

City of
Forest Grove



Adopted Budget 22-23

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Budget Committee

Term Expires	Budget Committee
November 2022	Mayor Peter Truax
November 2022	Councilor President Malynda Wenzl
November 2022	Councilor Mariana Valenzuela
November 2022	Councilor Kristy Kottkey
November 2024	Councilor Timothy Rippe
November 2024	Councilor Elena Uhing
November 2024	Councilor Donna Gustafson
December 2022	David Anderson
December 2022	Tom Cook
December 2024	Wolanda Groombridge
December 2024	David Maisel
December 2023	Robert Moats
December 2024	Debby Roth
December 2023	Heidi Ruby

Budget Officer

Jesse VanderZanden, City Manager

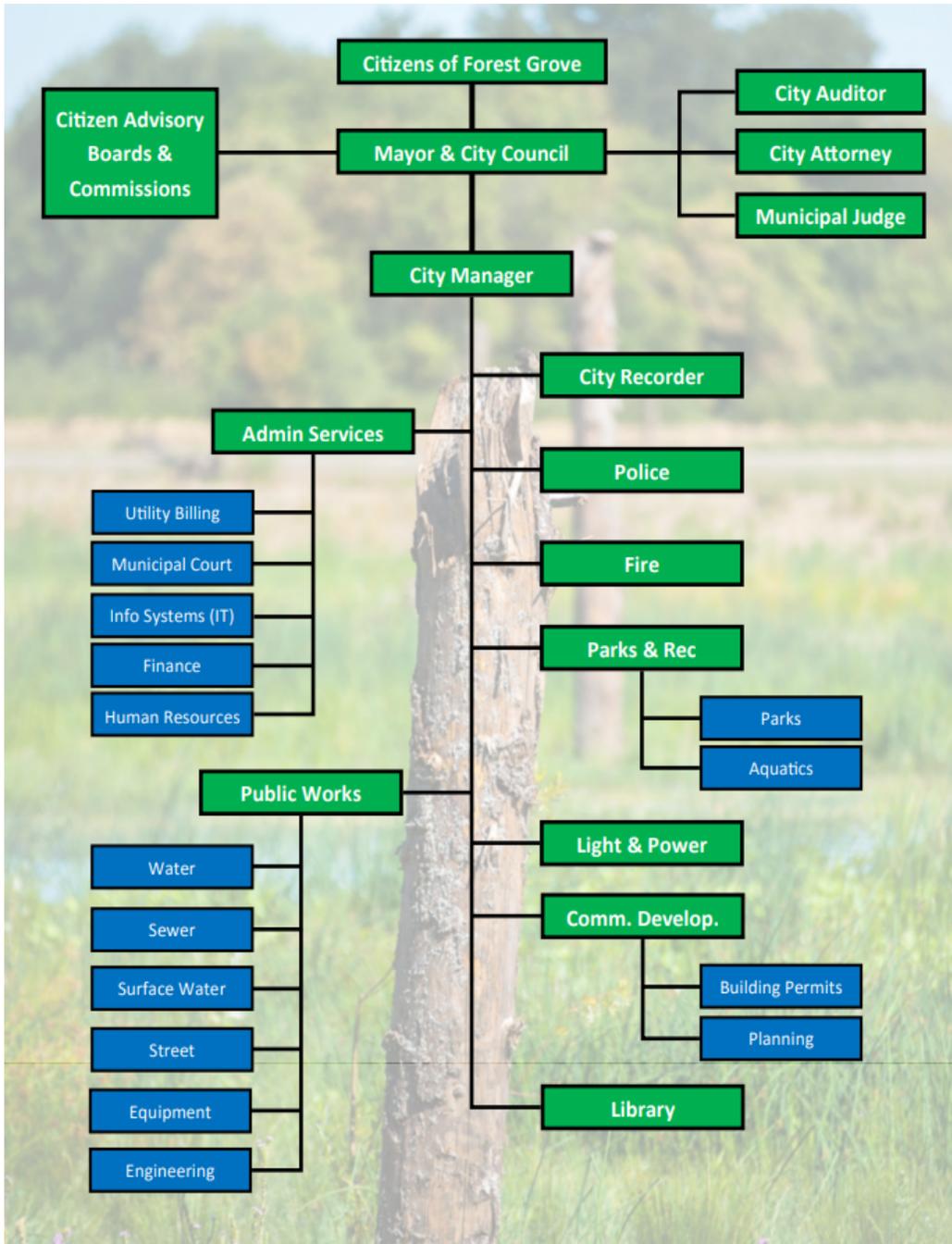
Finance Department Budget Team

Paul Downey, Director of Administrative Services
Melissa Henderson, Assistant Finance Director

A special thank you to Departments and staff for their contributions to the Budget. Pictures provided by Diego Diaz Photography (www.diegodiaz.com), FG Leader, FG Times, & Staff.

Organizational Chart

Adopted 2022-23



City Boards & Commission

Adopted 2022-23

City of Forest Grove **City Information**

City Boards and Commission

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graph TD
    MC[Mayor & City Council] --- BC[Budget Committee]
    MC --- CCI[Committee for Community Involvement]
    MC --- EDC[Economic Development Commission]
    MC --- SC[Sustainability Commission]
    MC --- PC[Planning Commission]
    MC --- PR[Parks & Recreation Commission]
    MC --- HLB[Historic Landmarks Board]
    MC --- PAC[Public Arts Commission]
    MC --- CPA[Community Policing Advisory Commission]
    MC --- LC[Library Commission]
    MC --- CFC[Community Forestry Commission]
            
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Join Us and Help Shape the Future

If you wish to apply for any of the City advisory boards, committees, or commissions, simply complete the application found online. You may apply at any time, as vacancies occur throughout the year. Members must commit to approximately 2-3 hours per month for meetings and activities. Selection is based on application questions, interview, and a willingness to serve. The Mayor and City Council appreciate your interest and your aspiration to serve the City of Forest Grove.

1924 Council Street Forest Grove Oregon 97116 www.forestgrove-or.gov 503-992-3200

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Fund Structure & Descriptions

Adopted 2022-23

The City of Forest Grove operates with six fund types that are listed and described below. Each category has a specific purpose and the funds associated under it as approved by GAAP (Generally Accepted Accounting Principals).

General Fund

The General Fund is the chief operating fund of the local government. This fund reports all of a government's activities unless there is a compelling reason to report an activity in some other fund type.

Funds:

- Forest Grove General Fund (100)

Enterprise Funds

An Enterprise Fund may be used to report any activity for which a fee is charged to external users for goods and services. An Enterprise Fund should operate within itself (Revenues cover expenses) with no transfers from outside funds to fund operations.

Funds:

- Light & Power (610)
- Sewer (620)
- Sewer SDC (622)
- Water (630)
- Water SDC (632)
- Surface Water Mgmt (640)
- Surface Water Mgmt SDC (642)

Special Revenue Funds

Often certain revenue sources are set aside for a specific purpose. Governments are not required to have Special Revenue Funds but are permitted to use them if they wish.

Funds:

- Building Permits (205)
- Street (210)
- Street Tree (212)
- Trail System (260)
- Transportation Systems (265)
- Community Enhancement (275)

- Public Arts (280)
- City Transient Lodging Tax (285)
- American Rescue Plan (290)
- Major Maintenance (340)
- Library Enhancement (505)

Internal Service Funds

Governments are permitted to centralize certain services and allocate costs of those services within the government, hence the name "Internal" Service Funds. These funds' services are "billed" to other Funds and Departments.

Funds:

- Fire Equipment Replacement (355)
- Information Systems (710)
- Equipment (720)
- City Utilities (730)
- Risk Management (740)

Capital Project Funds

Governments often find it useful to report major capital projects, acquisitions, and construction separately from their ongoing operating activities. Separate reporting helps to avoid the distortions in financial resource trends information that can arise when capital and operating activities are mixed.

Funds:

- Traffic Impact (310)
- Transportation Development Tax (311)
- Bike & Pedestrian Pathways (315)
- Parks Acquisition & Development (320)
- Capital Projects (330)
- Capital Improvement Program Tax (350)

Debt Service Funds

Often governments set aside resources to meet current and future debt service requirements on general long-term debt.

Funds:

- General Debt Service (410)
- SPWF Debt Service (430)

Forest Grove Fund Structure

XXX . XX . XX . XXXX
 100 . 11 . 00 . 5205 } Accounting Structure

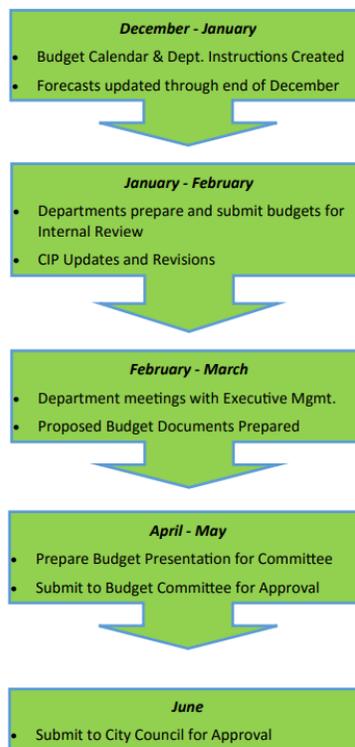
FUND NUMBER	DEPT. NUMBER	DIVISION NUMBER	REV / EXP NUMBER
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Budget Process

Adopted 2022-23

Forest Grove Budget Process

The process followed by the City of Forest Grove complies with Oregon Local Budget Law which was established by the State of Oregon under Oregon Revised Statutes. The process and calendar of events leading to the adoption of the budget are generally as follows:



Supplemental Budgets

During the Fiscal Year, there are usually a few supplemental budgets mostly for receipt of unexpected funds. In June, there is usually a contingency transfer to adjust budgeted amounts for any unforeseen expenses/revenue items.

Supplemental budgets may go through a public process with public notices in local newspapers and council agendas. Expenditures of some unexpected funds do not require a formal supplemental process but require the council to appropriate expenditure of the funds prior to them being spent.

Basis of Budgeting

The City's accounts are organized on the basis of funds, each of which is considered a separate entity. The operations of each fund are accounted for with a separate set of self-balance accounts that comprise its assets, liabilities, fund equity, revenues and expenditures.

Governmental Funds (The General Fund, Special Revenue, Debt Service, and Capital Projects Funds) use the modified accrual basis of budgeting and accounting. Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized when liabilities are incurred.

Proprietary Funds (Enterprise and Internal Service Funds) are budgeted on a modified accrual basis which does not include depreciation or compensated absences. Each fund's financial statements, which can be found in the City's Annual Financial Audit Report, are reported on the full accrual basis. In the accrual basis of accounting, revenues are recognized in the accounting period in which they are earned. Expenses are recognized in the accounting period in which they occur.



Budget Message

To: The Budget Committee and the Residents of Forest Grove

Re: Fiscal Year 2022-23 Proposed Budget

From: Jesse VanderZanden, City Manager, City of Forest Grove

Paul Downey, Assistant City Manager/Finance Director, City of Forest Grove

Summary

It is my pleasure as City Manager to submit the Fiscal Year (FY) 2022-23 City of Forest Grove Proposed Budget to the City of Forest Grove Budget Committee for review and consideration. The fiscal health of the City remains stable, resilient, reserves are adequate, and our bond rating is strong and unchanged.

Forest Grove's population continues to grow as the population increased to 26,242 in the last year. New single-family housing growth continues, and some multi-family units are nearing completion with occupancy occurring early next fiscal year. The increase in housing with the resulting additional residents has increased pressure on City services while costs for existing services continue to increase. A large data center is considering locating on industrial property in the Oak Street area. This development could bring needed revenue to the City in comparison to the demands it will place on City services.

This budget continues to focus on strategic improvements in targeted areas to address adopted Council values, goals, and objectives and to maintain service levels in accordance with City growth that are sustainable for the foreseeable future. As part of the FY 2022-23 goals and objectives process, the City Council established three core values that influence all actions by the City, from high-level policy making to day-to-day operations:

- Financial Stewardship – we will be responsible stewards of the City's financial resources.
- Community Engagement – we will invite members of the community in developing City policies and programs.
- Equity, Diversity, and Inclusion – we are committed to fair inclusion where all diverse members of our community can participate and thrive.

From these values the City Council adopted the following goals for FY 2022-23 with each goal having specific objectives:

- Support Housing Stability
- Improve Communications and Engagement
- Plan and Grow a Resilient Community
- Expand Sustainable Transportation to Increase Mobility
- Expand Recreation Opportunities

General Fund budgeted operating costs are increasing at a greater pace than budgeted operating revenue. To address this issue, the City has focused on two efforts to determine their potential financial impacts to the City.

The first is the request to increase the City's Local Option Levy (LOL) rate from \$1.60 to \$1.95 for five years beginning July 1, 2023, that voters are deciding on today. The levy includes funding to retain staff, increase police officers and firefighters, increase park maintenance, increase library outreach, and funding for a recreation coordinator to begin a recreation program. For the levy to achieve these purposes, the levy projections assumptions need to be met. One assumption was salary and other costs increases of three percent per year. With the current inflationary environment, that assumption may be difficult to achieve. Some of the planned additional expenditures may have to be reconsidered if the assumptions used to determine the increased levy rate are not met. The budget being proposed for FY 2022-23 is not based on the outcome of tonight's levy vote.

The other effort is the continued review of a potential consolidated fire district. While some progress has been made on this effort, the review was stopped until after the City's levy replacement process was occurring. This work is expected to resume this fiscal year which will include refining the operational models, potential costs of those operational models, the resulting tax rates for taxpayers, and the legal aspects of forming a district. The City, like the other agencies involved in the process, has committed funding to continue the review process in the coming year. This process needs to be fully vetted to determine how it will serve the residents of Forest Grove and what the financial effects will be to the City. If a fire district is formed, the City will need to coordinate how its formation affects the need to continue the LOL and if so, at what tax rate.

Overall Budget

This year's Proposed Budget document follows the same format as last year. There are 30 funds in the Proposed Budget. Two changes have been made to the fund and departments structure. In the General Fund, the Parks and Recreation Department has been separated into a Parks Division and a Recreation Division. The City is working to establish a recreation program and wants to be able to separately account for the revenues and expenditures of the recreation program. The Economic Development Program was moved from the Light and Power Fund to the General Fund, and the costs of the program have been divided among the General Fund, the Light & Power Fund, Public Works Fund, and the Urban Renewal Agency. Some funds are inactive and are being reported for history as required by State budget law.

The FY 2022-23 Proposed Budget is continuing the transition to different software and will be again be available as an online budget book that it easier to get to specific information. Printed copies of the budget book are still available upon request.

The total proposed budget of \$154.4 million compares to last year's adopted budget of \$144.0 million, for an increase of \$10.4 million. This includes operating expenses, capital, debt service, contingencies, and ending cash balances. The total of contingencies and ending cash balances is referred to as reserves (savings).

Staffing: As in the past, the City continues to be prudent when adding new services to try to ensure that those services can be maintained over the next several years. Total number of FTEs are proposed to increase by 3.395 FTE from 178.40 in FY 2021-22 to 181.795 FTE in FY 2022-23. Only one new full-time position is being requested as part of this budget process. The other positions were added during the current fiscal year.

General Fund staffing changes were made during the current fiscal year include: 1) the Council approved the addition of a Program Coordinator position for three years funded by ARPA funded and funding for the position beyond three years being included in the levy renewal rate; and 2) a full-time GIS Analyst position was approved by the City Manager with funding for the position coming one-half from Light & Power and one-half from Public

Works. There was no increase in overall FTE as the Engineering Technician in the Engineering Department, who already worked on GIS activities, was reclassified to the GIS Analyst. The inspection work that had been performed by the Engineering Technician will be performed by other engineering staff and building inspectors who can perform inspections when they are on-site doing other inspection work. As part of that change and using some of the remaining savings, the Engineering Department Administrative Assistant was increased from 0.80 FTE to 1.0 FTE to help with permitting activity and recruiting the position.

The Economic Development Program Coordinator was moved to the General Fund from the Light & Power Fund as part of moving the Economic Development Program into the Community Development Department in the General Fund.

Another change made during the current fiscal year in the General Fund was the elimination of the 0.50 FTE Aquatics Program Specialist to allow the 0.75 FTE Aquatic Center Administrative Specialist to move to full-time. The remaining funding from the Aquatic Program Specialist was used to increase hours for lifeguards and cashiers, which is a newly established position, so lifeguards do not have to perform cashier duties at the front counter. The hours for the lifeguards are proposed to be expanded so that lifeguards are on-duty any time someone is using the pool(s). Currently, the City does not have lifeguards on duty when the swim teams are the only groups using the pools. The City is going to explore charging the swim teams for the exclusive use of the facility to recover the costs of the teams exclusively using the Aquatic Center. The full-time Aquatics Administrative Specialist's time was allocated between the Aquatics Center (0.6 FTE), Parks (0.2 FTE), and Recreation (0.2 FTE). The Parks and Recreation Director time is currently divided equally between Aquatics and Parks. In the coming fiscal year, that allocation is proposed to change so the time is equally divided between Aquatics, Parks, and Recreation.

The City did not receive the Fire SAFER Grant, so the City Council approved the addition of one firefighter during the fiscal year so the City could staff six firefighters on each of the three 24-hour shifts. The position was scheduled to be added in 18 months, but due to the higher Fund Balance due to vacant positions, the position was added earlier than planned. The plan to hire this firefighter was discussed in last year's budget process.

In the Building Permits Fund, the full-time Temporary Building Inspector is proposed to be changed to a regular full-time position due to the expected continuing high building activity including industrial and several large multi-family developments.

In the Light & Power Fund, a lineman position become vacant and was not refilled due to difficulties in filling lineman positions. This is an industry-wide issue. The funds from that position were used to create a 1.0 FTE Project Design Technician who will assist in the design of projects, and to fund part of the new 1.0 FTE Groundsman/Apprentice Lineman position that is being proposed. The remaining funds for the new position will come from the savings of moving the Economic Development Program to the General Fund. 0.14 FTE of the Meter Reader's time was moved from the Water Fund to Light & Power as this position is assisting more in the electric meter shop as meter reading demands are decreasing.

Rates and Fees: While the Proposed Budget does not reflect any additional revenue from potential City fee or rate increases, staff will be proposing to increase general fees and aquatic center fees as of July 1, 2022. Clean Water Services is planning a 4% rate increase for sewer and surface water management rates as of July 1, 2022. After no increase in water rates since July 1, 2019, an increase in water rates will be proposed as of July 1, 2022. An electric rate increase based on the results of the electric rate study will be proposed to be effective in January 2022.

Wage Increases: The Police Association contract is currently being negotiated so any wage and benefits increases for that bargaining unit is not known at this time. Any resulting wage increases will need to come from the Police Department's budget, or from contingency if the department is not able to absorb the increases. Known wage increases with the other bargaining units for FY 21-22 are: 1) 3.00% for AFSCME; and 2) a 2.50% increase for IBEW. This follows market-position adjustments and 2% COLA for AFSCME and a one-time 10% increase for IBEW in the prior fiscal year. The City conducts salary surveys prior to each bargaining unit contract negotiation. In addition, the City conducts a salary survey for non-represented employees every three years to

be consistent with the approach used for represented employees. A survey, based on July 1, 2021, wages was conducted for the non-represented employees resulting in proposed increases in some positions' salaries based on market-data from other comparable agencies. In addition, a 4.5% cost-of-living allowance increase is being proposed based on the increase in the CPI for All Urban Consumers (West) that the City uses to track CPI increases. This follows a 1.8% increase for non-represented employees in the prior year. The proposed non-represented employee increase is consistent with increases proposed by other cities.

Retirement: For FY 2022-23, the contribution to the City's Defined Benefit Retirement Plan (DB Plan) is increasing by \$41,000 to a total of \$4,343,000. While the City had investment performance well over the assumed rate of return of 6.0%, the City used those investment returns to change some actuarial assumptions, including lowering the assumed rate of return to 5.25%. This will help provide stability to future contributions depending on future investment performance. PERS Public Safety contribution rates are remaining unchanged as rates are usually set for two fiscal years. Rates are: 1) for Oregon Public Service Retirement Plan (OPSRP) public safety employees, the rate is 20.51%; 2) for Tier1/Tier2 employees, the contribution rate is 21.90%; and 3) the OPSRP rate for General employees covered by PERS is 16.15%. AFSCME employees are covered by the City's Defined Contribution Plan and that contribution rate will be 12.0%.

