

RESOLUTION NO. 2023-15

RESOLUTION TRANSFERRING FUNDS WITHIN THE AMERICAN RESCUE PLAN ACT (ARPA) AND TRANSFERRING ARPA FUNDS TO THE GENERAL FUND FOR THE RECREATION COORDINATOR WAGES AND BENEFITS WITHIN THE GENERAL FUND FOR FISCAL YEAR 2022-23

WHEREAS, the City of Forest Grove hires a Recreation Coordinator using ARPA funds through June 30, 2023, to help establish a kids' summer recreation program; and

WHEREAS, the funding needs to be moved with the ARPA Fund to facilitate a transfer of those funds to the General Fund to pay for the Recreation Coordinator's wages and benefits; and

WHEREAS, appropriations within the Recreation Division of the Parks & Recreation Department within the General Fund need to be increased so the Recreation Coordinator's wages and benefits can be paid.

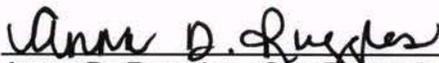
NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. In the American Rescue Plan (ARP) Fund, Transfers to General Fund (expenditure line item 2901200 8200) is increased by \$40,000 and Grant Expenditures appropriations (expenditure line item 2901200 6440) is decreased by \$40,000. Total ARP Fund Transfers to General Fund appropriations are increased to \$86,236, total ARP Fund Materials and Services appropriations are decreased to \$1,169,500, and total ARP Fund appropriations remain unchanged at \$4,701,228.

Section 2. In the General Fund, Recreation Division Regular Wages (expenditure line item 1001700 5000) is increased by \$40,000 and Transfer from Other Funds (revenue line 1001700 4855) is increased by \$40,000. Total Recreation Division appropriations are increase to \$136,080 and total General Fund appropriations are increased to \$24,952,183.

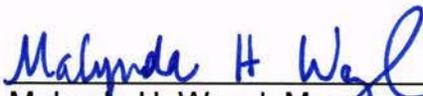
Section 2. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 22nd day of May, 2023.



Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 22nd day of May, 2023.



Malynnda H. Wenzl, Mayor



<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	<u>F. 2.</u>
MEETING DATE:	<u>05.22.2023</u>
FINAL ACTION:	<u>RESO 2023-15</u>

CITY COUNCIL STAFF REPORT

TO: *City Council*

FROM: *Jesse VanderZanden, City Manager*

MEETING DATE: *April 24, 2023*

PROJECT TEAM: *Paul Downey, Assistant City Manager/Finance Director*

SUBJECT TITLE: *Recreation Coordinator Personnel Costs Transfers Needed*

ACTION REQUESTED:

<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Order	<input checked="" type="checkbox"/>	Resolution	<input type="checkbox"/>	Motion	<input type="checkbox"/>	Informational
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X all that apply

ISSUE STATEMENT AND BACKGROUND:

The City’s increased Local Option Levy (LOL) included funds to hire a Recreation Coordinator effective July 1, 2023. The American Rescue Plan Act (ARPA) Budget Subcommittee recommended that the Council use ARPA funds to operate a kid’s summer recreation program for each of the next two summers. The City needed to hire the recreation coordinator early in order to get the summer recreation program started in the summer of 2023. The City Council agreed to use ARPA funds through June 30, 2023, to fund the Recreation Coordinator position.

Funds need to be moved within budget categories in the ARPA Fund so funding for the Recreation Coordinator can be moved to the General Fund. Funds will be appropriated within the Recreation Division of the Parks & Recreation Department to pay the Recreation Coordinator’s wages and benefits. Staff has prepared a resolution for Council consideration moving funding with the ARPA Fund and then transferring funds to the General Fund to pay for the Recreation Coordinator’s wages and benefits.

FISCAL IMPACT

There is no fiscal impact to the General Fund as the costs are being funded by a transfer of funds from the ARPA Fund. After July 1, 2023, the funding for the Recreation Coordinator will come from the increased LOL funding in the General Fund as planned. There are no long-term impacts to the ARPA Fund as those funds need to be expended by December 31, 2024.

RECOMMENDATION

Staff recommends the City Council approved the attached resolution.

ATTACHMENTS

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