

URBAN RENEWAL AGENCY OF THE CITY OF FOREST GROVE

URA RESOLUTION NO. 2023-01

**RESOLUTION OF THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY
ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND DECLARING
THE TAX INCREMENT FOR FISCAL YEAR COMMENCING
JULY 1, 2023, AND ENDING JUNE 30, 2024**

WHEREAS, the Budget Committee of the City of Forest Grove Urban Renewal Agency has approved a budget and the collection of the tax increment for the Urban Renewal Agency for the fiscal year commencing July 1, 2023, pursuant to the provisions of the Oregon Local Budget Law; and

WHEREAS, staff has not proposed any change to the Budget approved by the Budget Committee, and

WHEREAS, a hearing has been held before the Urban Renewal Agency Board of Directors as required by law, and

WHEREAS, it appears to the Board that the Budget approved by the Budget Committee and the tax increment set by the Budget Committee should be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY AS FOLLOWS:

Section 1: That the City of Forest Grove Urban Renewal Agency Board hereby adopts the FY 2023-24 Budget in the total amount of \$1,511,154. The Budget is on file with City Recorder's Office.

Section 2: That the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2023, and for the purposes hereby appropriated as follows:

<u>General Fund</u>	
URA Program	\$573,706
Debt Service	<u>937,448</u>
Total Appropriations	<u>\$1,511,154</u>

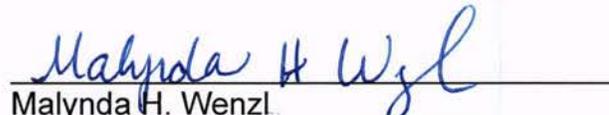
Section 3: That the City of Forest Grove Urban Renewal Agency certifies to the Washington County Assessor's Office a request for the Forest Grove Urban Renewal Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

Section 4: This resolution is effective immediately upon its enactment by the Urban Renewal Agency Board.

PRESENTED AND PASSED this 26th day of June, 2023.


Attested: Anna D. Ruggles, City Recorder

APPROVED by the Urban Renewal Agency of the City of Forest Grove at a regular meeting on this 26th day of June, 2023, and filed with the Forest Grove City Recorder this date.


Malynda H. Wenzl
Urban Renewal Agency Board Chair



<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	<u>URA F. 1.</u>
	<u>URA</u>
MEETING DATE:	<u>06/26/2023</u>
	<u>URA RESO</u>
FINAL ACTION:	<u>2023-01</u>

URBAN RENEWAL AGENCY STAFF REPORT

TO: *Urban Renewal Agency Board of Directors*

FROM: *Jesse VanderZanden, Executive Director*

MEETING DATE: *June 26, 2023*

PROJECT TEAM: *Paul Downey, Assistant City Manager/Finance Director*

SUBJECT TITLE: *Adoption of FY 2023-24 URA Budget and Levying of Property Taxes*

ACTION REQUESTED:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ordinance	Order	X	Resolution	Motion	Informational		

X all that apply

ISSUE STATEMENT: The Forest Grove Urban Renewal Budget Committee approved on May 16, 2023, the Proposed FY 2023-24 Budget of \$1,511,154 and declared the tax increment to be collected. The Urban Renewal Agency (URA) Board now needs to adopt the FY 2023-24 Approved Budget, make the appropriations that set the legal expenditure level, and declare the tax increment to be collected for FY 2023-24. Staff has prepared a resolution that includes all three actions for the Board’s consideration.

BACKGROUND: The principal revenues that will be available in FY 2023-24 are the taxes collected on the incremental increase in the assessed value of the URA. The Budget includes funds to pay the remaining principal and interest to the City’s Capital Project Fund for debt for the land purchase and the loan for development costs. That debt will then be paid and the URA can plan on how to move forward without having that debt. Staff has not proposed any changes to the Budget approved by the URA Budget Committee.

FISCAL IMPACT: The projected property taxes on the increase in incremental assessed value for the URA will be sufficient to repay the entire debt service and operating costs of the URA. Proposed projects include continuing storefront improvement grants in the downtown area. The majority of the Materials and Services expenditures are budgeted in “Undesignated Projects” to give the Board flexibility for potentially providing assistance to projects that may be proposed.

STAFF RECOMMENDATION: Staff recommends the Urban Renewal Agency Board of Directors approve the attached resolution to adopt the FY 2023-24 Budget, set the legal appropriations for FY 2023-24, and declare the tax increment for FY 2023-24.

ATTACHMENT(s): Resolution of the City of Forest Grove Urban Renewal Agency Adopting the Budget, Making Appropriations, and Declaring the Tax Increment For Fiscal Year Commencing July 1, 2023, and Ending June 30, 2024

FORM UR-1

NOTICE OF BUDGET HEARING

A public meeting of the Forest Grove Urban Renewal Agency will be held on June 26, 2023 at 6:50 p.m. at the Community Auditorium, 1915 Main Street, Forest Grove, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023 as approved by the Forest Grove Urban Renewal Agency Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 1924 Council Street, Forest Grove, Oregon, between the hours of 9:00 a.m. and 5:00 p.m. or online at www.forestgrove-or.gov. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Paul Downey, Assistant City Manager/Finance Director Telephone: 503-992-3220 Email: pdowney@forestgrove-or.gov

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2021-22	Adopted Budget This Year 2022-23	Approved Budget Next Year 2023-24
Beginning Fund Balance/Net Working Capital	475,165	609,943	815,414
Federal, State and All Other Grants			
Revenue from Bonds and Other Debt			
Interfund Transfers			
All Other Resources Except Division of Tax & Special Levy	8,145	9,100	13,500
Revenue from Division of Tax	527,837	560,000	682,240
Revenue from Special Levy			
Total Resources	1,011,147	1,179,043	1,511,154

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services			
Materials and Services	69,756	860,352	573,706
Capital Outlay			
Debt Service	318,691	318,691	937,448
Interfund Transfers			
Contingencies			
All Other Expenditures and Requirements			
Unappropriated Ending Fund Balance	622,700		
Total Requirements	1,011,147	1,179,043	1,511,154

FINANCIAL SUMMARY-REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program	FTE for that unit or program		
FTE			
Not Allocated to Organizational Unit or Program			
FTE			
Total Requirements	0	0	0
Total FTE	0	0	0

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

The URA will be looking for another development project for its property located at the ipate on design efforts for a festival street in the downtown area.

The URA is budgeting to pay off a interfund loan in FY 2023-24 to free up cash flow and give the URA more flexibility to participate in potential projects in future years.

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings	\$919,065	
Total	\$919,065	

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet or add sheets. You may delete unused lines.