Insurance: Health and dental insurance premiums are expected to change on January 1, 2022, as follows: 1) no change to Regence Health Delta Dental; 2) Kaiser health and dental increased insurance premiums by 6% and 4%, respectively; and 3) Willamette Dental insurance premiums by 1.6%. Worker's compensation premiums will increase by 4.4%, property insurance premiums are projected to increase by 12%, and liability insurance premiums are projected to increase by 15% as of July 1, 2022.

Other Expenses: Fuel, maintenance, materials and other expenses have increased significantly during the last year and are reflected throughout all departments' expenses. For example, Equipment Fund Charges in several funds have increased due to higher fuel costs. In several funds, Capital Outlay reflects several expenditures being carried-over to FY 2022-23 due the length of time it is taking to get equipment purchased or finding contractors willing to do projects due to their other work load.

The narratives included below discuss the significant changes to the Department's operating and capital budgets.

General Fund

The major sources of General Fund revenue are property taxes, payments from other governments (e.g., WCCLS, Forest Grove Rural Fire District), payments from other funds for the allocation of administrative expenses, and utility franchise fees including City-owned utilities.

The City's total tax rate is \$5.56 per \$1,000 of taxable assessed value consisting of \$3.96 for the City's permanent rate, and \$1.60 for the Local Option Levy, which will expire on June 30, 2023, unless it is renewed or replaced by the voters. The Local Option Levy accounts for 14% of the General Fund's operating revenue in FY 2022-23.

Forest Grove's assessed value is projected to grow by 4.6% to a total of \$1.994 billion for FY 2022-23 compared to the actual increase in assessed value of 4.84% in FY 2021-22. All property tax revenue goes into the General Fund and is projected to account for 47.2% of the General Fund's operating revenue in FY 2022-23.

The total FY 2022-23 General Fund Proposed Budget of \$31,178,955 is an increase of \$1,959,827 above the FY 2021-22 Adopted Budget of \$29,219,128.

In FY 2022-23, the proposed operating expenditures will exceed the proposed operating revenue by \$515,309. This operating deficit assumes full employment and departments spending all of their budgeted funds. The General Fund has never had full employment and not all departments spend their budgeted funds. Any deficit that actually occurs will come out of the fund balance or savings.

The beginning fund balance (savings) on July 1, 2022, is projected to be \$8,362,694 million and the ending balance on June 30, 2023, is projected to be \$6,835,772 after proposed transfers of reserves to the Major Maintenance Fund of \$850,000 and \$50,000 to the Capital Projects Fund. The projects for each of these funds is covered below. Based on the minimum Fund Balance policy and the Defined Benefit (DB) Plan Contribution Smoothing Reserve, the City will have a required minimum Fund Balance for the General Fund on June 30, 2022, of \$6,760,796. Projected ending Fund Balance at June 30, 2023, will be \$76,976 above that amount.

For comparison, in FY 2021-22, the proposed operating expenditures were budgeted to exceed the proposed operating revenue by \$530,921. The City is projected to not incur an operating deficit for FY 2020-21 and the projected Beginning Fund Balance at July 1, 2022, will be \$1,480,373 higher than the actual Beginning Fund Balance at July 1, 2021.

Resources have been allocated to address certain Council goals and objectives requiring additional resources. Those items are discussed below in the section of the message that discusses significant changes from last year. The total proposed operating expenditures are \$23,443,183 compared to the current year's adopted operating expenditures of \$22,136,087 or a 5.9% increase in proposed operating expenditures.

Revenue: Operating Revenue is budgeted to increase by \$1,240,375 in FY 2022-23 with \$467,580 coming from property taxes. The City is projected to see a 4.6% assessed value increase. Beginning Fund Balance is projected to increase by \$719,452 over FY 2021-22. Most other revenues are expected to increase moderately over their FY 2021-22 amounts.

Legislative and Executive: The budget includes funding for three student members from the City Boards and Commissions to attend the 2023 National League of Cities Conference in Washington, D.C.

Administrative Services: The budget includes \$75,000 for a monthly newsletter to replace the monthly FYI which is being discontinued. Approximately \$30,000 of the funding for the newsletter is due to no longer including the FYI in the monthly utility bill, the latter which now has a paperless option as of May 1, 2022. The budget request is for \$45,000 of additional funding for the monthly newsletter. A bi-monthly newsletter would cost about \$37,500. Recruiting expenses includes carrying over funding from the current fiscal year to complete the Police Chief recruitment process using an outside recruiting firm to assure ample, diverse, and inclusive public input in the hiring process.

Attorney services were increased by \$10,000 for legal review expenses for a charter review process to address a City Council objective. Professional Services declined by \$69,500 but includes funding to complete the DEI plan and the carryover of the one-time expense of \$51,871 for economic development expenses resulting from revenue from enterprise zone tax repayments.

Library: Funding to remodel the Library bathrooms and the teen section is included in Library Capital Outlay and the American Rescue Plan (ARP) Fund.

Parks: Next year's Parks budget is lower than current fiscal year's budget because last year's summer recreation program funds were removed from the FY 2022-23 Proposed Budget and the re-allocation of part of the Parks and Recreation Director' time.

Recreation: This is a new division of the Parks and Recreation Department established to account for the new recreation program that the City is working to create. This first year's budget is an estimate and the actual revenues and expenses will depend on the programs that are offered. The revenue comes from program fees and funding for a scholarship program from the Community Enhancement Program which is under development. The expenses are for staff wages and benefits and funding for contract service providers.

Police: The budget includes the Police Officer to aid the County Mental Health Response Team (Team) and funds to pay part of a County Mental Health Assistant for the Team. These positions are funded for three years with ARPA funding. Funding for the positions beyond the three years has been included in the levy renewal rate. Similar to the Mental Health Response Team model, the budget includes \$15,000 to help fund a portion of a staff person for the County's Forensic Lab that is being allocated to cities. 9-1-1 dispatch services provided by the Washington County Consolidated Communications Agency (WCCCA) will increase by \$20,437, or 6% in FY 2021-22. WCCCA is currently doing a study of the allocation of its costs between fire and police. This study could result in the signification reallocation of costs between police and fire. The \$5,000 for strategic planning is being carried over to FY 2022-23 and may be used instead for the recruitment of the Police Chief if additional funding is needed.

Fire: The split where the City pays for 88% and the Forest Grove Rural Fire District pays for 12% of the operating costs is not changing in FY 2022-23. The City and District each pay for 50% of the capital costs.

The Tools – 50/50 line item can vary from year to year depending on the items proposed to be purchased. New items proposed in the line item this year are: 1) \$10,000 for the repair of chain hoists in the hose tower; 2) \$8,000 for replacement of extraction tools; 3) \$8,000 for video laryngoscopes so each response unit has this equipment; and 4) \$30,000 for heavy duty washer/dryer to wash contaminated turnouts and other clothing. The washer/dryer will replace the units that were installed when the station was built in 1995. 9-1-1 dispatch services provided by the Washington County Consolidated Communications Agency (WCCCA) will decline by \$1,153, or 1% in FY 2022-23.

Vehicle maintenance is being increased so more frequent maintenance of fire apparatus can occur based on the number of hours that apparatus is used instead of mile,s which is the current method of determining when maintenance is performed.

Planning: The budget includes carrying-over \$70,000 for concept planning for the Oak Street industrial area and completion of the Westside Planning Area financial feasibility study. The Oak Street concept plan, which is nearing completion, will need to be revamped if the proposed data center is built on about 75% of the property included in the Oak Street area. The Westside Planning Area study is reviewing the potential costs to develop infrastructure in that area to determine: 1) alternatives for funding those infrastructure costs; or 2) determining that developing a significant portion of the upper elevations of the Westside Planning Area is not financially feasible. This study will have implications on the long-term planning of the Urban Reserve Area and the Urban Growth Boundary.

Economic Development: This is a new division in the General Fund. This activity was in the Light & Power Fund and was fully funded by Light & Power. Based on economic development activities being done, the decision was made to propose moving this activity to the General Fund and would be paid for as follows: 1) 20% from the General Fund; 2) 20% from the Public Works Funds; 3) 30% from the Light & Power Fund; and 4) 30% from the Forest Grove Urban Renewal Agency. The expenses are relatively unchanged even though the proposed budget is lower this year. The decrease is due mostly to the retirement of the previous Economic Program Development Coordinator.

LIGHT AND POWER FUND

This fund is funded by charges for electricity provided within Light & Power's operating area. The rate study update shows that average annual rate increases of 4% are required to meet the goals of the Light & Power Department. The results of the recently completed master plan will be incorporated into an update of the rate study to determine the effect of the master plan on rates.

This year's budget includes \$200,000 in revenue from Clean Fuel Credits which comes from revenues based on the number of electric vehicles registered in the department's service area. These credits will be spent on an electric vehicle rebate program recently approved by the City Council.

Major Tools & Work Equipment is increasing by \$115,000 due to: 1) scheduled replacement of a primary cable fault locator; 2) replacement of meter reading equipment; and 3) addition of electronic wall display that will show the electric system in real time which will allow for faster emergency system to reduce the length of outages when possible.

System Addition & Upgrades includes \$100,000 for relocation of the power poles and lines along 26th Avenue as part of the rebuild of 26th Avenue from Sunset to Hawthorne. Equipment replacement includes funding for the following equipment: 1) scheduled replacements of the Vactor unit and a line locator; and 2) the purchase of a steer core-drilling assembly for the mini-skid.

Transfers include a \$100,000 transfer to the Capital Projects Fund for the Development Services Annex (DSA)/City Hall Remodel project similar to transfers from other enterprise funds as City Hall provides central administrative functions and utility billing for the enterprise funds.

PUBLIC WORKS FUNDS

The Public Works Funds consist of the Sewer Fund, Water Fund, Surface Water Management (SWM) Fund, Street Fund, and the related System Development Charges (SDC) Funds. All of these funds except the Street Fund are enterprise funds, and the revenue comes from utility charges or, for the SDC funds, charges for development that are paid when a building permit is issued. The Street Fund's revenue comes from distributions of State and Washington County gas taxes and Washington County vehicle registration fees.

The update of the Water Fund Master Plan is currently being presented to Council for final approval. After the plan is approved, a study to update water SDCs and rates will begin. Updates of the Sewer and SWM Master Plans will commence in Fall 2022.

The allocation of Public Works employees' salaries and benefits has been changed between funds to accurately reflect the time employees are working in the Sewer, Water, Street, and SWM Funds. This accounts for the differences from last year's budget.

Projects with funding being carried over from the current fiscal year that affect several Public Works Funds are the rebuild of 26th Avenue, the "D" Street project, and the replacement of the open storage area at the Public Works facility.

Sewer Fund: Clean Water Services (CWS) is proposing a 4.0% increase to its sewer rates on July 1, 2022. The City will likely propose a matching 4.0% to its portion of the sewer rates. The total rate increase for the end-user will be 4.0 % as these are separate charges.

An additional transfer of \$55,000 to the Capital Projects Fund is proposed to help fund construction of the new DSA. This is an allowable use of Sewer Funds as the Public Works Engineering staff are located in the building that will be replaced by the DSA, and central administrative staff and utility billing are located in City Hall.

Sewer SDC Fund: CWS is preparing to do the second of up to three projects to reduce inflow and infiltration (I&I) of groundwater into the sewer system. The City funds 50% of the costs of these projects. The second project will cost approximately \$2 million, so the City's share will be approximately \$1 million. CWS will act as the bank

for the City which will repay CWS over a ten-year period. The payment of this debt will not start until after the project is complete and CWS determines the final cost of the project.

Professional services include an increase in funding of \$70,000 for an update of the City's Sewer System Master Plan.

Water Fund: The Water Fund has a healthy fund balance helped by timber harvesting which has been netting more revenue than anticipated due to increased timber prices (the volumes have remained the same). The City has been building fund balance in anticipation of significant future capital projects. Staff will be proposing a 3% rate increase for July 1, 2022, as rates have not increased in the Water Fund since July 1, 2019.

The Water Master Plan shows the capital improvements needed by the water system over the next few decades. Now that the plan is complete, the City will be updating SDCs and completing a Rate Study this next fiscal year. Funds are included in the budget for this update in Professional Services. Part of that update will include the effects of these capital projects on SDCs and rates to include prioritization of the projects and how they will be funded (i.e., SDCs, rates, new debt, or a combination of the three).

An additional transfer of \$100,000 to the Capital Projects Fund is proposed to help fund construction of the new DSA. This is an allowable use of Sewer Funds as the Public Works Engineering staff are located in the building that will be replaced by the DSA and central administrative staff and utility billing are located in City Hall.

Water SDC Fund: For 2022-23, this fund is budgeting: 1) \$40,000 in Professional Services to pay for the SDC portion of the Water Rate and SDC Study; 2) \$24,000 to pay for the design of the waterline relocation and upsizing of the Martin Road and Highway 47 project; 3) \$180,000 for the replacement of a water main on Oak Street; and 4) \$480,000 in matching funds for the construction of the emergency intertie if the City receives federal funding for the project. The remainder of the budgeted funds are line oversizing and having funds available for projects that may become needed in FY 2022-23.

SWM SDC Fund: Professional services include an increase in funding of \$70,000 for an update of the City's Surface Water Management Master Plan that is being done in conjunction with Sewer Master Plan update in order to reduce costs as some of the same work needs to be done for both plans.

Street Fund: The "D" Street project, the ARTS Signal Illumination and Pedestrian Signal Head Replacement project, and an improvement on Mountain View Lane funded in part by a Safe Routes to School grant are being carried over from the current fiscal year. Street overlays are proposed to be increased by \$150,000 to \$1,000,000 million, and \$185,000 is proposed to be spent for ADA curb ramp improvements on streets that are not arterials or collector streets. These streets can be funded by TIF and TDT Funds (see below.) The streets that will receive overlays are identified by the City's Pavement Condition Index (PCI) survey which measures pavement condition and is used to prioritize repairs.

Traffic Impact Fee (TIF) and Transportation Development Tax (TDT) Funds: The TIF Fund is the predecessor to the (TDT) Fund. No new revenue except interest earnings goes into the TIF. The City has been spending the TIF Fund on eligible projects. The remaining TIF funds are proposed to be spent as follows: 1) \$250,680 for the City's contribution to help fund the intersection improvements for the Martin Road and Highway 47 project; 2) \$178,000 in funding for the improvements to the intersection at Thatcher Road and Gales Creek that will be a joint project with Washington County; and 3) \$50,000 for a Pacific Avenue/Oak Street pedestrian crossing study.

The TDT Fund includes: 1) \$3,650,000 for the reconstruction of 26th Street from Sunset Drive to Hawthorne Street; 2) \$600,000 set aside for Maple Street/Highway 47 intersection; 3) \$489,230 for Martin Road which is the remaining balance after the TIF payment; and 4) \$500,000 in funding is included for ADA curb ramp improvements as part of street overlay projects and the intersections that will receive signalization improvement. Arterial and collector street improvements can be funded by TDT funds.

SPECIAL REVENUE FUNDS

Building Permits Fund: This fund is fully funded by revenues generated by building permits fees and has a healthy reserves balance to allow the City to not make immediate changes if building activity begins to slow. Building permit revenue is expected to remain strong as building permit activity in residential housing permits remains strong including several large multi-family housing projects in Cornelius. Additionally, there is some expected industrial development in both cities.

The Building Permits Fund is projected to have approximately \$2.1 million in reserves on July 1, 2022. This budget proposes transferring an additional \$205,000 to the Capital Projects Fund to fund a portion of the completion of the design and construction of the DSA/City Hall Remodel project. Even after this transfer, this fund is projected to have reserves of \$2.4 million at June 30, 2023, which is equal to about 18 months of operating expenses.

Facility Major Maintenance Fund: This fund was established in FY 2010-11 to accumulate funds for major maintenance on General Fund facilities which will be required in the near future and do not have a dedicated funding source. Funding has come from transfers of one-time excess revenue in the General Fund. Staff is proposing an \$850,000 transfer from the General Fund to the Facility Major Maintenance Fund.

The projects budgeted in FY 2022-23 are carryover projects from FY 2021-22 and include: 1) \$1,200,000 to fund the DSA and City Hall Remodel Project; 2) \$40,000 for kitchen/living quarters remodel at the Fire Station which will be 50% funded by the Forest Grove Rural Fire Department; and 4) \$126,000 for the leak repair and replacement of two boiler pumps and an air exhaust hood at the Aquatic Center.

Tourism Lodging Tax (TLT) Fund: The TLT has been charged since January 1, 2018, when the Council approved a 2.5% city-wide TLT. TLT revenues have almost recovered to the amount received prior to COVID.

The Chamber of Commerce is the City's contracted Tourism Coordinator to implement the tourism marketing plans, tourism website & social media, and an events calendar. The funds for all these activities have been moved into professional services. The Tourism Coordinator has submitted a budget request for all of these activities. The City is proposing to increase the funds to the Chamber by approximately \$12,000 next year so the Chamber has funds to hire a separate part-time Tourism Coordinator. The additional funds are coming from prior years' TLT funds that have not been spent.

American Rescue Plan Fund: The City will receive the second and final ARP payment of \$2,837,851 in August 2022. Of the funds received in August 2021, the City will have an estimated \$2,335,981 on hand on July 1, 2021. Final rules from the US Treasury allowed the City to classify all of its ARPA funds received as lost revenue which simplified the ARP spending for the City. Lost revenue as defined by the Federal government does not mean the City actually lost revenue. It means the City did not collect as much revenue as it could have when the revenue growth percentages allowed by the ARP are factored into the ARP revenue loss calculation.

The budget subcommittee met to discuss how to spend the second year ARPA funds on April 26, 2022. The subcommittee recommended that the second year ARPA funds be allocated in the same manner as the first year's payments: 1) 20% allocated to community programs, and 2) 80% allocated to City programs and projects. The proposed budget has been prepared using those percentages. The budget subcommittee will begin meeting in July 2022 to discuss how the 20% of funds allocated for community programs will be spent. The funding has been allocated over many different projects.

In Professional Services, the following projects are proposed:

- \$45,000 for westside fuel reduction in the Forest Glen Park area.
- \$15,000 for a port-a-potty, wash station, and small dumpster at the "B" Street encampment.
- \$35,000 for cleaning up the City park land by the AT Smith House.

- \$90,000 for a redo of the City’s branding, the City’s website, and the Economic Development website. This will not be an update but will be a re-design of the web sites.
- \$65,000 for a City-wide fee study including a methodology of determining fees for recreation programs as the programs are developed.
- \$65,000 for a review of ADA accessibility for City-owned facilities.
- \$70,000 for an Economic Opportunity Analysis and Quality of Life Analysis
- \$30,000 for an update of the City’s emergency operations plan
- \$25,000 for an evaluation of the trees on City property and in the right-of-way with a focus on trees in parks and near power lines.

In the Grant Expenditures line item, the following items are proposed:

- \$60,000 for rent expense for the Forest Grove Foundation which was approved a part of the first year ARP funding.
- \$567,000 for the community programs for the second year of ARP funding as recommended by the budget subcommittee so projects can be funded after they are approved.

The following capital outlay projects are proposed:

- \$412,592 for a reservoir siting study and purchase of land adjacent to the City’s Water Treatment Plant. These funds were originally budgeted for Joint Water Commission projects that were delayed so the funds are being proposed to be repurposed.
- \$1,223,000 for the DSA/City Hall remodel project. This includes a previous City Council commitment of \$968,000 of these funds during the current fiscal year, and an additional \$255,000 is being requested from the second year of ARP funds.
- \$254,400 for sewer and storm water improvements on 13th Avenue and Douglas. This project is a carryover from the first year. The contract has been issued and this project will be starting.
- \$167,000 for stormwater improvements needed due to the Valfre apartments. This project is already underway.
- \$301,000 for the water and sewer system improvements being made as part of the “D” Street CDBG project. This project is a carryover from the first year and is out for bid.
- \$170,000 to move the teen area in the Library and build a mostly glass wall to enclose the area. The Library Foundation has committed to spend \$54,000 to purchase shelving and furniture for the teen area.
- \$250,000 to remodel the restrooms in the Library. The plan is to convert the restrooms to single-use restrooms. That plan is dependent on the building code requirements for the number of restrooms required, and the City’s ability to convert all of the current restrooms to single-use restrooms.
- \$273,000 for Thatcher Field upgrades including improving drainage to lengthen the playing seasons.
- \$250,000 to complete the City’s fiber loop project. This project is a carryover from the first year’s funding.
- \$65,000 in ADA improvements. Spending for these funds will wait until completion of the proposed ADA facility study.

\$238,236 in transfers to the General Fund for the Program Coordinator position, the Police Officer to be assigned to the County Mental Health Response Team (Team), and funding for part of a mental health specialist for the Team. These positions were approved as part of the first year’s funding.

