*Charlotte Allsop*

Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this 02/24/2022.

*Kristin C. Olson*  
NOTARY PUBLIC FOR OREGON

Acct #: 104052  
**Attn: Anna D. Ruggles**  
FOREST GROVE, CITY OF  
PO BOX 326  
FOREST GROVE, OR 97116



**NOTICE OF PUBLIC HEARING  
FOREST GROVE CITY COUNCIL**

**NOTICE IS HEREBY GIVEN** that the Forest Grove City Council will hold a Public Hearing on **Monday, February 28, 2022, at 7:00 p.m.** or thereafter, in the Community Auditorium, 1915 Main Street, to hear public comment on a proposal to file a resolution for a local option levy for May 17, 2022, ballot. The measure would replace the current operating levy which expires June 2023. The City Council is interested in public feedback before taking formal action on the proposed resolution to consider increasing the current local option levy rate by \$0.35 from \$1.60 to \$1.95 per \$1,000 of assessed property value to maintain core services for five years beginning 2023-28. The proposed measure would replace current local option taxes. The increase in the local option levy rate would cost a typical homeowner with an average assessed value (not market value) of \$233,550 an additional \$82 per year in property taxes. This is an estimate only.

The City Council meeting will be held in a "hybrid" format allowing the public to attend the meeting virtual via Zoom and in-person. A copy of the meeting agenda with Zoom instructions and staff reports are available and published on the City's website at <https://www.forestgrove-or.gov/meetings>. Written comments or testimony may be submitted by 3:00 p.m. on the day of the meeting to [CityCouncilors@forestgrove-or.gov](mailto:CityCouncilors@forestgrove-or.gov). To provide testimony via Zoom, please email [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov) at least 24 hours prior to the hearing.

Anna D. Ruggles, CMC, City Recorder  
[aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov)  
503-992-3235

Publish February 24, 2022

NT233500