INTERNAL SERVICE FUNDS

Equipment Fund: This fund accounts for the purchase and maintenance of vehicles and related equipment for the General and Public Works Funds. Fire and L&P vehicles and apparatus are accounted for separately due to their fund sources. Several vehicles and other equipment are planned for replacement in FY 2022-23. Staff will detail the vehicle and equipment at the second budget committee meeting. Several vehicles are being carried over from the current fiscal year as the City is waiting for delivery dates or manufacture dates.

A \$350,000 project to replace the aging 10,000 gallon gas and 6,000 gallon diesel tanks at the Public Works facility is being carried over from the current year to FY 2022-23. A request for proposals for this project will be issued shortly.

Fire Equipment Replacement Fund: The major sources of funding are transfers from the CIP Excise Tax Fund and funds from the Forest Grove Rural Fire Protection District, which is responsible for fifty percent (50%) of this fund's expenses. In FY 2022-23, a new Type 1 Engine costing \$880,000 is proposed to be purchased along with two new command vehicles that were budgeted but not ordered this fiscal year. A new pick-up truck to be used a fire logistics truck is proposed to be added. This truck will replace two 1999 Ford pick-ups that are well past their useful lives.

CAPITAL PROJECTS FUNDS

Parks SDC Fund: This fund receives its revenue from a fee collected at the time a building permit is issued. The FY 2022-23 Proposed Budget contains: 1) \$1.9 million in funding to construct improvements at Stites Park partially funded by \$1.4 million in Metro Parks bond funding; 2) \$50,000 for design on the eastside park on the 19th Avenue site purchased during the current fiscal year; and 3) \$100,000 to build a small 3-bay storage building at Thatcher Park.

Capital Projects Fund: The only project in this fund is the DSA/City Hall Remodel project for \$5,977,860. The final funding was approved by the City Council prior to the construction contract which was signed in May 2022. Professional services include \$55,000 if the City Council wants to do more work on the proposed new police facility. If the City wants to proceed with this project, costs will probably have to be updated before an amount to be bonded can be determined.

CIP Excise Tax Fund: This fund accounts for the Capital Improvement Excise Tax charged on the utility bills to utility accounts located within the City limits. Ninety percent of the revenue collected goes to public safety projects with the remaining portion going to general projects. For FY 2022-23, \$194,000 will be transferred to the Fire Equipment Replacement Fund for the purchase of fire apparatus, and \$137,160 will be transferred to the Equipment Fund to pay for the purchase of police vehicles.

\$12,000 is proposed to purchase two additional Toughbooks, which are used by the Police Department as mobile data terminals for officers as backup units. Funding to replace three lifeguard chairs at the Aquatic Center, and replacing tables and chairs in the Community Auditorium are being carried over from the current fiscal year. The tables and chairs will be purchased when the furniture and equipment is purchased for the DSA/City Hall Remodel project.

CONCLUSION

In conclusion, as in previous years, the adoption of the proposed budget for FY 2022-23 will again allow the City to sustainably maintain and enhance Forest Grove's services in some areas. The City managed through COVID, and assistance from the Federal government in the form of ARP funding greatly assisted the effort.

The policies adopted by the Budget Committee and the City Council continue to aid significantly in assuring budget sustainability. These include a reserves (savings) policy to manage annual deficits and surpluses, setting aside monies for a retirement smoothing account to adjust for market changes, and further buying down the expected rate of return on the retirement fund from 6.0% to 5.25% should help to stabilize future defined benefit plan contributions. The replacement local option levy, if approved by the voters, will help with long-term stability of the General Fund and the services to the residents that it provides.

I would like to close by expressing my appreciation to the Budget Committee, the City Council, all of the Department Directors and staff for their leadership in responsibly managing and guiding the use of Forest Grove's resources. In keeping with our values of financial stewardship; community engagement; and equity, diversity, and inclusion in our decision-making processes; I'm pleased to report the financial health of the city is stable and well-poised for an unpredictable national financial picture. I would like to also thank Paul Downey, Assistant City Manager/Finance Director, who for years has constructively applied his experience and knowledge to the budget in a manner that provides for today, considers tomorrow, and assures a high level of public trust and accountability. Thank you for the opportunity to present the budget and please do not hesitate to comment.

Jesse VanderZanden, City Manager

Paul Downey, Assistant City Manager/Finance Director

Council Goals

Adopted 2022-23

2022 Council Goals

Council and staff revisited the 2021 goals to discuss the progress in achieving these goals as well as consider if and how any of the goals should be adjusted to align with the current community context and build on the success of previous years. The team also explored any additional focus areas that should be considered to address community opportunities and challenges on the horizon.

Council and staff shared their ideas and priorities as they related to each of the goal areas. Following the retreat, staff refined these ideas into objectives and considered the appropriate timeline for the objective based on current projects in progress, available resources, staff leads, and involvement of the City Boards and Commissions in implementing, advising, or reviewing work as it progresses. This information is summarized in the table below.

The Council and the Management Team discussed the importance of having a progress reporting structure to support the implementation of these goals and provide an accountability measure. City staff will develop work plans to implement each objective under the goal areas. Staff will engage with Council periodically throughout the year during work sessions to discuss progress, work through any challenges, and receive guidance on key decision points.

SUPPORT HOUSING STABILITY

OBJECTIVES	DEPARTMENT	YEAR	BOARD/COMM.*
1. Evaluate recommendations from the Housing Needs Analysis to incentivize affordable housing	CD	2	PC
2. Implement middle housing legislation (HB2001)	CD	1	PC
3. Develop policies and identify partner services that will address homeless encampments	ADM/POL	1	
4. Advocate for legislation that supports housing opportunities in Forest Grove	COUNCIL	N/A	
5. Implement the Development Process Review Study recommendations	CD/ENG	2	

IMPROVE COMMUNICATIONS + ENGAGEMENT

OBJECTIVES	DEPARTMENT	YEAR	BOARD/COMM.*
6. Complete the Communications plan	ADM	1	CCI
7. Collaborate with community partners to plan the City's 150th anniversary/ sesquicentennial	ADM	1	**
8. Conduct community engagement for Police Chief recruitment	ADM	1	
9. Complete Council and Staff DEI training and draft DEI Plan	ADM	1	



PLAN AND GROW A RESILIENT COMMUNITY

OBJECTIVES	DEPARTMENT	YEAR	BOARD/COMM.*
10. Decide the timing, rate and outreach strategy for a community services local option levy	ADM	1	
11. Continue exploration of fire district governance	FIRE/ADM	2	
12. Consider long-term growth options and refine the West Side Financial Plan	CD/ADM	2	PC
13. Initiate alternatives analysis for a northern fire station	FIRE	2	
14. Review City Charter	ADM	2	***
15. Update Emergency Operations Plan	FIRE	2	

EXPAND SUSTAINABLE TRANSPORTATION TO INCREASE MOBILITY

OBJECTIVES	DEPARTMENT	YEAR	BOARD/COMM.*
16. Support projects that enhance mobility in areas with limited transportation alternatives	ENG	1	
17. Expand electrical vehicle program	L/P	2	
18. Support the Council Creek Regional Corridor	ENG	2	

EXPAND RECREATION OPPORTUNITIES

OBJECTIVES	DEPARTMENT	YEAR	BOARD/COMM.*
19. Reconfigure the space on the eastern side of the library	LIB	2	LC
20. Complete community engagement for Eastside Park	P&R	1	P&R
21. Develop a cost recovery methodology and rate structure for recreation programming	P&R	2	P&R
22. Develop a master plan for the Emerald Necklace Trail	P&R	1	P&R
23. Construct Stites Park, community garden, and improve Bard Park	P&R	1	

- * Objective has been assigned by Council to the listed Board/Commission. Further Assignments may occur through the year.
- ** A community-based Sesquicentennial Committee has been formed to plan/market the celebration.
- *** Requires appointment of a Charter Review Commission.

CD Community Development
 ADM Administration
 ENG Engineering
 LIB Library
 P&R Parks and Recreation



Revenue Summary by Fund

Adopted 2022-23

Total General Fund

Revenue Summary GF

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(100) General Fund	\$27,665,216	\$28,357,589	\$29,219,128	\$31,178,955	\$31,178,955	\$31,213,955
TOTAL	\$27,665,216	\$28,357,589	\$29,219,128	\$31,178,955	\$31,178,955	\$31,213,955

Enterprise Funds

Enterprise Revenue Summary

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(610) Light & Power Fund	\$26,141,648	\$27,401,039	\$24,982,580	\$27,028,268	\$27,028,268	\$27,028,268
(620) Sewer Fund	\$5,553,296	\$5,618,653	\$5,666,970	\$5,754,363	\$5,754,363	\$5,754,363
(622) Sewer SDC Fund	\$1,118,668	\$1,291,557	\$1,286,381	\$1,863,101	\$1,863,101	\$1,863,101
(630) Water Fund	\$17,596,361	\$19,306,419	\$19,872,861	\$21,782,894	\$21,782,894	\$21,782,894
(632) Water SDC Fund	\$7,142,832	\$7,402,807	\$7,745,594	\$8,298,702	\$8,298,702	\$8,298,702
(640) Surface Water Mgmt Fund	\$2,220,169	\$2,160,898	\$2,321,045	\$2,409,580	\$2,409,580	\$2,409,580
(642) SWM SDC Fund	\$600,816	\$449,596	\$492,248	\$589,944	\$589,944	\$589,944
TOTAL	\$60,373,790	\$63,630,968	\$62,367,679	\$67,726,852	\$67,726,852	\$67,726,852

Special Revenue Funds

Special Revenue -Revenue Summary

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(205) Building Permits Fund	\$4,203,772	\$5,653,768	\$5,826,687	\$4,153,212	\$4,153,212	\$4,153,212
(210) Street Fund	\$3,731,188	\$4,209,232	\$4,786,825	\$4,707,185	\$4,707,185	\$4,707,185
(212) Street Tree Fund	\$90,300	\$59,549	\$47,510	\$87,357	\$87,357	\$87,357
(260) Trail System Fund	\$37,866	\$37,866	\$37,896	\$48,627	\$48,627	\$48,627
(265) Transportation Services Fund	\$433,755	\$105,137	\$450,000	\$450,000	\$450,000	\$450,000
(275) Community Enhancement Fund	\$161,878	\$135,169	\$109,045	\$73,818	\$73,818	\$73,818
(280) Public Arts Fund	\$20,554	\$20,384	\$21,065	\$20,672	\$20,672	\$20,672
(285) City Transient Lodging TaxFund	\$238,705	\$230,030	\$256,689	\$295,351	\$295,351	\$295,351
(340) Facility Mjr Maintenance Fund	\$2,147,417	\$1,871,406	\$2,016,448	\$2,386,883	\$2,426,883	\$2,426,883
(505) Library Endowment Fund	\$45,135	\$55,502	\$45,492	\$79,783	\$79,783	\$79,783
(290) American Rescue Plan Fund	\$0	\$0	\$5,208,567	\$5,173,832	\$5,173,832	\$5,173,832
TOTAL	\$11,110,571	\$12,378,043	\$18,806,224	\$17,476,720	\$17,516,720	\$17,516,720

Internal Services

Revenue Summary - Internal Services

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved
(355) Fire Equipment Repl Fund	\$1,093,094	\$546,640	\$980,016	\$1,358,318	\$1,358,318
(710) Information Systems Fund	\$977,759	\$1,038,426	\$1,048,907	\$1,147,460	\$1,147,460
(720) Equipment Fund	\$2,622,836	\$2,818,244	\$3,181,352	\$3,288,521	\$3,288,521
(730) City Utility Fund	\$219,891	\$196,313	\$235,234	\$235,234	\$235,234
(740) Risk Management Fund	\$937,783	\$886,688	\$941,060	\$957,366	\$957,366
TOTAL	\$5,851,364	\$5,486,311	\$6,386,569	\$6,986,899	\$6,986,899

Capital Projects

Revenue Summary-Capital Projects

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(310) Traffic Impact Fund	\$2,833,553	\$2,163,999	\$1,725,500	\$478,680	\$478,680	\$478,680
(311) Transportation Dev Tax Fund	\$11,936,545	\$13,135,486	\$13,768,118	\$16,998,886	\$16,998,886	\$16,998,886
(315) Bikeway Development Fund	\$24,263	\$42,477	\$61,017	\$61,781	\$61,781	\$61,781
(320) Park Acq. & Dev Fund	\$3,955,025	\$4,386,188	\$4,962,530	\$6,823,950	\$6,823,950	\$6,823,950
(330) Capital Projects Fund	\$740,959	\$3,893,476	\$6,065,696	\$6,032,860	\$6,032,860	\$6,032,860
(350) CIP Excise Tax Fund	\$652,972	\$677,802	\$629,109	\$636,607	\$636,607	\$636,607
TOTAL	\$20,143,316	\$24,299,429	\$27,211,970	\$31,032,764	\$31,032,764	\$31,032,764

Total - All Funds

Revenue Summary-All Funds

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
General	\$27,665,216	\$28,357,589	\$29,219,128	\$31,178,955	\$31,178,955	\$31,213,955
Enterprise	\$60,373,790	\$63,630,968	\$62,367,679	\$67,726,852	\$67,726,852	\$67,726,852
Special Revenue	\$11,110,571	\$12,378,043	\$18,806,224	\$17,476,720	\$17,516,720	\$17,516,720
Internal Service	\$5,851,364	\$5,486,311	\$6,386,569	\$6,986,899	\$6,986,899	\$6,986,900
Capital Projects	\$20,143,316	\$24,299,429	\$27,211,970	\$31,032,764	\$31,032,764	\$31,032,764
TOTAL	\$125,144,258	\$134,152,340	\$143,991,570	\$154,402,190	\$154,442,190	\$154,477,191



Expenditure Summary by Fund

Adopted 2022-23

General Fund

Expenditure Summary General Fund

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Administration	\$4,583,691	\$4,218,000	\$11,499,011	\$12,804,881	\$12,804,881	\$12,804,881
Municipal Court	\$361,313	\$363,550	\$396,039	\$427,068	\$427,068	\$427,068
Library	\$1,252,259	\$1,304,581	\$1,424,891	\$1,504,211	\$1,504,211	\$1,504,211
Parks	\$1,433,861	\$1,370,635	\$1,729,734	\$1,815,063	\$1,815,063	\$1,815,063
Public Safety	\$11,271,909	\$11,569,516	\$12,552,553	\$12,998,198	\$12,998,198	\$13,033,198
Community Development	\$474,831	\$622,871	\$582,681	\$613,499	\$613,499	\$613,499
Publics Works	\$954,830	\$986,045	\$1,034,218	\$1,016,035	\$1,016,035	\$1,016,035
TOTAL	\$20,332,693	\$20,435,197	\$29,219,128	\$31,178,955	\$31,178,955	\$31,213,955

Enterprise Funds

Exp Summ - Enterprise Funds

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Light & Power	\$20,478,240	\$22,059,057	\$24,982,579	\$27,028,268	\$27,028,268	\$27,028,268
Publics Works	\$8,722,233	\$8,029,337	\$37,385,100	\$40,698,585	\$40,698,584	\$40,698,584
TOTAL	\$29,200,473	\$30,088,394	\$62,367,680	\$67,726,853	\$67,726,852	\$67,726,852

Special Revenue Funds

Exp Summ - Special Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Administration	\$945,989	\$380,593	\$8,061,814	\$8,400,556	\$8,440,556	\$8,440,556
Library	\$0	\$0	\$45,492	\$79,783	\$79,783	\$79,783
Parks	\$0	\$0	\$37,896	\$48,627	\$48,627	\$48,627
Community Development	\$977,538	\$1,257,451	\$5,874,197	\$4,240,569	\$4,240,569	\$4,240,569
Publics Works	\$1,860,548	\$1,989,265	\$4,786,825	\$4,707,185	\$4,707,185	\$4,707,185
TOTAL	\$3,784,075	\$3,627,309	\$18,806,224	\$17,476,720	\$17,516,720	\$17,516,720

Internal Service Funds

Exp Summ - Internal Service Funds

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Administration	\$1,140,479	\$1,194,662	\$2,225,201	\$2,340,060	\$2,340,060	\$2,340,060

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Public Safety	\$847,997	\$178,118	\$980,016	\$1,358,318	\$1,358,318	\$1,358,318
Publics Works	\$1,028,524	\$832,071	\$3,181,352	\$3,288,521	\$3,288,521	\$3,288,521
TOTAL	\$3,017,000	\$2,204,852	\$6,386,569	\$6,986,899	\$6,986,899	\$6,986,899

Capital Projects Funds

Exp Summ - Capital Projects

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Administration	\$700,471	\$3,845,168	\$6,694,805	\$6,669,467	\$6,669,467	\$6,669,467
Parks	\$712,618	\$1,110,884	\$4,962,530	\$6,823,950	\$6,823,950	\$6,823,950
Publics Works	\$686,145	\$511,483	\$15,554,635	\$17,539,347	\$17,539,347	\$17,539,347
TOTAL	\$2,099,233	\$5,467,535	\$27,211,970	\$31,032,764	\$31,032,764	\$31,032,764

Total - All Funds

Expense Summary - All Funds

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
General	\$20,332,693	\$20,435,197	\$29,219,128	\$31,178,955	\$31,178,955	\$31,213,955
Enterprise	\$29,200,473	\$30,088,394	\$62,367,680	\$67,726,853	\$67,726,852	\$67,726,852
Special Revenue	\$3,784,075	\$3,627,309	\$18,806,224	\$17,476,720	\$17,516,720	\$17,516,720
Internal Service	\$3,017,000	\$2,204,852	\$6,386,569	\$6,986,899	\$6,986,899	\$6,986,899
Capital Projects	\$2,099,233	\$5,467,535	\$27,211,970	\$31,032,764	\$31,032,764	\$31,032,764
TOTAL	\$58,433,474	\$61,823,287	\$143,991,570	\$154,402,191	\$154,442,190	\$154,477,190

Personnel Requirements Summary

<u>DEPARTMENT</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>
Legislative & Executive	3.000	3.000	3.000	3.000
Administrative Services	20.250	20.250	20.250	22.375
Municipal Court	2.000	2.000	2.000	2.000
Library	12.525	12.325	12.325	12.325
Aquatics	9.900	10.025	10.025	8.380
Parks & Recreation	6.000	6.000	6.500	7.240
Police	37.000	37.000	38.000	38.000
Fire	23.000	24.000	24.000	25.000
Planning	2.700	2.700	2.700	2.975
Economic Development	0.000	0.000	0.000	1.000*
Building	5.800	5.800	6.300	7.200
Engineering	6.300	6.300	6.300	5.500
Light & Power	22.660	23.660	23.660	23.800
Public Works	23.840	23.340	23.340	23.200
<i>Sewer</i>	3.910	3.190	2.390	2.370
<i>Water</i>	9.910	9.410	9.460	9.320
<i>SWM</i>	4.220	4.940	5.290	5.340
<i>Street</i>	3.400	3.400	3.800	3.770
<i>Equipment</i>	2.400	2.400	2.400	2.400
TOTAL PERSONNEL	174.975	176.400	178.400	181.995

*Previously in Light & Power



General Fund Resources Summary

Adopted 2022-23

GF Resources Summary - Summary

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Local Taxes	\$10,307,240	\$10,744,952	\$11,299,960	\$11,905,540	\$11,905,540	\$11,905,540
Intergovernmental Revenue	\$2,728,680	\$3,335,935	\$2,731,209	\$2,797,568	\$2,797,568	\$2,797,568
Grants	\$17,577	\$38,087	\$181,500	\$33,000	\$33,000	\$68,000
Charges for Services	\$4,517,839	\$4,433,673	\$4,971,258	\$5,426,863	\$5,426,863	\$5,426,863
Miscellaneous Revenue	\$316,143	\$241,736	\$134,600	\$114,600	\$114,600	\$114,600
Licenses, Permits, & Fees	\$200,247	\$202,502	\$144,725	\$176,325	\$176,325	\$176,325
Fines	\$440,373	\$475,960	\$419,354	\$466,084	\$466,084	\$466,084
Transfers	\$1,470,283	\$1,553,220	\$1,693,280	\$1,896,281	\$1,896,281	\$1,896,281
Fund Balance Available	\$7,666,834	\$7,331,524	\$7,643,242	\$8,362,694	\$8,362,694	\$8,362,694
TOTAL	\$27,665,216	\$28,357,589	\$29,219,128	\$31,178,955	\$31,178,955	\$31,213,955

GF Revenues Summary - Expanded

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Local Taxes						
(4000) Property Taxes	\$6,609,358	\$6,893,214	\$7,339,994	\$7,592,570	\$7,592,570	\$7,592,570
(4010) Local Option Levy	\$2,724,733	\$2,849,762	\$2,963,966	\$3,178,970	\$3,178,970	\$3,178,970
(4020) Property Tax Prior Years	\$129,988	\$123,114	\$135,000	\$142,000	\$142,000	\$142,000
(4050) City Marijuana Tax	\$125,009	\$194,262	\$176,000	\$212,000	\$212,000	\$212,000
(4060) Franchise Tax	\$623,639	\$597,365	\$595,000	\$665,000	\$665,000	\$665,000
(4184) Transient Room Tax	\$94,513	\$87,234	\$90,000	\$115,000	\$115,000	\$115,000
LOCAL TAXES TOTAL	\$10,307,240	\$10,744,952	\$11,299,960	\$11,905,540	\$11,905,540	\$11,905,540
Intergovernmental Revenue						
(4105) Alcoholic Beverages	\$429,596	\$482,016	\$470,802	\$480,229	\$480,229	\$480,229
(4115) Cigarette	\$27,065	\$24,125	\$19,330	\$19,682	\$19,682	\$19,682
(4120) State Revenue Sharing	\$281,347	\$318,665	\$310,729	\$335,000	\$335,000	\$335,000
(4122) Cares Act Relief Payment	\$167	\$30,517	\$0	\$0	\$0	\$0
(4123) CARES Reimb. - Washington County	\$0	\$473,393	\$0	\$0	\$0	\$0
(4140) W.C.C.L.S.	\$900,665	\$902,750	\$929,832	\$957,727	\$957,727	\$957,727
(4160) Rural Fire District	\$620,307	\$597,774	\$666,004	\$741,516	\$741,516	\$741,516
(4162) Fire SAFER Grant	\$0	\$36,064	\$72,667	\$34,000	\$34,000	\$34,000
(4165) Metro Construction Excise Tax	\$1,783	\$1,856	\$2,000	\$3,500	\$3,500	\$3,500
(4170) St Fire Conflagration Reimb	\$141,554	\$238,345	\$0	\$0	\$0	\$0
(4175) Pymt FG Urban Renewal Agency	\$9,600	\$9,888	\$33,600	\$88,205	\$88,205	\$88,205
(4186) SD15 Construction Excise Tax	\$8,686	\$8,615	\$8,000	\$10,000	\$10,000	\$10,000
(4190) State Marijuana Tax	\$106,065	\$98,108	\$43,000	\$45,500	\$45,500	\$45,500
(4805) Fire Chief Reimbursement	\$120,079	\$113,821	\$120,645	\$82,209	\$82,209	\$82,209
(4815) SRO Reimbursement	\$81,766	\$0	\$54,600	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE TOTAL	\$2,728,680	\$3,335,935	\$2,731,209	\$2,797,568	\$2,797,568	\$2,797,568
Grants						
(4249) LCDC Grant	\$0	\$26,000	\$0	\$0	\$0	\$0
(4200) Homeland Security Grant	\$0	\$0	\$0	\$0	\$0	\$35,000
(4204) Bulletproof Vest Grant	\$2,116	\$0	\$2,500	\$2,500	\$2,500	\$2,500

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(4208) DEC/DUII Police Grant	\$25	\$0	\$3,000	\$3,000	\$3,000	\$3,000
(4240) SHPO Grant	\$11,272	\$0	\$12,000	\$12,000	\$12,000	\$12,000
(4242) Public Library Support Grant	\$4,164	\$10,165	\$4,000	\$5,500	\$5,500	\$5,500
(4260) Metro Cleanup Grant	\$0	\$1,922	\$0	\$0	\$0	\$0
(4266) Summer Recreation Program	\$0	\$0	\$160,000	\$10,000	\$10,000	\$10,000
GRANTS TOTAL	\$17,577	\$38,087	\$181,500	\$33,000	\$33,000	\$68,000
Charges for Services						
(4400) Swimming Pool	\$233,560	\$54,574	\$359,000	\$375,000	\$375,000	\$375,000
(4402) Recreation User Fees	\$23,814	\$271	\$25,000	\$40,000	\$40,000	\$40,000
(4404) Merchandise Sales	\$5,704	\$1,558	\$12,000	\$5,000	\$5,000	\$5,000
(4410) WCCLS Collection Agency Charge	\$410	\$10	\$0	\$0	\$0	\$0
(4411) Code Enforcement Revenue	\$0	\$201	\$0	\$0	\$0	\$0
(4412) Library Charges	\$2,529	\$358	\$1,250	\$1,250	\$1,250	\$1,250
(4413) Lien Searches	\$16,132	\$18,000	\$16,000	\$17,000	\$17,000	\$17,000
(4414) Print Fees	\$2,535	\$123	\$1,250	\$1,250	\$1,250	\$1,250
(4415) Copy Service	\$6,096	\$4,943	\$2,400	\$2,800	\$2,800	\$2,800
(4416) Passport Execution Fee	\$13,405	\$0	\$8,000	\$0	\$0	\$0
(4417) General Fund Admin Serv (6370)	\$4,138,153	\$4,307,727	\$4,482,246	\$4,904,865	\$4,904,865	\$4,904,865
(4418) Reserved Parking	\$1,482	\$312	\$312	\$1,248	\$1,248	\$1,248
(4420) New Account Set-Up Fee	\$24,952	\$28,223	\$22,000	\$25,000	\$25,000	\$25,000
(4421) Door Hanger Fee	\$27,984	\$3,905	\$25,000	\$32,000	\$32,000	\$32,000
(4422) Online Phone Pymt Conven Fee	\$1,810	\$270	\$400	\$50	\$50	\$50
(4423) Failed Payment Arrangement Fee	\$3,014	\$250	\$4,900	\$4,000	\$4,000	\$4,000
(4424) UT Account Transfer Fees	\$3,934	\$3,454	\$3,200	\$3,200	\$3,200	\$3,200
(4470) Rental Income	\$1,229	\$0	\$500	\$1,000	\$1,000	\$1,000
(4495) Transport Revenue	\$4,264	\$5,734	\$3,800	\$6,000	\$6,000	\$6,000
(4496) CPR Training Revenue	\$6,832	\$3,760	\$4,000	\$7,200	\$7,200	\$7,200
CHARGES FOR SERVICES TOTAL	\$4,517,839	\$4,433,673	\$4,971,258	\$5,426,863	\$5,426,863	\$5,426,863
Miscellaneous Revenue						
(4700) Interest	\$214,633	\$126,470	\$105,000	\$106,000	\$106,000	\$106,000
(4730) Enterprise Zone Fees	\$0	\$51,871	\$0	\$0	\$0	\$0
(4742) Unrestricted Donations	\$7,618	\$7,946	\$2,100	\$100	\$100	\$100
(4744) Donations	\$1,250	\$50	\$1,000	\$1,100	\$1,100	\$1,100
(4746) Restricted Library Memorials	\$1,836	\$0	\$100	\$1,000	\$1,000	\$1,000
(4760) Miscellaneous Revenue	\$9,940	\$28,205	\$2,500	\$2,500	\$2,500	\$2,500
(4800) Reimbursements	\$47,932	\$27,195	\$3,900	\$3,900	\$3,900	\$3,900
(4820) Overtime Reimbursement	\$7,040	\$0	\$0	\$0	\$0	\$0
(4825) Fire Dept Reimbursement	\$105	\$0	\$20,000	\$0	\$0	\$0
(4840) Officer Training Reimbursement	\$25,789	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS REVENUE TOTAL	\$316,143	\$241,736	\$134,600	\$114,600	\$114,600	\$114,600
Licenses, Permits, & Fees						
(4500) Liquor Licenses	\$2,540	\$2,403	\$2,500	\$2,500	\$2,500	\$2,500
(4501) Police Permits	\$840	\$171	\$500	\$500	\$500	\$500
(4503) Metro Business License	\$18,942	\$19,694	\$18,900	\$18,000	\$18,000	\$18,000
(4505) Business License	\$42,732	\$48,166	\$40,000	\$48,000	\$48,000	\$48,000
(4510) Misc-Licenses-Permits & Fees	\$4,224	\$6,306	\$2,500	\$2,000	\$2,000	\$2,000
(4541) Planning Fees	\$63,053	\$93,497	\$50,000	\$75,000	\$75,000	\$75,000
(4548) Engineering Inspection Fees	\$60,162	\$31,754	\$30,000	\$30,000	\$30,000	\$30,000
(4554) Impound Fees	\$134	\$402	\$200	\$200	\$200	\$200
(4555) Abatement Cost Billed	\$7,496	\$0	\$0	\$0	\$0	\$0
(4557) Recording Fees	\$124	\$109	\$125	\$125	\$125	\$125
LICENSES, PERMITS, & FEES TOTAL	\$200,247	\$202,502	\$144,725	\$176,325	\$176,325	\$176,325
Fines						
(4600) State Court Fines	\$32,085	\$37,648	\$28,600	\$31,000	\$31,000	\$31,000
(4605) Parking Fines (PK)	\$17,280	\$22,245	\$15,980	\$23,125	\$23,125	\$23,125
(4610) Immobilization Fees	\$402	\$1,206	\$250	\$250	\$250	\$250
(4615) Traffic Fines (TR)	\$263,454	\$322,150	\$269,099	\$306,284	\$306,284	\$306,284
(4620) Cornelius Court Revenue	\$111,589	\$85,304	\$99,245	\$99,245	\$99,245	\$99,245
(4625) PD Ordinance Fines	\$2,000	\$1,035	\$2,580	\$2,580	\$2,580	\$2,580
(4635) Marijuana Fines/Fees (ML)	\$2,653	\$1,713	\$2,150	\$2,150	\$2,150	\$2,150
(4640) Minor in Poss Fines/Fees (MP)	\$1,904	\$1,344	\$1,450	\$1,450	\$1,450	\$1,450
(4645) Library Late Fines	\$9,006	\$3,315	\$0	\$0	\$0	\$0
FINES TOTAL	\$440,373	\$475,960	\$419,354	\$466,084	\$466,084	\$466,084

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Transfers						
(4850) In-Lieu of Tax	\$1,359,947	\$1,445,882	\$1,416,130	\$1,521,218	\$1,521,218	\$1,521,218
(4855) Transfer from Other Funds	\$110,336	\$107,338	\$277,150	\$375,063	\$375,063	\$375,063
TRANSFERS TOTAL	\$1,470,283	\$1,553,220	\$1,693,280	\$1,896,281	\$1,896,281	\$1,896,281
Fund Balance Available						
(4900) Fund Bal Avail. for Approp.	\$7,666,834	\$7,331,524	\$7,643,242	\$8,362,694	\$8,362,694	\$8,362,694
FUND BALANCE AVAILABLE TOTAL	\$7,666,834	\$7,331,524	\$7,643,242	\$8,362,694	\$8,362,694	\$8,362,694
TOTAL	\$27,665,216	\$28,357,589	\$29,219,128	\$31,178,955	\$31,178,955	\$31,213,955

Legislative and Executive

General Fund



MISSION STATEMENT

Work closely with the City Council and Mayor to provide effective, responsible and collaborative leadership in pursuing and implementing the goals, priorities and policies established by the Mayor and City Council.

DEPARTMENT OVERVIEW

The Legislative and Executive (L&E) budget includes financial support for the Forest Grove City Manager, Executive Assistant, and City Recorder functions. The City Manager serves as the Chief Executive Officer for the City and is a direct employee of the City Council. The City Manager manages all staff through a structure of departmental directors and is the official budget officer. The City Manager is charged with the responsibility for implementing the City Council policies. The Executive Assistant supports the City Manager and the City Recorder provides support for Council business, City records, and elections.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Charges for Services	\$419,641	\$420,163	\$420,669	\$413,311	\$413,311	\$413,311
TOTAL	\$419,641	\$420,163	\$420,669	\$413,311	\$413,311	\$413,311

Budget Expenditures

General Fund - Legislative and Executive Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$530,262	\$552,567	\$559,723	\$550,951	\$550,951	\$550,951
Materials & Services	\$83,660	\$35,482	\$84,053	\$88,613	\$94,613	\$94,613
TOTAL	\$613,922	\$588,049	\$643,776	\$639,564	\$645,564	\$645,564

Administrative Services

General Fund



MISSION STATEMENT

Provide City operations in a professional manner that is cost effective.

DEPARTMENT OVERVIEW

The Administrative Services department oversees a number of functions within the City:

- Financial Management - Legal - Facility Maintenance
- Human Resources - Risk Management - Business Licenses
- Passport Services - Information Systems

Financial Management includes all budgeting, utility billing, accounts payable, accounts receivable, cash management, payroll, banking and purchasing.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Grants	\$0	\$1,922	\$0	\$0	\$0	\$0
Charges for Services	\$2,733,738	\$2,837,670	\$3,016,976	\$3,356,758	\$3,356,758	\$3,356,758
Miscellaneous Revenue	\$9,483	\$10,418	\$2,100	\$2,100	\$2,100	\$2,100
Licenses, Permits, & Fees	\$42,732	\$48,166	\$40,500	\$48,000	\$48,000	\$48,000
Transfers	\$48,000	\$48,000	\$50,830	\$156,100	\$156,100	\$156,100
TOTAL	\$2,833,953	\$2,946,176	\$3,110,406	\$3,562,958	\$3,562,958	\$3,562,958

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$2,535,819	\$2,628,014	\$2,758,400	\$3,193,095	\$3,193,095	\$3,118,095
Materials & Services	\$767,392	\$743,487	\$1,014,514	\$1,054,434	\$1,054,434	\$1,129,434
TOTAL	\$3,303,211	\$3,371,501	\$3,772,914	\$4,247,529	\$4,247,529	\$4,247,529



Municipal Court

General Fund

MISSION STATEMENT

To impartially adjudicate traffic, state statute and city code violations such that the legal rights of individuals are preserved and public interest is protected.

DEPARTMENT OVERVIEW

The Court processes traffic, parking, city code and state statute violations that occur inside the city limits of Forest Grove. The City of Forest Grove, as of 2013, has an Intergovernmental Agreement with the City of Cornelius to operate their City's Municipal Court.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Miscellaneous Revenue	\$11,273	\$20,466	\$12,800	\$12,800	\$12,800	\$12,800
Fines	\$398,880	\$433,792	\$390,504	\$434,834	\$434,834	\$434,834
TOTAL	\$410,153	\$454,258	\$403,304	\$447,634	\$447,634	\$447,634

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$214,554	\$219,464	\$238,824	\$263,807	\$263,807	\$263,807
Materials & Services	\$146,759	\$144,086	\$157,215	\$163,261	\$163,261	\$163,261
TOTAL	\$361,313	\$363,550	\$396,039	\$427,068	\$427,068	\$427,068

Library

General Fund



MISSION STATEMENT

To bring people, information and ideas together to enrich lives by promoting reading, learning and literacy. The Forest Grove Library will foster our community and support intellectual freedom.

DEPARTMENT OVERVIEW

The library acquires, catalogs and checks materials in and out. The Library will assist patrons with resources and references as well as provide equipment and computer instruction. Programming and promotion services for adults, Latino outreach, school and group tours are created through the year.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$900,665	\$902,750	\$929,832	\$957,727	\$957,727	\$957,727
Grants	\$4,164	\$10,165	\$14,000	\$15,500	\$15,500	\$15,500
Charges for Services	\$8,181	\$560	\$3,600	\$4,500	\$4,500	\$4,500
Miscellaneous Revenue	\$3,091	\$1,579	\$100	\$1,100	\$1,100	\$1,100
Licenses, Permits, & Fees	\$700	\$0	\$0	\$0	\$0	\$0
Fines	\$9,006	\$3,315	\$0	\$0	\$0	\$0
TOTAL	\$925,807	\$918,368	\$947,532	\$978,827	\$978,827	\$978,827

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$1,091,129	\$1,132,821	\$1,191,299	\$1,272,433	\$1,272,433	\$1,272,433
Materials & Services	\$160,912	\$155,892	\$173,850	\$172,036	\$172,036	\$172,036
Capital Outlay	\$219	\$15,868	\$59,742	\$59,742	\$59,742	\$59,742
TOTAL	\$1,252,259	\$1,304,581	\$1,424,891	\$1,504,211	\$1,504,211	\$1,504,211

Aquatic Center

General Fund



MISSION STATEMENT

The Forest Grove Parks & Recreation Department strives to serve and enhance the lives of all members of the Forest Grove community through a variety of organized and self-directed leisure services and opportunities.

DEPARTMENT OVERVIEW

The Parks & Recreation Department is comprised of 3 separate divisions: Aquatics, Parks, Recreation. Each division contributes to the greater mission of the Parks & Recreation Department through individual division purpose statements as outlined below.

Aquatics: Provide aquatics based services and programs in a safe space that serves the aquatic interests of our community.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Charges for Services	\$239,264	\$56,132	\$371,000	\$380,000	\$380,000	\$380,000
TOTAL	\$239,264	\$56,132	\$371,000	\$380,000	\$380,000	\$380,000

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved
Personnel Services	\$494,787	\$438,603	\$528,251	\$550,793	\$550,793
Materials & Services	\$137,892	\$116,368	\$169,428	\$200,162	\$200,162
TOTAL	\$632,679	\$554,971	\$697,679	\$750,955	\$750,955

Parks

General Fund



MISSION STATEMENT

The Forest Grove Parks & Recreation Department strives to serve and enhance the lives of all members of the Forest Grove community through a variety of organized and self-directed leisure services and opportunities.

DEPARTMENT OVERVIEW

The Parks & Recreation Department is comprised of 3 separate divisions: Aquatics, Parks, Recreation. Each division contributes to the greater mission of the Parks & Recreation Department through individual division purpose statements as outlined below.

Parks: Provide a variety of outdoor recreation spaces that are accessible, engaging and well-maintained while contributing to the environmental resiliency of our community.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Grants	\$0	\$0	\$150,000	\$0	\$0	\$0
Charges for Services	\$124,190	\$97,797	\$122,218	\$110,437	\$110,437	\$110,437
Miscellaneous Revenue	\$6,383	\$6,367	\$3,000	\$1,000	\$1,000	\$1,000
Licenses, Permits, & Fees	\$270	\$1,400	\$0	\$0	\$0	\$0
TOTAL	\$130,843	\$105,564	\$275,218	\$111,437	\$111,437	\$111,437

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$631,993	\$621,051	\$728,560	\$731,345	\$731,345	\$731,345
Materials & Services	\$169,188	\$194,613	\$303,496	\$236,683	\$236,683	\$236,683
TOTAL	\$801,182	\$815,664	\$1,032,056	\$968,028	\$968,028	\$968,028

Recreation

General Fund



MISSION STATEMENT

The Forest Grove Parks & Recreation Department strives to serve and enhance the lives of all members of the Forest Grove community through a variety of organized and self-directed leisure services and opportunities.

DEPARTMENT OVERVIEW

The Parks & Recreation Department is comprised of 3 separate divisions: Aquatics, Parks, Recreation. Each division contributes to the greater mission of the Parks & Recreation Department through individual division purpose statements as outlined below.

Recreation: Provide sustainable recreation services that positively contribute to the health and vitality of all members of our community.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$0	\$0	\$0	\$86,080	\$86,080	\$86,080
Materials & Services	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000
TOTAL	\$0	\$0	\$0	\$96,080	\$96,080	\$96,080

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Charges for Services	\$0	\$0	\$0	\$30,000	\$30,000	\$30,000
Transfers	\$0	\$0	\$0	\$26,118	\$26,118	\$26,118
TOTAL	\$0	\$0	\$0	\$56,118	\$56,118	\$56,118

Non-Departmental

General Fund



MISSION STATEMENT

To accurately account for the payment of expenditures not assigned to any particular department, process General Fund Transfers to other funds within the City, and accurately account for the General Fund Contingency and Unappropriated Ending Fund Balance in the General Fund, otherwise referred to as the General Fund Reserves.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Local Taxes	\$10,307,240	\$10,744,952	\$11,299,960	\$11,905,540	\$11,905,540	\$11,905,540
Intergovernmental Revenue	\$398,047	\$800,371	\$363,729	\$394,000	\$394,000	\$394,000
Miscellaneous Revenue	\$206,490	\$161,351	\$94,000	\$95,000	\$95,000	\$95,000
Transfers	\$1,365,347	\$1,448,282	\$1,585,096	\$1,523,418	\$1,523,418	\$1,523,418
Fund Balance Available	\$7,666,834	\$7,331,524	\$7,643,242	\$8,362,694	\$8,362,694	\$8,362,694
TOTAL	\$19,943,959	\$20,486,480	\$20,986,027	\$22,280,652	\$22,280,652	\$22,280,652

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$16,558	\$258,450	\$0	\$0	\$0	\$0
Transfers	\$650,000	\$0	\$200,000	\$900,000	\$900,000	\$900,000
Contingency	\$0	\$0	\$720,000	\$720,000	\$720,000	\$720,000
Fund Balance Available	\$0	\$0	\$6,162,321	\$6,115,772	\$6,109,772	\$6,109,772
TOTAL	\$666,558	\$258,450	\$7,082,321	\$7,735,772	\$7,729,772	\$7,729,772

Police

General Fund



MISSION STATEMENT

To consistently strive towards making Forest Grove a safe place to live, work, learn, play and visit, and to contribute to the economic prosperity of our community through professional and responsive high-quality law enforcement services to our citizens and visitors.

DEPARTMENT OVERVIEW

The Forest Grove Police Department believes in the shared responsibility, with the community, to create a safe and inclusive city. The members of our department provide the essential ingredient of public safety for an enhanced quality of life. By forming a partnership with our residents through community policing and Neighborhood Watch activities, we strive to meet the needs of all individuals in our community. The department strives to carry out their mission with professionalism, fairness, and absolute integrity.

DEPARTMENT GOALS

Build valued relationships with the community through outreach programs.

Build partnerships with other city and statewide agencies.

Succession training of staff to develop future leaders from within the Police Department.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$511,362	\$482,016	\$525,402	\$480,229	\$480,229	\$480,229
Grants	\$2,141	\$0	\$5,500	\$5,500	\$5,500	\$5,500
Charges for Services	\$4,376	\$4,678	\$1,080	\$1,080	\$1,080	\$1,080
Miscellaneous Revenue	\$34,595	\$180	\$2,600	\$2,600	\$2,600	\$2,600
Licenses, Permits, & Fees	\$14,265	\$7,861	\$4,200	\$4,200	\$4,200	\$4,200
Fines	\$32,487	\$38,854	\$28,850	\$31,250	\$31,250	\$31,250
Transfers	\$0	\$0	\$0	\$133,236	\$133,236	\$133,236
TOTAL	\$599,225	\$533,588	\$567,632	\$658,095	\$658,095	\$658,095

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$5,255,655	\$5,481,595	\$6,131,723	\$6,154,597	\$6,154,597	\$6,154,597
Materials & Services	\$994,586	\$891,590	\$1,044,506	\$1,139,008	\$1,139,008	\$1,139,008
Capital Outlay	\$9,025	\$3,025	\$10,000	\$10,000	\$10,000	\$10,000
TOTAL	\$6,259,266	\$6,376,210	\$7,186,229	\$7,303,605	\$7,303,605	\$7,303,605

Fire

General Fund



MISSION STATEMENT

Everything we do, we do for the people and the communities we proudly serve. With education and training, we prevent harm. With rapid and professional response, we protect lives and property. Through our desire to serve and courage to act, we are the model of a successful fire and rescue agency for the State of Oregon. Prevent, Protect, Serve

DEPARTMENT OVERVIEW

The Fire Department of Forest Grove protects an estimated population of 26,242 in a total land area of approximately six square miles. The department provides fire suppression, rescue, first response emergency medical services, hazardous materials response, fire prevention, and life-safety services from two fire stations, staffed with a combination of career and volunteer responders.

DEPARTMENT GOALS FOR 2022-23

Continue to work with neighboring fire agencies on the Fire Governance Study.
Enhance and improve risk reduction through outreach programs with classes, trainings, and inspections.
Continue to pursue grants and other alternative funding sources for fire and public safety needs.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$909,005	\$1,140,911	\$878,646	\$877,407	\$877,407	\$877,407
Grants	\$0	\$0	\$0	\$0	\$0	\$35,000
Charges for Services	\$11,143	\$9,656	\$8,000	\$13,400	\$13,400	\$13,400
Miscellaneous Revenue	\$44,778	\$41,376	\$20,000	\$0	\$0	\$0
Transfers	\$56,936	\$56,938	\$57,354	\$57,409	\$57,409	\$57,409
TOTAL	\$1,021,863	\$1,248,881	\$964,000	\$948,216	\$948,216	\$983,216

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$4,213,199	\$4,289,780	\$4,510,469	\$4,724,013	\$4,724,013	\$4,759,013
Materials & Services	\$799,444	\$903,526	\$855,855	\$970,580	\$970,580	\$970,580
TOTAL	\$5,012,643	\$5,193,306	\$5,366,324	\$5,694,593	\$5,694,593	\$5,729,593

Planning

General Fund



MISSION STATEMENT

To effectively serve the citizens of Forest Grove by providing an open, accessible, and timely process to all land use and building-related matters; To maintain professional and effective involvement in all local and regional planning and building programs.

DEPARTMENT OVERVIEW

The Planning and Building Divisions are jointly part of the Community Development Department. The Planning Division is responsible for developing and maintaining the City's Comprehensive Plan and related implementation programs and ordinances, maintaining compliance with all applicable state, regional and sub-regional planning-related programs, processing relevant land use permits and individual development projects in coordination with relevant City and outside agency review and enforcing the provisions of the City's land development codes and nuisance ordinances.

PERFORMANCE MEASURES 2022-23

Determine land use application completeness within 30 days of filing of application.

Process land use applications within 120 days of determining completeness; complete site plan review for multi-family with 3 to 5 units commercial and industrial projects under 10,000 square feet in size within 15 working days of receiving a complete submittal.

Respond to all information requests and nuisance complaints within three working days.

Complete staff reports and agendas for land-use items seven days prior to Planning Commission hearings.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$9,600	\$9,888	\$33,600	\$33,600	\$33,600	\$33,600
Grants	\$11,272	\$26,000	\$12,000	\$12,000	\$12,000	\$12,000
Charges for Services	\$65,111	\$70,157	\$73,608	\$74,893	\$74,893	\$74,893
Miscellaneous Revenue	\$50	\$0	\$0	\$0	\$0	\$0
Licenses, Permits, & Fees	\$81,995	\$113,212	\$68,900	\$93,000	\$93,000	\$93,000
TOTAL	\$168,028	\$219,257	\$188,108	\$213,493	\$213,493	\$213,493

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$406,660	\$427,913	\$451,968	\$464,230	\$464,230	\$464,230
Materials & Services	\$68,171	\$194,958	\$130,713	\$149,269	\$149,269	\$149,269
TOTAL	\$474,831	\$622,871	\$582,681	\$613,499	\$613,499	\$613,499



Economic Development

General Fund

MISSION STATEMENT

To provide business support for entities operating with our city.

DEPARTMENT OVERVIEW

Economic Development is funded and held within the General Fund. Amounts budgeted here are included in the General Fund budget as well, but presented here for greater clarity on specific ED-related expenses.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$0	\$0	\$0	\$54,605	\$54,605	\$54,605
Charges for Services	\$0	\$0	\$0	\$91,008	\$91,008	\$91,008
TOTAL	\$0	\$0	\$0	\$145,613	\$145,613	\$145,613

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$0	\$0	\$0	\$132,017	\$132,017	\$132,017
Materials & Services	\$0	\$0	\$0	\$49,999	\$49,999	\$49,999
TOTAL	\$0	\$0	\$0	\$182,016	\$182,016	\$182,016



Engineering

General Fund

MISSION STATEMENT

To ensure that the construction of public improvements conform to accepted standards. Public improvements generally consist of streets, storm drain, water, and sanitary sewers. Our mission is to anticipate and manage infrastructure for growth, consistent with local and regional plans, with long-range planning horizons of 20-50 years.

DEPARTMENT OVERVIEW

The Engineering function provides project design, project management, construction inspection and other related needs for the City's Capital Improvement Plan and privately financed residential, commercial and industrial development. Additional public services are provided through traffic management, infrastructure mapping, and information.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Charges for Services	\$912,195	\$936,860	\$954,107	\$951,476	\$951,476	\$951,476
Licenses, Permits, & Fees	\$60,286	\$31,863	\$31,125	\$31,125	\$31,125	\$31,125
TOTAL	\$972,481	\$968,723	\$985,232	\$982,601	\$982,601	\$982,601

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$864,330	\$894,340	\$921,265	\$875,175	\$875,175	\$875,175
Materials & Services	\$90,500	\$91,705	\$112,953	\$140,860	\$140,860	\$140,860
TOTAL	\$954,830	\$986,045	\$1,034,218	\$1,016,035	\$1,016,035	\$1,016,035

Light & Power

Enterprise Funds



MISSION STATEMENT

To provide high-quality electric utility service at a reasonable cost for the customers in the City of Forest Grove and in the unincorporated service area, and to provide a valuable return to the City of Forest Grove. We will conduct all activities as responsible stewards of the resources at our disposal and also create a safe and supportive workplace for its employees.

DEPARTMENT OVERVIEW

To provide reliable low-cost electrical service to customers within the service area and to support the City's efforts in promoting economic development. In addition, the Department will provide customer and community service programs designed to reduce the retail cost and enhance the quality of electric service provided to customers, to enhance the quality of life in the Forest Grove community, and to promote the wise and efficient use of electric energy and renewable resources.

DEPARTMENT GOALS FOR 2022-23

To maintain quality electric service provided to the Department's customers.

Maintain a high satisfaction rating from customers, based on the biennial Citizen Survey of City Services.

Encourage energy conservation and efficiency.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$206,365	\$389,159	\$250,000	\$450,000	\$450,000	\$450,000
Charges for Services	\$20,388,863	\$20,594,199	\$19,907,725	\$21,655,036	\$21,655,036	\$21,655,036
Miscellaneous Revenue	\$63,499	\$754,272	\$56,000	\$56,000	\$56,000	\$56,000
Fund Balance Available	\$5,482,921	\$5,663,409	\$4,768,855	\$4,867,232	\$4,867,232	\$4,867,232
TOTAL	\$26,141,648	\$27,401,039	\$24,982,580	\$27,028,268	\$27,028,268	\$27,028,268

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$3,702,156	\$4,417,342	\$4,398,358	\$4,383,089	\$4,383,089	\$4,383,089
Materials & Services	\$14,667,691	\$15,107,134	\$15,053,153	\$15,910,019	\$15,910,019	\$15,910,019
Capital Outlay	\$690,100	\$1,064,454	\$854,300	\$1,253,800	\$1,253,800	\$1,253,800
Transfers	\$1,112,980	\$1,164,613	\$1,187,652	\$1,345,729	\$1,345,729	\$1,345,729
Debt Service	\$305,313	\$305,513	\$305,563	\$305,463	\$305,463	\$305,463
Contingency	\$0	\$0	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Fund Balance Available	\$0	\$0	\$2,183,554	\$2,830,168	\$2,830,168	\$2,830,168
TOTAL	\$20,478,240	\$22,059,057	\$24,982,579	\$27,028,268	\$27,028,268	\$27,028,268



Economic Development

Enterprise Funds

MISSION STATEMENT

To provide business support for entities operating with our city.

DEPARTMENT OVERVIEW

Economic Development was funded and held within the Light & Power Fund. For fiscal year 2022-23 this activity is being budgeted in the General Fund. The information here is for historical purposes only.

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$157,765	\$155,092	\$154,233	\$0	\$0	\$0
Materials & Services	\$32,257	\$36,269	\$57,120	\$0	\$0	\$0
TOTAL	\$190,022	\$191,361	\$211,353	\$0	\$0	\$0

Sewer

Enterprise Funds



MISSION STATEMENT

To provide a safe and sanitary sewer collection and treatment system.

DEPARTMENT OVERVIEW

Clean Water Services (CWS), a special district of Washington County, operates and maintains the regional sewer system, including the large conveyance pipes and the wastewater treatment plants. The City operates a local sanitary sewer utility that feeds into the CWS regional system. The City shares a proportional share of the revenue with CWS for the regional system. The City performs utility billing services and provides customer service related to billing. The City is responsible for all collection lines smaller than 24 inches in diameter, as well as all manholes.

CWS and City sewer charges are now determined by each agency. In the past, CWS set the rate and the City could add a surcharge if needed to cover its operating costs. The City no longer records CWS sewer fees collected as a revenue and does not record the remittance of those fees to CWS as an expense.

Sewer rates are proposed to increase by 4% on July 1, 2022.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Charges for Services	\$1,610,737	\$1,678,363	\$1,623,194	\$1,701,237	\$1,701,237	\$1,701,237
Miscellaneous Revenue	\$61,618	\$24,107	\$35,000	\$35,000	\$35,000	\$35,000
Licenses, Permits, & Fees	\$2,976	\$0	\$0	\$0	\$0	\$0
Fund Balance Available	\$3,877,965	\$3,916,182	\$4,008,776	\$4,018,126	\$4,018,126	\$4,018,126
TOTAL	\$5,553,296	\$5,618,653	\$5,666,970	\$5,754,363	\$5,754,363	\$5,754,363

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$314,816	\$300,726	\$254,931	\$282,072	\$282,072	\$282,072
Materials & Services	\$837,233	\$870,208	\$922,623	\$1,030,917	\$1,080,917	\$1,080,917
Capital Outlay	\$397,873	\$170,534	\$281,000	\$366,375	\$366,375	\$366,375
Transfers	\$87,192	\$86,673	\$308,773	\$142,820	\$142,820	\$142,820
Contingency	\$0	\$0	\$750,000	\$750,000	\$750,000	\$750,000
Fund Balance Available	\$0	\$0	\$3,149,643	\$3,182,179	\$3,132,179	\$3,132,179
TOTAL	\$1,637,114	\$1,428,141	\$5,666,970	\$5,754,363	\$5,754,363	\$5,754,363

Sewer System Development Charge

Enterprise Fund



MISSION STATEMENT

To provide a revenue source for growth-related sewer capital expansion projects.

DEPARTMENT OVERVIEW

The Sewer System Development Charge (SDC) is an assessment provided under Oregon Law which is paid at the time a connection permit is issued to recognize the cost of growth. The amount of the charge is proportional to the impact of the service and is, therefore, based on the number of water use fixture units in the building. Clean Water Services (CWS) sets the amount of the Sewer SDC charge. The revenue is then split between the CWS and the City of Forest Grove; the current split is 80% CWS and 20% City of Forest Grove.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Charges for Services	\$137,047	\$162,032	\$120,000	\$300,000	\$300,000	\$300,000
Miscellaneous Revenue	\$14,618	\$10,857	\$7,000	\$7,000	\$7,000	\$7,000
Fund Balance Available	\$967,003	\$1,118,668	\$1,159,381	\$1,556,101	\$1,556,101	\$1,556,101
TOTAL	\$1,118,668	\$1,291,557	\$1,286,381	\$1,863,101	\$1,863,101	\$1,863,101

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$0	\$0	\$30,000	\$130,000	\$80,000	\$80,000
Capital Outlay	\$0	\$0	\$70,000	\$320,000	\$320,000	\$320,000
Debt Service	\$0	\$56,528	\$260,000	\$114,000	\$114,000	\$114,000
Contingency	\$0	\$0	\$61,500	\$61,500	\$61,500	\$61,500
Fund Balance Available	\$0	\$0	\$864,881	\$1,237,601	\$1,287,601	\$1,287,601
TOTAL	\$0	\$56,528	\$1,286,381	\$1,863,101	\$1,863,101	\$1,863,101

Water

Enterprise Funds



MISSION STATEMENT

To provide high quality water for domestic, commercial, industrial and recreational use and to manage the watershed for the production of high quality water and a healthy forest.

DEPARTMENT OVERVIEW

The Water utility is responsible for the safe and efficient operation and maintenance of the water system. The utility provides customer service by responding to emergencies involving the City water system as well as customer concerns.

The primary elements of service are water supply, water treatment, and water distribution. Revenues to this fund consist primarily of charges for water services, billed monthly, based on customer consumption. Transfers are made to the General Fund for the functions of monthly billing and collections, accounting, payroll and other administrative support. The department is dedicated to provide high quality and reliable water service at a low price.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$0	\$2,390	\$0	\$0	\$0	\$0
Charges for Services	\$4,899,218	\$5,257,690	\$4,962,297	\$5,345,534	\$5,345,534	\$5,345,534
Miscellaneous Revenue	\$1,781,000	\$1,478,445	\$1,221,050	\$1,186,050	\$1,186,050	\$1,186,050
Licenses, Permits, & Fees	\$8,907	\$2,718	\$5,000	\$5,000	\$5,000	\$5,000
Fund Balance Available	\$10,907,235	\$12,565,175	\$13,684,514	\$15,246,310	\$15,246,310	\$15,246,310
TOTAL	\$17,596,361	\$19,306,419	\$19,872,861	\$21,782,894	\$21,782,894	\$21,782,894

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$1,162,988	\$1,159,087	\$1,099,506	\$1,193,097	\$1,193,097	\$1,193,097
Materials & Services	\$2,710,675	\$3,005,672	\$3,105,716	\$3,433,829	\$3,433,829	\$3,433,829
Capital Outlay	\$398,615	\$306,893	\$456,000	\$581,500	\$581,500	\$581,500
Transfers	\$323,984	\$328,122	\$664,898	\$451,640	\$451,640	\$451,640
Debt Service	\$434,924	\$436,019	\$436,850	\$436,850	\$436,850	\$436,850
Contingency	\$0	\$0	\$933,250	\$1,000,000	\$1,000,000	\$1,000,000
Fund Balance Available	\$0	\$0	\$13,176,642	\$14,685,979	\$14,685,978	\$14,685,978
TOTAL	\$5,031,186	\$5,235,794	\$19,872,862	\$21,782,895	\$21,782,894	\$21,782,894

Water System Development Charges

Enterprise Funds



MISSION STATEMENT

To provide a revenue source for growth-related water capital expansion projects.

DEPARTMENT OVERVIEW

The System Development Charge (SDC) is applied to every new service connection to the water distribution system. The amount of the charge is proportional to the impact of the service and is, therefore, based on the water meter size. Revenue is dependent on the amount of development activity. The money is used to increase the City's water supply, distribution and treatment facilities. The SDC charge is updated in response to any updated ENR (Engineering New Record), which helps indicate rising costs in construction and cost inflation.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Charges for Services	\$714,158	\$659,977	\$400,000	\$600,000	\$600,000	\$600,000
Miscellaneous Revenue	\$142,080	\$62,836	\$75,000	\$22,500	\$22,500	\$22,500
Fund Balance Available	\$6,286,594	\$6,679,994	\$7,270,594	\$7,676,202	\$7,676,202	\$7,676,202
TOTAL	\$7,142,832	\$7,402,807	\$7,745,594	\$8,298,702	\$8,298,702	\$8,298,702

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$28,187	\$24,750	\$47,500	\$40,000	\$40,000	\$40,000
Capital Outlay	\$433,251	\$171,362	\$672,744	\$1,157,744	\$1,157,744	\$1,157,744
Transfers	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$1,200
Contingency	\$0	\$0	\$75,000	\$150,000	\$150,000	\$150,000
Fund Balance Available	\$0	\$0	\$6,948,950	\$6,949,558	\$6,949,558	\$6,949,758
TOTAL	\$462,838	\$197,512	\$7,745,594	\$8,298,702	\$8,298,702	\$8,298,702

Surface Water Management

Enterprise Fund



MISSION STATEMENT

To comply with federal regulations to protect the quality of storm water runoff within the city.

DEPARTMENT GOALS FOR 2022-23

- Maintain collection system for flow reliability and meet quality standards established by CWS.
- Sweep streets in town center twice per month.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Grants	\$0	\$0	\$97,000	\$0	\$0	\$0
Charges for Services	\$1,261,848	\$1,289,092	\$1,265,000	\$1,311,914	\$1,311,914	\$1,311,914
Miscellaneous Revenue	\$6,192	\$3,514	\$3,300	\$3,300	\$3,300	\$3,300
Fund Balance Available	\$952,129	\$868,293	\$955,745	\$1,094,366	\$1,094,366	\$1,094,366
TOTAL	\$2,220,169	\$2,160,898	\$2,321,045	\$2,409,580	\$2,409,580	\$2,409,580

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$516,896	\$506,323	\$521,777	\$562,479	\$562,479	\$562,479
Materials & Services	\$505,793	\$531,697	\$585,883	\$630,237	\$680,237	\$680,237
Capital Outlay	\$273,505	\$9,758	\$152,000	\$82,875	\$82,875	\$82,875
Transfers	\$55,682	\$62,787	\$65,042	\$136,306	\$136,306	\$71,264
Contingency	\$0	\$0	\$175,000	\$130,000	\$130,000	\$130,000
Fund Balance Available	\$0	\$0	\$821,343	\$867,683	\$817,683	\$882,725
TOTAL	\$1,351,876	\$1,110,564	\$2,321,045	\$2,409,580	\$2,409,580	\$2,409,580

Surface Water Management System Development Charges

Enterprise Funds



MISSION STATEMENT

To provide a revenue source for growth related to Surface Water Management capital expansion projects.

DEPARTMENT OVERVIEW

The Surface Water Management System Development Charge (SWM SDC) is an assessment provided under Oregon Law which is paid at the time that a connection permit is issued to recognize the cost of growth. The amount of the charge is proportional to the impact of the development and, therefore, is based on the amount of the impervious area created by the new construction. Clean Water Services (CWS) sets the amount of the SWM SDC charge. The City retains 100% of this fee for future development and growth.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Charges for Services	\$45,383	\$85,744	\$43,500	\$43,500	\$43,500	\$43,500
Miscellaneous Revenue	\$6,804	\$2,256	\$3,000	\$3,000	\$3,000	\$3,000
Fund Balance Available	\$548,628	\$361,597	\$445,748	\$543,444	\$543,444	\$543,444
TOTAL	\$600,816	\$449,596	\$492,248	\$589,944	\$589,944	\$589,944

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$0	\$0	\$30,000	\$100,000	\$50,000	\$50,000
Capital Outlay	\$239,219	\$799	\$200,000	\$200,000	\$200,000	\$200,000
Contingency	\$0	\$0	\$84,500	\$84,500	\$84,500	\$84,500
Fund Balance Available	\$0	\$0	\$177,748	\$205,444	\$255,444	\$255,444
TOTAL	\$239,219	\$799	\$492,248	\$589,944	\$589,944	\$589,944

Building Permits

Special Revenue Fund



MISSION STATEMENT

To effectively serve the citizens of Forest Grove by providing an open, accessible, and timely process to all land use and building-related matters; To maintain professional and effective involvement in all local and regional planning and building programs.

DEPARTMENT OVERVIEW

Where a development is allowed by the City's land use requirements, the Building Division reviews proposed construction plans for project to assure consistency with State building, plumbing and mechanical code requirements. The Building Division also reviews the installation of manufactured homes, erosion control, grading products, and conducts enforcement activities under the building and housing codes as well as participates in state and regional building programs. The Building Department is also involved in enforcement of zoning and building code provisions. Forest Grove administers the building program for the City of Cornelius.

This fund is fully funded by revenue generated from building permit fees for building in Forest Grove and Cornelius.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Charges for Services	\$407	\$593	\$300	\$300	\$300	\$300
Miscellaneous Revenue	\$51,371	\$33,701	\$25,000	\$25,000	\$25,000	\$25,000
Licenses, Permits, & Fees	\$1,274,939	\$2,348,853	\$1,542,972	\$2,008,912	\$2,008,912	\$2,008,912
Fund Balance Available	\$2,877,055	\$3,270,621	\$4,258,415	\$2,119,000	\$2,119,000	\$2,119,000
TOTAL	\$4,203,772	\$5,653,768	\$5,826,687	\$4,153,212	\$4,153,212	\$4,153,212

Building Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$626,432	\$677,950	\$803,867	\$893,929	\$893,929	\$893,929
Materials & Services	\$231,197	\$316,092	\$268,199	\$372,458	\$372,458	\$372,458
Capital Outlay	\$15,586	\$0	\$35,000	\$35,000	\$35,000	\$35,000
Transfers	\$59,936	\$231,938	\$3,157,354	\$262,409	\$262,409	\$262,409
Contingency	\$0	\$0	\$100,000	\$200,000	\$200,000	\$200,000
Fund Balance Available	\$0	\$0	\$1,462,267	\$2,389,416	\$2,389,416	\$2,389,416
TOTAL	\$933,151	\$1,225,980	\$5,826,687	\$4,153,212	\$4,153,212	\$4,153,212

Street Fund

Special Revenue Funds



MISSION STATEMENT

To construct and maintain a street system that will provide safe and efficient transportation.

DEPARTMENT OVERVIEW

The Street Fund is a special revenue fund operated for a specific purpose of building and maintaining streets and related infrastructure within the City. The Street Department is responsible for the safe and efficient operation and maintenance of the streets, alleyways, and signs. Employees provide customer service by responding to emergencies involving these responsibilities as well as citizen concerns. Principle funding to the Street Fund is the State or Oregon gasoline tax and Washington County gas tax paid to the City. The Street Fund also maintains the street lighting and pays for the electric power usage using funds collected through a Streetlight Fee on utility bills.

DEPARTMENT GOALS FOR 2022-23

Maintain City street pavement surfaces for safe conditions

Reconstruct deteriorated streets and storm drains

Keep traffic control signs and pavement markings in good repair

Inspect all regulatory, warning, and guide signs on an annual basis per Federal requirement

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$2,229,003	\$2,307,151	\$2,391,750	\$2,468,110	\$2,468,110	\$2,468,110
Grants	\$0	\$0	\$236,000	\$80,000	\$80,000	\$80,000
Charges for Services	\$26,419	\$18,539	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$23,621	\$12,901	\$194,600	\$194,600	\$194,600	\$194,600
Licenses, Permits, & Fees	\$367	\$0	\$2,500	\$2,500	\$2,500	\$2,500
Fund Balance Available	\$1,451,779	\$1,870,640	\$1,961,975	\$1,961,975	\$1,961,975	\$1,961,975
TOTAL	\$3,731,188	\$4,209,232	\$4,786,825	\$4,707,185	\$4,707,185	\$4,707,185

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$430,606	\$375,234	\$394,166	\$428,181	\$428,181	\$428,181
Materials & Services	\$778,537	\$764,818	\$865,126	\$912,949	\$912,949	\$912,949
Capital Outlay	\$651,405	\$849,212	\$1,659,100	\$1,819,350	\$1,819,350	\$1,819,350
Contingency	\$0	\$0	\$150,000	\$150,000	\$150,000	\$150,000
Fund Balance Available	\$0	\$0	\$1,718,433	\$1,396,705	\$1,396,705	\$1,396,705
TOTAL	\$1,860,548	\$1,989,265	\$4,786,825	\$4,707,185	\$4,707,185	\$4,707,185

Street Tree Fund

Special Revenue Funds



DEPARTMENT OVERVIEW

The City’s Development Code requires all subdivisions and partitions to install street trees. To prevent trees from being damaged, street trees are not installed until construction is completed. As a result, each development is assessed for the cost of acquisition, installation, and one year of maintenance for the street trees required for a project. The Street Tree Fund is the collection of these assessments.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Miscellaneous Revenue	\$26	\$7	\$10	\$20	\$20	\$20
Licenses, Permits, & Fees	\$39,288	\$13,629	\$14,000	\$34,000	\$34,000	\$34,000
Fund Balance Available	\$50,986	\$45,913	\$33,500	\$53,337	\$53,337	\$53,337
TOTAL	\$90,300	\$59,549	\$47,510	\$87,357	\$87,357	\$87,357

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$43,387	\$30,471	\$46,510	\$86,357	\$86,357	\$86,357
Transfers	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
TOTAL	\$44,387	\$31,471	\$47,510	\$87,357	\$87,357	\$87,357



Trail Systems

Special Revenue Funds

DEPARTMENT OVERVIEW

Revenue for the Trail System Fund comes from payments from Waste Management (WM). Whenever WM has a rate of return that exceeds 11%, WM is required by franchise ordinance to pay the amount of profit over 11% to the City. That same ordinance restricts the use of those funds by the City to trail development or trail maintenance. WM's profit did exceed 11% in calendar year 2020, so \$36,557 was paid to the City for use in FY 2019-20.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Miscellaneous Revenue	\$36,557	\$0	\$30	\$0	\$0	\$0
Fund Balance Available	\$1,309	\$37,866	\$37,866	\$48,627	\$48,627	\$48,627
TOTAL	\$37,866	\$37,866	\$37,896	\$48,627	\$48,627	\$48,627

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$0	\$0	\$37,896	\$48,627	\$48,627	\$48,627
TOTAL	\$0	\$0	\$37,896	\$48,627	\$48,627	\$48,627



Transportation Services

Special Revenue Funds

DEPARTMENT OVERVIEW

The City of Forest Grove assists Ride Connection in receiving reimbursement from the Oregon Department of Human Services for non-Medical Transportation Services in Washington County. The City contracts with the Department of Human Services to provide a brokerage program that provides eligible clients with cost effective and appropriate means on Non-Medical Transportation Services. The City contracts with Ride Connection to provide all services. Ride Connection bills the City and provides the required grant match for the State funds. The City reviews the invoices, bills the State, and passes the reimbursement from the State to Ride Connection.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Grants	\$433,755	\$105,137	\$450,000	\$450,000	\$450,000	\$450,000
TOTAL	\$433,755	\$105,137	\$450,000	\$450,000	\$450,000	\$450,000

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$433,755	\$131,800	\$450,000	\$450,000	\$450,000	\$450,000
TOTAL	\$433,755	\$131,800	\$450,000	\$450,000	\$450,000	\$450,000

Community Enhancement Fund

Special Revenue Funds



DEPARTMENT OVERVIEW

In 1990, the Community Enhancement was established by the City based on a per ton fee charged on solid waste disposed at the Forest Grove Transfer Station. This fund contains revenue received from the Metropolitan Service District (METRO). Currently, a \$1.00 per ton fee is charged for waste brought to the service station.

The Community Enhancement Program is open to all interested non-profit groups and City-sponsored committees. During spring each year, applications for project/program funding can be submitted to the City for evaluation. A committee consisting of the City Council and the Metro Councilor for this District determines the allocation of the funding to the applicants. In developing the program, the committee established the boundary area and criteria for selection of community enhancement projects. The boundary area for community enhancement projects is Forest Grove's Urban Growth Boundary. All projects must meet one or more of the following criteria to be eligible for funding:

- Improve the appearance or environmental quality of the community
- Reduce the amount of toxicity of waste
- Increase, reuse, and recycling opportunities

- Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Service Code
- Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them
- Result in improvement to, or an increase in, recreational areas and programs
- Result in improvement in safety
- Benefit youth, seniors, low income persons and/or underserved populations

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$119,133	\$96,259	\$77,101	\$70,000	\$70,000	\$70,000
Grants	\$0	\$4,074	\$7,026	\$0	\$0	\$0
Fund Balance Available	\$42,746	\$34,835	\$24,918	\$3,818	\$3,818	\$3,818
TOTAL	\$161,878	\$135,169	\$109,045	\$73,818	\$73,818	\$73,818

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$119,043	\$101,578	\$104,419	\$43,500	\$43,500	\$43,500
Transfers	\$8,000	\$8,000	\$4,626	\$30,318	\$30,318	\$30,318
TOTAL	\$127,043	\$109,578	\$109,045	\$73,818	\$73,818	\$73,818

Public Arts Donation

Special Revenues Fund



DEPARTMENT OVERVIEW

The Public Arts Donation Fund was established to account for all monies received for public art purposes. The sources for this Fund are generally monies raised by the Public Arts Commission through donations, grants, and fundraising events like “Meet the Artist” dinners.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Miscellaneous Revenue	\$3,326	\$700	\$3,785	\$3,100	\$3,100	\$3,100
Fund Balance Available	\$17,228	\$19,684	\$17,280	\$17,572	\$17,572	\$17,572
TOTAL	\$20,554	\$20,384	\$21,065	\$20,672	\$20,672	\$20,672

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$870	\$3,049	\$21,065	\$20,672	\$20,672	\$20,672
TOTAL	\$870	\$3,049	\$21,065	\$20,672	\$20,672	\$20,672

City Transient Lodging Tax (TLT) Fund

Special Revenues Fund



DEPARTMENT OVERVIEW

The City Transient Lodging Tax of 2.5% has been collected since January 1, 2018, for the purpose of promoting local tourism. The City has hired a consultant to develop a tourism marketing plan including a review of the city's tourism branding strategy. Funds are also proposed for tourism-related advertising and tourism-related capital projects.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Local Taxes	\$92,078	\$84,144	\$103,400	\$115,000	\$115,000	\$115,000
Miscellaneous Revenue	\$3,032	\$1,012	\$500	\$500	\$500	\$500
Fund Balance Available	\$143,596	\$144,874	\$152,789	\$179,851	\$179,851	\$179,851
TOTAL	\$238,705	\$230,030	\$256,689	\$295,351	\$295,351	\$295,351

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$93,831	\$70,319	\$129,331	\$130,762	\$130,762	\$130,762
Capital Outlay	\$0	\$6,747	\$121,154	\$157,689	\$157,689	\$157,689
Transfers	\$0	\$0	\$6,204	\$6,900	\$6,900	\$6,900
TOTAL	\$93,831	\$77,066	\$256,689	\$295,351	\$295,351	\$295,351



Facilities Major Maintenance Fund

Special Revenue Funds

DEPARTMENT OVERVIEW

This fund was created in FY 2010-11 to accumulate funds for major maintenance projects that the City will be facing in the coming years on facilities that house General Fund operations. Many of the building components, such as HVAC and plumbing systems, are past their expected useful lives. This fund was established to make repairs required to extend the life of current buildings without having to take funding from General Fund operations at the time repairs are necessary. The funding source for this Fund is periodic transfers of onetime money from the General Fund.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$40,000	\$40,000
Miscellaneous Revenue	\$29,196	\$14,479	\$23,800	\$4,000	\$4,000	\$4,000
Transfers	\$650,000	\$0	\$200,000	\$850,000	\$850,000	\$850,000
Fund Balance Available	\$1,468,221	\$1,856,927	\$1,792,648	\$1,532,883	\$1,532,883	\$1,532,883
TOTAL	\$2,147,417	\$1,871,406	\$2,016,448	\$2,386,883	\$2,426,883	\$2,426,883

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$0	\$11,918	\$615,448	\$1,060,883	\$1,100,883	\$1,100,883
Capital Outlay	\$290,490	\$47,181	\$1,401,000	\$1,326,000	\$1,326,000	\$1,326,000
TOTAL	\$290,490	\$59,099	\$2,016,448	\$2,386,883	\$2,426,883	\$2,426,883



Library Endowment

Special Revenue Funds

DEPARTMENT OVERVIEW

The Library Endowment Fund was created to receive monies from the sale of the Rogers Library. The building was sold to Pacific University in December 1989. The proceeds from the sale of the Rogers Library may not be spent and must remain in the fund. Only the earnings on those proceeds may be spent, which is shown as the Interest in the revenue section.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Miscellaneous Revenue	\$891	\$10,368	\$200	\$100	\$100	\$100
Fund Balance Available	\$44,244	\$45,135	\$45,292	\$79,683	\$79,683	\$79,683
TOTAL	\$45,135	\$55,502	\$45,492	\$79,783	\$79,783	\$79,783

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$0	\$0	\$4,305	\$816	\$816	\$138
Capital Outlay	\$0	\$0	\$0	\$37,780	\$37,780	\$0
Transfers	\$0	\$0	\$0	\$0	\$0	\$38,458
Fund Balance Available	\$0	\$0	\$41,187	\$41,187	\$41,187	\$41,187
TOTAL	\$0	\$0	\$45,492	\$79,783	\$79,783	\$79,783



American Rescue Plan Fund

Special Revenue Funds

Department Overview

This is a new fund in FY 2021-22 and was established to account for the revenues and expenditures related to the American Rescue Plan recently passed by the Federal government. Funds received by the City have to spent by December 31, 2024. For this budget year, the proposed expenditures focus primarily on infrastructure projects.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$0	\$0	\$2,604,283	\$2,837,851	\$2,837,851	\$2,837,851
Fund Balance Available	\$0	\$0	\$2,604,284	\$2,335,981	\$2,335,981	\$2,335,981
TOTAL	\$0	\$0	\$5,208,567	\$5,173,832	\$5,173,832	\$5,173,832

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$0	\$0	\$0	\$1,067,000	\$1,094,000	\$1,211,500
Capital Outlay	\$0	\$0	\$2,139,718	\$3,395,992	\$3,368,992	\$3,251,492
Transfers	\$0	\$0	\$464,566	\$238,236	\$238,236	\$238,236
Fund Balance Available	\$0	\$0	\$2,604,283	\$472,604	\$472,604	\$472,604
TOTAL	\$0	\$0	\$5,208,567	\$5,173,832	\$5,173,832	\$5,173,832

Fire Equipment Replacement

Internal Service Funds



DEPARTMENT OVERVIEW

The fund provides for the timely replacement of Fire Department vehicles and equipment by building up funds for the programmed replacement of these assets. An annual charge is assessed based on the costs and the useful life of these vehicles and equipment currently in service. The City and the Rural Fire District split the costs of assets purchased by this fund on a 50/50 basis. The money in this fund is the City's portion of the accumulated replacement costs of the vehicles. The Rural Fire District retains its own funds and reimburses the City when assets are actually purchased. The main source of revenue for the City's share comes from the CIP Excise Tax for the equipment, grants, and interest earnings on the accumulated rental charges.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$374,217	\$108,439	\$416,000	\$580,000	\$580,000	\$580,000
Grants	\$127,912	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$1,731	\$10,604	\$750	\$1,000	\$1,000	\$1,000
Transfers	\$175,000	\$182,500	\$194,000	\$194,000	\$194,000	\$194,000
Fund Balance Available	\$414,234	\$245,097	\$369,266	\$583,318	\$583,318	\$583,318
TOTAL	\$1,093,094	\$546,640	\$980,016	\$1,358,318	\$1,358,318	\$1,358,318

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Capital Outlay	\$847,997	\$178,118	\$832,000	\$1,160,000	\$1,160,000	\$1,160,000
Contingency	\$0	\$0	\$148,016	\$98,318	\$98,318	\$98,318
Fund Balance Available	\$0	\$0	\$0	\$100,000	\$100,000	\$100,000
TOTAL	\$847,997	\$178,118	\$980,016	\$1,358,318	\$1,358,318	\$1,358,318



Information Systems

Internal Service Funds

MISSION STATEMENT

To maintain City information systems to provide all employees with the needed computer technology to effectively perform their duties.

DEPARTMENT OVERVIEW

This fund provides for the funded replacement of all computer equipment related to file servers and personal computers. Each department is assessed a charge to replace file servers and related equipment every four to seven years, personal computers every five years, and printers every five to seven years as needed. This fund also provides for centralized purchases of computer supplies and other related operating expenses. IT staff expenses are in the Administrative Services Department.

DEPARTMENT GOALS FOR 2022-23

Replace computer equipment on time and maintain a scheduled basis for replacement.

Maintain email and Internet access in an efficient and cost effective manner.

Continue to implement GIS.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$0	\$6,778	\$0	\$0	\$0	\$0
Charges for Services	\$372,647	\$358,403	\$358,403	\$440,553	\$440,553	\$440,553
Miscellaneous Revenue	\$12,125	\$6,332	\$7,000	\$10,000	\$10,000	\$10,000
Fund Balance Available	\$592,987	\$666,913	\$683,504	\$696,907	\$696,907	\$696,907
TOTAL	\$977,759	\$1,038,426	\$1,048,907	\$1,147,460	\$1,147,460	\$1,147,460

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$310,656	\$308,602	\$392,980	\$402,980	\$402,980	\$402,980
Capital Outlay	\$190	\$58,239	\$115,000	\$75,000	\$75,000	\$75,000
Transfers	\$0	\$0	\$0	\$0	\$0	\$30,000
Contingency	\$0	\$0	\$40,000	\$50,000	\$50,000	\$50,000
Fund Balance Available	\$0	\$0	\$500,927	\$619,480	\$619,480	\$589,480
TOTAL	\$310,846	\$366,841	\$1,048,907	\$1,147,460	\$1,147,460	\$1,147,460



Equipment

Internal Service Funds

MISSION STATEMENT

To provide effective and economical equipment services for other city departments by maintaining vehicles and equipment and keeping a comprehensive parts and supply inventory.

DEPARTMENT OVERVIEW

The Equipment fund furnishes and maintains vehicles and major construction equipment for all City departments except for the Light & Power Department and Fire Department. This includes inspecting motor vehicles, scheduling preventive and normal maintenance, recording maintenance history, analyzing equipment costs, defining replacement cycles, and drafting specifications for the purchase of new equipment. In addition, the Equipment Fund maintains a fuel supply station. As an internal service fund for the City, the Equipment Fund generates its revenue by billing other departments in the form of a rental rate for each piece of equipment. This service is provided to all City departments, except for Light & Power and Fire Departments who purchase their own vehicles. These two departments receive maintenance from the Equipment Fund on a contract basis.

Department Goals for 2022-23

Replace vehicles and equipment on a timely and scheduled basis.

Inspect and certify that all City vehicles meet DEQ emission standards.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Charges for Services	\$976,448	\$983,824	\$1,016,939	\$1,195,712	\$1,195,712	\$1,195,712
Miscellaneous Revenue	\$54,492	\$125,627	\$51,200	\$57,700	\$57,700	\$57,700
Licenses, Permits, & Fees	\$346	\$0	\$0	\$0	\$0	\$0
Transfers	\$110,070	\$114,480	\$134,160	\$137,630	\$137,630	\$176,088
Fund Balance Available	\$1,481,481	\$1,594,313	\$1,979,053	\$1,897,479	\$1,897,479	\$1,859,021
TOTAL	\$2,622,836	\$2,818,244	\$3,181,352	\$3,288,521	\$3,288,521	\$3,288,521

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Personnel Services	\$234,530	\$248,991	\$242,060	\$278,443	\$278,443	\$278,443
Materials & Services	\$323,574	\$343,973	\$436,445	\$558,844	\$558,844	\$558,844
Capital Outlay	\$470,419	\$239,108	\$662,000	\$1,009,000	\$1,009,000	\$1,009,000
Contingency	\$0	\$0	\$200,000	\$160,000	\$160,000	\$160,000
Fund Balance Available	\$0	\$0	\$1,640,847	\$1,282,234	\$1,282,234	\$1,282,234
TOTAL	\$1,028,524	\$832,071	\$3,181,352	\$3,288,521	\$3,288,521	\$3,288,521

City Utilities

Internal Service Funds

DEPARTMENT OVERVIEW

The fund was established in FY 2007-08 to account for the electric and water usage of departments funded out of the General Fund. As a budget savings strategy, General Fund departments are not charged for the city-owned services of electricity and water. However, usage will still be tracked in this fund. This fund receives revenue from the Light and Power Fund and the Water Fund and in turn the expenditures are paid back to those respective funds, based on each department's usage. If the total budgeted funds from the Light and Power Fund or the Water Fund are exceeded, then the excess is charged directly to the General Fund department that exceeds their budgeted funds.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Transfers	\$219,891	\$196,313	\$235,234	\$235,234	\$235,234	\$235,235
TOTAL	\$219,891	\$196,313	\$235,234	\$235,234	\$235,234	\$235,235

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$219,891	\$196,313	\$235,234	\$235,234	\$235,234	\$235,234
TOTAL	\$219,891	\$196,313	\$235,234	\$235,234	\$235,234	\$235,234



Risk Management

Internal Service Funds

DEPARTMENT OVERVIEW

The City established the Risk Management Fund in FY 2007-08 to account for Workers' Compensation Insurance and Property/Liability Insurance activities. The departments are charged for workers' compensation insurance based on the salaries and worker compensation rates for the employees and property/liability insurance is allocated on several factors including assets assigned to the departments.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Charges for Services	\$487,607	\$531,138	\$646,346	\$708,375	\$708,375	\$708,375
Miscellaneous Revenue	\$101,370	\$27,509	\$48,081	\$25,500	\$25,500	\$25,500
Fund Balance Available	\$348,806	\$328,041	\$246,633	\$223,491	\$223,491	\$223,491
TOTAL	\$937,783	\$886,688	\$941,060	\$957,366	\$957,366	\$957,366

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$506,925	\$530,925	\$691,901	\$753,966	\$753,966	\$823,516
Capital Outlay	\$62,817	\$60,582	\$86,655	\$48,337	\$48,337	\$48,337
Transfers	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$10,000
Contingency	\$0	\$0	\$50,000	\$50,000	\$50,000	\$50,000
Fund Balance Available	\$0	\$0	\$72,504	\$65,063	\$65,063	\$25,513
TOTAL	\$609,742	\$631,508	\$941,060	\$957,366	\$957,366	\$957,366



Traffic Impact (TIF)

Capital Projects

MISSION STATEMENT

Fees were collected for the purpose of improving the City's transportation network to meet growth impacts. The fee was replaced by the Transportation Development Tax.

DEPARTMENT OVERVIEW

The Traffic Impact Fee (TIF) was replaced by the new Transportation Development Tax which was approved by voters of Washington County in 2008. The new tax went into effect in July 2009 and will replace the TIF. Therefore, money collected up until July 2009 will be kept in this TIF account and money collected after will be kept in the new TDT Transportation Development Tax fund. Funds are used for specific projects relating to improvement and development within the City.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Miscellaneous Revenue	\$41,350	\$16,591	\$26,500	\$500	\$500	\$500
Fund Balance Available	\$2,792,202	\$2,147,408	\$1,699,000	\$478,180	\$478,180	\$478,180
TOTAL	\$2,833,553	\$2,163,999	\$1,725,500	\$478,680	\$478,680	\$478,680

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Capital Outlay	\$686,145	\$511,483	\$1,725,500	\$478,680	\$478,680	\$478,680
TOTAL	\$686,145	\$511,483	\$1,725,500	\$478,680	\$478,680	\$478,680



Transportation Development Tax (TDT)

Capital Projects

MISSION STATEMENT

To collect fees for the purpose of improving the City’s transportation network to meet the impacts of growth.

DEPARTMENT OVERVIEW

In November 2008, the citizens of Washington County approved a Transportation Development Tax (TDT). The TDT replaced the Traffic Impact Fee (TIF). The TDT is levied countywide. The City retains 100% of the TDT fee that is collected and funds are used for expansion and development within the city.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Miscellaneous Revenue	\$228,107	\$146,838	\$28,000	\$28,000	\$28,000	\$28,000
Licenses, Permits, & Fees	\$976,850	\$1,052,103	\$750,000	\$900,000	\$900,000	\$900,000
Fund Balance Available	\$10,731,588	\$11,936,545	\$12,990,118	\$16,070,886	\$16,070,886	\$16,070,886
TOTAL	\$11,936,545	\$13,135,486	\$13,768,118	\$16,998,886	\$16,998,886	\$16,998,886

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Capital Outlay	\$0	\$0	\$13,768,118	\$16,998,886	\$16,998,886	\$16,998,886
TOTAL	\$0	\$0	\$13,768,118	\$16,998,886	\$16,998,886	\$16,998,886



Bike and Pedestrian Pathways

Capital Projects

MISSION STATEMENT

Improve pathway conditions for pedestrians, cyclists and the disabled in Forest Grove through the development of the Bike and Pedestrian Network Plan

DEPARTMENT OVERVIEW

Revenue for this fund comes mainly from the State Gas Tax. One percent (1%) of the State Gas Tax revenues received for the city is allocated for bike and pedestrian pathway improvements. The use of these funds is restricted to capital projects that build or improve facilities for pedestrian and bicycle modes of transportation.

The City of Forest Grove is building up funds for future improvements to bike and pedestrian paths throughout the city.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$17,441	\$18,215	\$19,290	\$20,054	\$20,054	\$20,054
Miscellaneous Revenue	\$0	\$0	\$200	\$200	\$200	\$200
Fund Balance Available	\$6,821	\$24,263	\$41,527	\$41,527	\$41,527	\$41,527
TOTAL	\$24,263	\$42,477	\$61,017	\$61,781	\$61,781	\$61,781

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Capital Outlay	\$0	\$0	\$61,017	\$61,781	\$61,781	\$61,781
TOTAL	\$0	\$0	\$61,017	\$61,781	\$61,781	\$61,781

Parks Acquisition and Development

Capital Projects



DEPARTMENT OVERVIEW

This fund is home to the revenue sources for growth-related parks and capital expansions projects. Funds are expended on projects that are based on growth of the City, as identified through the Parks Recreation and Open Space Master Plan and the Capital Improvements Program (CIP) document

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$0	\$0	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000
Charges for Services	\$588,327	\$718,398	\$420,000	\$650,000	\$650,000	\$650,000
Miscellaneous Revenue	\$65,265	\$425,384	\$5,000	\$5,000	\$5,000	\$5,000
Fund Balance Available	\$3,301,433	\$3,242,407	\$3,137,530	\$4,768,950	\$4,768,950	\$4,768,950
TOTAL	\$3,955,025	\$4,386,188	\$4,962,530	\$6,823,950	\$6,823,950	\$6,823,950

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$0	\$0	\$40,000	\$54,640	\$54,640	\$54,640
Capital Outlay	\$712,618	\$1,110,884	\$4,922,530	\$6,769,310	\$6,769,310	\$6,769,310
TOTAL	\$712,618	\$1,110,884	\$4,962,530	\$6,823,950	\$6,823,950	\$6,823,950



Capital Projects

Capital Projects

DEPARTMENT OVERVIEW

The Capital Projects Fund was established to account for major capital projects that receive funding from several operating funds within the City or for major capital projects that will be funded by accumulated reserves from the sale of the Fernhill Wetlands to CWS in the Capital Projects Fund.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Intergovernmental Revenue	\$0	\$223,182	\$0	\$0	\$0	\$0
Grants	\$0	\$2,726,364	\$48,000	\$0	\$0	\$0
Miscellaneous Revenue	\$351,533	\$351,512	\$1,537,929	\$1,279,762	\$1,279,762	\$1,279,762
Transfers	\$0	\$192,000	\$3,923,000	\$510,000	\$510,000	\$510,000
Fund Balance Available	\$389,426	\$400,419	\$556,767	\$4,243,098	\$4,243,098	\$4,243,098
TOTAL	\$740,959	\$3,893,476	\$6,065,696	\$6,032,860	\$6,032,860	\$6,032,860

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$90,789	\$0	\$89,696	\$55,000	\$55,000	\$55,000
Capital Outlay	\$249,751	\$3,429,444	\$5,976,000	\$5,977,860	\$5,977,860	\$5,977,860
TOTAL	\$340,540	\$3,429,444	\$6,065,696	\$6,032,860	\$6,032,860	\$6,032,860



Capital Improvement Plan Excise Tax

Capital Projects

DEPARTMENT OVERVIEW

This fund was established in FY 1990 to account for the receipt and expenditures of the CIP Excise Tax assessed on City utility bills to fund the Public Safety and General Government programs within the Capital Improvements Program. Ninety percent (90%) of the revenue is used for the Public Safety program and the remaining 10% is used for General Government program. The tax was initiated in 1990 and has been renewed annually since that date. This fund primarily finances the replacement of Police and Fire Department vehicles.

Budget Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Miscellaneous Revenue	\$747	\$1,460	\$400	\$1,000	\$1,000	\$1,000
Licenses, Permits, & Fees	\$378,224	\$383,301	\$372,000	\$376,000	\$376,000	\$376,000
Fund Balance Available	\$274,001	\$293,042	\$256,709	\$259,607	\$259,607	\$259,607
TOTAL	\$652,972	\$677,802	\$629,109	\$636,607	\$636,607	\$636,607

Budget Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Adopted	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Materials & Services	\$74,861	\$101,744	\$300,949	\$304,977	\$304,977	\$304,977
Transfers	\$285,070	\$313,980	\$328,160	\$331,630	\$331,630	\$331,630
TOTAL	\$359,931	\$415,724	\$629,109	\$636,607	\$636,607	\$636,607

CITY OF FOREST GROVE
2022-23 Compensation Plan
Effective 7-1-2022

Part-Time / Temporary	1	2	3	4	5	6
U 100 Cashier	15.15	15.61	16.08	16.56	17.06	17.58
U 100 Lifeguard	15.15	15.61	16.08	16.56	17.06	17.58
U 101 Office Intern	14.89	15.94	16.98	19.86	X	X
U 103 Lead Guard	15.92	16.40	16.89	17.39	17.92	18.45
U 105 Clerical Aide	16.71	17.21	17.73	18.26	18.82	19.37
U 105 Aquatics Instructor	16.71	17.21	17.73	18.26	18.82	19.37
U 107 Parks Seasonal Mnt Worker	23.85	24.80	25.79	26.83	27.90	29.01
U 199 Municipal Court Judge	100.00	X	X	X	X	X
Management / Nonrepresented	1	2	3	4	5	6
U199 Senior Admin Specialist	4,358	4,576	4,805	5,045	5,297	5,562
U200	4,445	4,667	4,901	5,146	5,403	5,673
U201 HR Specialist	4,534	4,761	4,999	5,249	5,511	5,787
U202 Administrative Assistant II	4,625	4,856	5,099	5,354	5,621	5,902
U203	4,717	4,953	5,201	5,461	5,734	6,020
U204	4,811	5,052	5,305	5,570	5,848	6,141
U205	4,908	5,153	5,411	5,681	5,965	6,264
U206	5,006	5,256	5,519	5,795	6,085	6,389
U207 HR Program Specialist	5,106	5,361	5,629	5,911	6,206	6,517
U208	5,208	5,468	5,742	6,029	6,330	6,647
U209 Mechanic Supervisor	5,312	5,578	5,857	6,150	6,457	6,780
U210	5,418	5,689	5,974	6,273	6,586	6,916
U211 Accountant	5,527	5,803	6,093	6,398	6,718	7,054
U211 Executive Assistant to CM	5,527	5,803	6,093	6,398	6,718	7,054
U211 HR Technician	5,527	5,803	6,093	6,398	6,718	7,054
U212 Municipal Court Supervisor	5,637	5,919	6,215	6,526	6,852	7,195
U212 Aquatics Supervisor	5,637	5,919	6,215	6,526	6,852	7,195
U213	5,750	6,038	6,340	6,657	6,989	7,339
U214 Support Unit Supervisors	5,865	6,158	6,466	6,790	7,129	7,486
U215 Senior Accountant	5,982	6,282	6,596	6,925	7,272	7,635
U216	6,102	6,407	6,728	7,064	7,417	7,788
U217 Administrative Services Manager	6,224	6,535	6,862	7,205	7,565	7,944
U217 Library Services Supervisor	6,224	6,535	6,862	7,205	7,565	7,944
U218 City Recorder	6,349	6,666	6,999	7,349	7,717	8,103
U218 Project Engineer	6,349	6,666	6,999	7,349	7,717	8,103
U218 Facilities Maintenance Supervisor	6,349	6,666	6,999	7,349	7,717	8,103
U218 Crew Supervisor	6,349	6,666	6,999	7,349	7,717	8,103
U218 Parks Supervisor	6,349	6,666	6,999	7,349	7,717	8,103
U219 Senior Management Analyst	6,476	6,799	7,139	7,496	7,871	8,265
U220	6,605	6,935	7,282	7,646	8,029	8,430
U221 WTP Superintendent	6,737	7,074	7,428	7,799	8,189	8,599
U222	6,872	7,216	7,576	7,955	8,353	8,771
U223	7,009	7,360	7,728	8,114	8,520	8,946
U224 Public Works Superintendent	7,150	7,507	7,882	8,277	8,690	9,125
U225 Engineering Division & Projects Mana	7,293	7,657	8,040	8,442	8,864	9,307
U226	7,438	7,810	8,201	8,611	9,041	9,494
U227	7,587	7,967	8,365	8,783	9,222	9,683
U228	7,739	8,126	8,532	8,959	9,407	9,877
U229 Building Official	7,894	8,288	8,703	9,138	9,595	10,075
U230	8,052	8,454	8,877	9,321	9,787	10,276
U231 Assistant Finance Director	8,213	8,623	9,054	9,507	9,982	10,482
U232 Fire Division Chief	8,377	8,796	9,236	9,697	10,182	10,691
U233	8,544	8,972	9,420	9,891	10,386	10,905
U234 Information Technology Manager	8,715	9,151	9,609	10,089	10,594	11,123
U235 Library Director	8,890	9,334	9,801	10,291	10,805	11,346
U235 Parks & Recreation Director	8,890	9,334	9,801	10,291	10,805	11,346

U235	Human Resources Manager	8,890	9,334	9,801	10,291	10,805	11,346
U235	Police Captain	8,890	9,334	9,801	10,291	10,805	11,346
U236		9,067	9,521	9,997	10,497	11,021	11,573
U237	Power Services Manager	9,249	9,711	10,197	10,707	11,242	11,804
U238		9,434	9,905	10,401	10,921	11,467	12,040
U239	Community Development Director	9,622	10,104	10,609	11,139	11,696	12,281
U239	Public Works Director	9,622	10,104	10,609	11,139	11,696	12,281
U240		9,815	10,306	10,821	11,362	11,930	12,527
U241	Fire Chief	10,011	10,512	11,037	11,589	12,169	12,777
U241	Light & Power Director						
U241	Police Chief	10,011	10,512	11,037	11,589	12,169	12,777
U242		10,211	10,722	11,258	11,821	12,412	13,033
U243	Assistant City Manager/Finance Direc	10,416	10,936	11,483	12,057	12,660	13,293
U244		10,624	11,155	11,713	12,298	12,913	13,559
U245		10,836	11,378	11,947	12,544	13,172	13,830
U246							14,459
	City Manager (current contract amount)						13,836

AFSCME Local 3786

	1	2	3	4	5	6	
A 10	3,324	3,458	3,596	3,740	3,889	4,045	
A 11	Aquatics Program Specialist	3,392	3,527	3,668	3,815	3,968	4,126
A 11	Library Assistant	3,392	3,527	3,668	3,815	3,968	4,126
A 12	Janitor	3,460	3,599	3,742	3,891	4,047	4,209
A 12	Fire Logistics Technician	3,460	3,599	3,742	3,891	4,047	4,209
A 13	Administrative Specialist I	3,529	3,670	3,817	3,970	4,128	4,293
A 14		3,600	3,743	3,893	4,049	4,211	4,379
A 15		3,672	3,819	3,972	4,130	4,295	4,466
A 16		3,744	3,894	4,050	4,212	4,380	4,556
A 17		3,820	3,973	4,131	4,296	4,468	4,646
A 18		3,896	4,052	4,214	4,382	4,558	4,739
A 19	Library Associate	3,974	4,132	4,297	4,469	4,647	4,834
A 20	Administrative Specialist II	4,053	4,215	4,383	4,559	4,741	4,931
A 21	Utility Worker I	4,134	4,299	4,471	4,650	4,836	5,029
A 22		4,216	4,384	4,560	4,742	4,933	5,130
A 23		4,301	4,473	4,653	4,838	5,032	5,233
A 24		4,388	4,563	4,745	4,936	5,134	5,338
A 25	Accounting Technician	4,476	4,656	4,841	5,035	5,237	5,446
A 25	Permit Coordinator	4,476	4,656	4,841	5,035	5,237	5,446
A 26	Utility Worker II	4,565	4,747	4,938	5,136	5,342	5,555
A 27	Administrative Assistant	4,659	4,844	5,038	5,240	5,449	5,666
A 28	Mechanic	4,749	4,940	5,138	5,344	5,557	5,779
A 28	Permit Technician	4,749	4,940	5,138	5,344	5,557	5,779
A 28	Engineering Technician Trainee	4,749	4,940	5,138	5,344	5,557	5,779
A 29	PC Technician	4,845	5,039	5,241	5,451	5,668	5,895
A 29	Utility Worker II	4,845	5,039	5,241	5,451	5,668	5,895
A 29	Water Treatment Plant Operator	4,845	5,039	5,241	5,451	5,668	5,895
A 30	PW Program Specialist	4,942	5,140	5,346	5,559	5,781	6,012
A 30	WTP Operator Trainee	4,942	5,140	5,346	5,559	5,781	6,012
A 31	Youth Services Librarian	5,040	5,242	5,452	5,670	5,897	6,133
A 31	Adult Services Librarian	5,040	5,242	5,452	5,670	5,897	6,133
A 31	Engineering Technician	5,040	5,242	5,452	5,670	5,897	6,133
A 31	Assistant Planner	5,040	5,242	5,452	5,670	5,897	6,133
A 32	Payroll Coordinator	5,141	5,347	5,561	5,783	6,015	6,255
A 33	Water Treatment Plant Operator	5,243	5,453	5,671	5,898	6,135	6,380
A 33	PC Technician II	5,243	5,453	5,671	5,898	6,135	6,380
A 34	Building Inspector 1	5,349	5,563	5,786	6,017	6,257	6,508
A 35	Program Coordinator	5,455	5,673	5,900	6,137	6,383	6,637
A 36		5,565	5,788	6,019	6,259	6,510	6,770
A 37		5,675	5,902	6,139	6,385	6,639	6,905
A 38	Associate Planner	5,790	6,021	6,261	6,512	6,772	7,043
A 38	Program/Communications Coordinat	5,790	6,021	6,261	6,512	6,772	7,043

A 38	Building Inspector II	5,790	6,021	6,261	6,512	6,772	7,043		
A 39		5,904	6,141	6,387	6,641	6,908	7,184		
A 40		6,024	6,264	6,515	6,775	7,046	7,328		
A 41		6,144	6,390	6,646	6,911	7,187	7,475		
A 42		6,267	6,518	6,778	7,049	7,332	7,624		
A 43	Economic Development Program Mar	6,392	6,648	6,913	7,189	7,477	7,777		
A 43	GIS Coordinator	6,392	6,648	6,913	7,189	7,477	7,777		
A 44	Senior Planner	6,521	6,782	7,052	7,335	7,627	7,932		
A 44	Network Administrator	6,521	6,782	7,052	7,335	7,627	7,932		
A 45		6,651	6,916	7,192	7,480	7,780	8,091		
A 46		6,784	7,054	7,338	7,630	7,935	8,252		
A 47		6,920	7,196	7,483	7,783	8,094	8,417		
A 48		7,057	7,340	7,632	7,938	8,255	8,585		
Firefighter Association (24/48 schedule)		1	2	3	4	5	6		
F 90	Firefighter	25.7438	26.9728	28.2233	29.4511	30.6936	31.9357		
F 92	Liuetenant	27.0352	28.3267	29.6378	30.9238	32.2305	33.5369		
F 96	Fire Captain	29.5841	31.0177	32.4318	33.8413	35.2697	36.6842		
F 98	Fire Inspector	30.2563	31.7052	33.1632	34.6168	36.0602	37.5285		
Police Association		1	2	3	4	5	6		
P 76	Records Specialist	4,014	4,175	4,344	4,517	4,697	4,887		
P 78	Community Outreach Coordinator	4,384	4,560	4,743	4,933	5,129	5,334		
P 78	Code Enforcement Officer	4,384	4,560	4,743	4,933	5,129	5,334		
P 79	Property Evidence Specialist	4,428	4,604	4,788	4,980	5,180	5,386		
P 80	Police Officer	5,447	5,807	6,066	6,399	6,689	7,054		
P 80	Police Investigator	5,447	5,807	6,066	6,399	6,689	7,054		
P 90	Sergeant	6,745	7,081	7,437	7,808	8,198	8,609		
IBEW Local 125		1	2	3	4	5	6	7	8
i50	Meter Reader	22.60	26.77	31.54	X	X	X	X	
i52	IBEW Mechanic	26.99	28.65	30.27	31.57	32.69	33.76	X	
i54	Senior Utility Worker	28.47	32.13	35.73	X	X	X	X	
i55	Senior Utility Worker II	38.23	X	X	X	X	X	X	
i56	Project Design Tech	26.97	29.22	31.47	33.33	34.17	37.76	40.46	44.95
i59	Groundsman	35.92	X	X	X	X	X	X	
i60	Pre-Apprentice Lineman	35.92	X	X	X	X	X	X	
i60	Apprentice Lineman	35.92	38.68	40.34	42.00	44.21	46.42	49.73	
i62	Apprentice Tree Trimmer	31.58	33.24	34.90	37.40	X	X	X	
i63	Journeyman Tree Trimmer	44.19	X	X	X	X	X	X	
i64	Tree Trimmer Foreman	49.73	X	X	X	X	X	X	
i65	Journeyman Lineman Estimator	55.26	X	X	X	X	X	X	
i65	Journeyman Lineman	55.26	X	X	X	X	X	X	
i65	Journeyman Meterman	55.26	X	X	X	X	X	X	
i66	Lead Meter Relay Tech	59.13	X	X	X	X	X	X	
i66	Lead Substation Relay Tech	59.13	X	X	X	X	X	X	
i67	Serviceman	58.02	X	X	X	X	X	X	
i68	Meterman Foreman	60.79	X	X	X	X	X	X	
i68	Working Foreman	60.79	X	X	X	X	X	X	
i70	Meter Relay Foreman	62.44	X	X	X	X	X	X	
i72	Line Foreman	63.55	X	X	X	X	X	X	
i73	General Foreman	64.65	X	X	X	X	X	X	



Appendix: Schedule of Future Debt Service Requirements

**City of Forest Grove
Schedule of Future Debt Service Requirements**

FISCAL YEAR	WATER FUND		LIGHT & POWER FUND		SEWER SDC FUND	
	Principal	Interest	Principal	Interest	Principal	Interest
2022-23	350,000	9,590	247,000	58,463	95,617	17,438
2023-24			253,000	52,213	97,606	15,449
2024-25			260,000	45,800	99,637	13,418
2025-26			266,000	39,225	101,711	11,345
2026-27			273,000	32,488	103,827	9,228
2027-28			280,000	25,575	105,987	7,068
2028-29			287,000	18,488	108,192	4,863
2029-30			294,000	11,225	110,444	2,612
2030-31			302,000	3,775	43,270	447
	350,000	9,590	2,462,000	287,250	866,291	81,868



FY2022-27

Capital Improvement Plan

Capital Improvement Plan Summary

During every budget cycle, the City of Forest Grove reviews and updates the 5-Year Capital Improvement Plan for each department that has projects upcoming in the upcoming five years or future years. Included is a brief summary list of all of the current 5-year projects and their associated costs. A more detailed look at each CIP project is listed after the summary, which includes a brief description of the project and funding sources to complete the project.

Questions related to any project seen in this document may be forwarded to each specific Department Director of each Department listed in the Capital Improvement Plan. Their current contact information can be found on our City of Forest Grove’s website if needed.

<u>CIP #</u>	<u>PROJECT</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>CIP TOTAL</u>	<u>FUNDING</u>
<u>ADMINISTRATION</u>								
GEN.001	New Police Facility	-	50,000	500,000	22,750,000	-	23,300,000	CAP/BOND
GEN.002	Development Services Annex	8,430,860	-	-	-	-	8,430,860	CAP/MAINT/ARPA
GEN.003	Replace Police Facility Roof	-	-	200,000	-	-	200,000	MAINT
GEN.004	Complete City Fiber Loop	250,000	-	-	-	-	250,000	ARPA
GEN.005	Library Bathroom Remodel	250,000	-	-	-	-	250,000	ARPA
GEN.006	Library Teen Area	170,000	-	-	-	-	170,000	ARPA
ADMINISTRATION CIP TOTAL =		9,100,860	50,000	700,000	22,750,000	-	32,600,860	
<u>LIGHT AND POWER</u>								
LP.001	Major Tools and Equipment	135,000	30,000	30,000	30,000	30,000	255,000	L&P
LP.002	Substation Upgrade	150,000	150,000	150,000	150,000	150,000	750,000	L&P
LP.004	Property Improvements	106,800	20,000	20,000	20,000	20,000	186,800	L&P
LP.008	Vehicle Replacement Program	50,000	180,000	100,000	100,000	380,000	810,000	L&P
LP.009	Specialized Equipment	148,000	91,000	35,000	35,000	145,000	454,000	L&P
LP.022	Distribution System Upgrades	200,000	200,000	200,000	200,000	200,000	1,000,000	L&P
LIGHT AND POWER CIP TOTAL =		789,800	671,000	535,000	535,000	925,000	3,455,800	
<u>MAJOR EQUIPMENT</u>								
EQ.001	Equipment Replacement Program	659,000	269,000	1,055,000	942,000	142,000	3,067,000	Equipment
EQ.002	Fuel Tank Replacements	350,000	-	-	-	-	350,000	Equipment
EQUIPMENT CIP TOTAL =		1,009,000	269,000	1,055,000	942,000	142,000	3,417,000	
<u>STREETS</u>								
ST.001	General Overlay Improvements	1,000,000	780,000	780,000	780,000	780,000	4,120,000	Street
ST.002	Sidewalk Program	40,000	100,000	100,000	100,000	100,000	440,000	Street
ST.008	Major Tools and Equipment	10,000	10,000	10,000	10,000	10,000	50,000	Street
ST.009	Curb Ramp Improvements	685,100	100,000	100,000	100,000	100,000	1,085,100	Street/TDT
ST.010	Signal Loop Replacement	8,000	8,000	8,000	8,000	8,000	40,000	Street
ST017	26th Street Improvements	3,000,000	-	-	-	-	3,000,000	TDT
ST.018	Maple St. & Highway 47 Intersection	600,000	-	-	-	-	600,000	TDT
ST.019	Martin Rd	740,000	-	-	-	-	740,000	TDT/TIF
ST.021	D. St Improvement	343,000	-	-	-	-	343,000	Street
ST.020	SRTS Mountain View Lane	131,000	-	-	-	-	131,000	Street
ST.022	Fern Hill/Maple	178,000	-	-	-	-	178,000	TIF
ST.023	Pacific Ave/Oak Street ped Crossing	50,000	-	-	-	-	50,000	TIF
STREET CIP TOTAL =		6,785,100	998,000	998,000	998,000	998,000	10,777,100	

Capital Improvement Plan Summary

<u>CIP #</u>	<u>PROJECT</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>CIP TOTAL</u>	<u>FUNDING</u>
<u>SEWER</u>								
SW.001	Repair and Replace Old Sewer Pipes	30,000	30,000	30,000	30,000	30,000	150,000	Sewer SDC
SW.002	Sewer Oversizing Participation	70,000	70,000	70,000	70,000	70,000	350,000	Sewer SDC
SW.012	Martin Rd Sewer Line Abandonment	8,000	-	-	-	-	8,000	Sewer SDC
	SEWER CIP TOTAL =	108,000	100,000	100,000	100,000	100,000	508,000	
<u>WATER</u>								
W.001	Improv to Distribution System	100,000	100,000	100,000	100,000	100,000	500,000	Water
W.002	Waterline Oversizing	50,000	50,000	50,000	50,000	50,000	250,000	Water SDC
W.003	Water Treatment Plant Projects	33,000	33,000	33,000	33,000	33,000	165,000	Water
W.004	Water Line Extensions	100,000	100,000	100,000	100,000	100,000	500,000	Water
W.016	Large Meter Replacement	50,000	50,000	50,000	50,000	50,000	250,000	Water
W.017	Emergency Intertie	2,030,000	30,000	30,000	30,000	30,000	2,150,000	Fed Funding/W SDC
W.018	Wtr Line Reloc @ Martin & Hwy 47	172,000	-	-	-	-	172,000	Water
W.019	Itron Mobile Upgrade	10,000	-	-	-	-	10,000	Water
W.020	New WTP Reservoir Siting Study & Land	412,592	-	-	-	-	412,592	ARPA
W.021	Oak Street Water Main Replacement	180,000	-	-	-	-	180,000	Water SDC
W.022	Transfer Pump Inspection and Repair	38,000	-	-	-	-	38,000	Water
JWC.001	JWC Project (FG Portion of Costs)	70,595	148,022	434,639	414,765	-	1,068,021	Water SDC
	WATER CIP TOTAL =	3,246,187	511,022	797,639	777,765	363,000	5,695,613	
<u>SURFACE WATER MANAGEMENT</u>								
SWM.001	Storm Sewer Construction	20,000	20,000	20,000	20,000	20,000	100,000	SWM
SWM.002	Storm Sewer Outfalls	10,000	10,000	10,000	10,000	10,000	50,000	SWM
SWM.003	26th Ave Storm Sewer Expansion	600,000	-	-	-	-	600,000	TDT
SWM.008	Alyssum & Twinflower Line Replace	-	-	300,000	-	-	300,000	SWM
	SWM CIP TOTAL =	630,000	30,000	330,000	30,000	30,000	1,050,000	

Capital Improvement Plan Summary

CIP #	PROJECT	2022-23	2023-24	2024-25	2025-26	2026-27	CIP TOTAL	FUNDING
PUBLIC SAFETY (POLICE & FIRE)								
PD.012	MDC Replacement (4 year cycle)	78,000	-	-	-	-	78,000	Info
PD.040	Weapons Procure & Replacement	10,000	10,000	10,000	10,000	10,000	50,000	GF
FF.001	Vehicle Replacement	280,000	880,000	-	233,000	-	1,393,000	50/50
FF.002	Replacement of Rescue Equipment	44,500	44,500	44,500	44,500	44,500	222,500	50/50
FF.003	Replacement of Turnouts, Safety Equip	40,000	40,000	40,000	40,000	40,000	200,000	50/50
FF.004	Hose Tower Chain Hoist	10,000	-	-	-	-	10,000	50/50
FF.005	PPE Washer/Dryer	30,000	-	-	-	-	30,000	50/50
PUBLIC SAFETY CIP TOTAL =		492,500	974,500	94,500	327,500	94,500	1,983,500	
PARKS & RECREATION								
AQ.004	Aquatic Center Improvements	126,000	107,500	47,500	90,000	38,500	409,500	Major Maint.
PKS.001	Park Improvements	135,000	46,500	135,000	-	-	316,500	Parks SDC
PKS.002	Vehicle Replacement	-	55,000	60,000	65,000	-	180,000	Equip
PKS.003	Specialized Equipment	-	147,000	60,000	-	-	207,000	Major Maint.
PKS.004	Forest Glen Park Improvements	110,000	-	-	-	-	110,000	Parks SDC
PKS.005	Spray Park Renovation	-	-	900,000	-	-	900,000	Parks SDC
PKS.006	Stites Park Construction	1,900,000	-	-	-	-	1,900,000	Parks SDC
PKS.007	Thatcher Park Field Improvements	273,000	-	-	-	-	273,000	ARPA
PKS.009	Domestic Water Pipe Replacement - AC	-	180,000	-	-	-	180,000	Major Maint.
PKS.010	Conditions Assessment Report	-	50,000	-	-	-	50,000	Parks SDC
PKS.011	Main Pool Gutter Rebuild	-	-	180,000	-	-	180,000	Major Maint.
PKS.012	Kyle Park Development	-	-	200,000	-	-	200,000	Parks SDC
PKS.014	Pool Deck Re-Surface	-	-	-	250,000	-	250,000	Major Maint.
PKS.015	Parks Master Plan	-	-	-	100,000	-	100,000	Parks SDC
PKS.016	3 Bay Storage Building	100,000	-	-	-	-	100,000	Parks SDC
PKS.025	Eastside Park	50,000	500,000	-	-	-	550,000	Parks SDC
P&R CIP TOTAL =		2,694,000	1,086,000	1,582,500	505,000	38,500	5,906,000	
		2022-23	2023-24	2024-25	2025-26	2026-27	CIP TOTAL	
2022-27 CIP TOTAL =		24,855,447	4,689,522	6,192,639	26,965,265	2,691,000	65,393,873	



Administration Department Projects

Project Title:	GEN.001 > New Police Facility					
Project Description:	New Police Facility					
Est. Completion	Fall 2025					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Design	-	50,000	500,000	250,000	-	790,000
Construction	-	-	-	22,000,000	-	22,000,000
Equipment	-	-	-	500,000	-	500,000
TOTAL	-	50,000	500,000	22,750,000	-	23,300,000
Funding:						
Capital Projects Fund	-	50,000	-	-	-	50,000
Gen'l Obligation Bond	-	-	500,000	22,750,000	-	23,250,000
TOTAL	-	50,000	500,000	22,750,000	-	23,300,000

Project Title:	GEN.002 > Development Services Annex					
Project Description:	Add additional office by remodeling or replacing an existing facility					
Est. Completion	Fall 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Design	125,000	-	-	-	-	125,000
Construction	8,055,860	-	-	-	-	8,055,860
Furnishings	250,000	-	-	-	-	250,000
TOTAL	8,430,860	-	-	-	-	8,430,860
Funding:						
Capital Projects Fund	5,977,860	-	-	-	-	5,977,860
Major Maintenance Fund	1,200,000	-	-	-	-	1,200,000
American Rescue Plan Fund	1,253,000	-	-	-	-	1,253,000
TOTAL	8,430,860	-	-	-	-	8,430,860

Project Title:	GEN.003 > Police Facility Roof					
Project Description:	Replace Aging Roof on Police Facility					
Est. Completion	Spring 2025					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	-	-	200,000	-	-	200,000
TOTAL	-	-	200,000	-	-	200,000
Funding:						
Major Maintenance Fund	-	-	200,000	-	-	200,000
TOTAL	-	-	200,000	-	-	200,000

Administration Department Projects

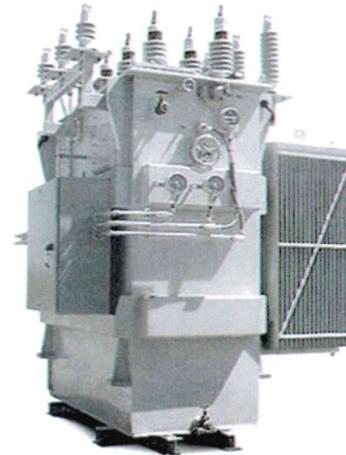
Project Title:	GEN.004 > Complete City Fiber Loop					
Project Description:	Complete Current City Fiber Backbone into Looped System					
Est. Completion	Summer 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	250,000	-	-	-	-	250,000
TOTAL	250,000	-	-	-	-	250,000
Funding:						
American Rescue Plan Fund	250,000	-	-	-	-	250,000
TOTAL	250,000	-	-	-	-	250,000

Project Title:	GEN.005 > Remodel Library Bathrooms					
Project Description:	Remodel Library Bathrooms					
Est. Completion	Summer 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	250,000	-	-	-	-	250,000
TOTAL	250,000	-	-	-	-	250,000
Funding:						
American Rescue Plan Fund	250,000	-	-	-	-	250,000
TOTAL	250,000	-	-	-	-	250,000

Project Title:	GEN.006 > Library Teen Area					
Project Description:	Library Teen Area					
Est. Completion	Summer 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	170,000	-	-	-	-	170,000
TOTAL	170,000	-	-	-	-	170,000
Funding:						
American Rescue Plan Fund	170,000	-	-	-	-	170,000
TOTAL	170,000	-	-	-	-	170,000

Light and Power Department Projects

Project # and Title:	LP.001 > Major Tools					
Project Description:	Yearly Updates to major tools and additional equipment over \$5,000					
Est. Completion	Ongoing					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Purchase	135,000	30,000	30,000	30,000	30,000	255,000
TOTAL	135,000	30,000	30,000	30,000	30,000	255,000
Funding:						
L&P Fund	135,000	30,000	30,000	30,000	30,000	255,000
TOTAL	135,000	30,000	30,000	30,000	30,000	255,000



Project # and Title:	LP.002 > Substation Upgrades					
Project Description:	Upgrades to Forest Grove Substations					
Est. Completion	Ongoing					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Design/Engineering	25,000	25,000	25,000	25,000	25,000	125,000
Site Prep	25,000	25,000	25,000	25,000	25,000	125,000
Equipment	100,000	100,000	100,000	100,000	100,000	500,000
TOTAL	150,000	150,000	150,000	150,000	150,000	750,000
Funding:						
L&P Fund	150,000	150,000	150,000	150,000	150,000	750,000
TOTAL	150,000	150,000	150,000	150,000	150,000	750,000

Light and Power Department Projects

Project # and Title:	LP.004 > Property Improvements					
Project Description:	Maintenance and Upgrades to Light and Power Property					
Est. Completion	Ongoing					

Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	106,800	20,000	20,000	20,000	20,000	186,800
TOTAL	106,800	20,000	20,000	20,000	20,000	186,800
Funding:						
L&P Fund	106,800	20,000	20,000	20,000	20,000	186,800
TOTAL	106,800	20,000	20,000	20,000	20,000	186,800



Project # and Title:	LP.008 > Vehicle Replacement					
Project Description:	Replacement of vehicles					
Est. Completion	Ongoing					

Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Purchase	50,000	180,000	100,000	100,000	380,000	810,000
TOTAL	50,000	180,000	100,000	100,000	380,000	810,000
Funding:						
L&P Fund	50,000	180,000	100,000	100,000	380,000	810,000
TOTAL	50,000	180,000	100,000	100,000	380,000	810,000

Light and Power Department Projects

Project # and Title:	LP.009 > Specialized Equipment Purchases					
Project Description:	Purchase of specialized equipment over \$5,000					
Est. Completion	Ongoing					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Purchase	148,000	91,000	35,000	35,000	145,000	454,000
TOTAL	148,000	91,000	35,000	35,000	145,000	454,000
Funding:						
L&P Fund	148,000	91,000	35,000	35,000	145,000	454,000
TOTAL	148,000	91,000	35,000	35,000	145,000	454,000



Project # and Title:	LP.022 > Distribution System Upgrades					
Project Description:	Implementing improvements to system					
Est. Completion	Ongoing					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Purchase	200,000	200,000	200,000	200,000	200,000	1,000,000
TOTAL	200,000	200,000	200,000	200,000	200,000	1,000,000
Funding:						
L&P Fund	200,000	200,000	200,000	200,000	200,000	1,000,000
TOTAL	200,000	200,000	200,000	200,000	200,000	1,000,000

Equipment Fund Expenditures for 2022-23

Project # and Title:	EQ.001 > Equipment Fund Planned Expenditures					
Project Description:	Replace City Hall, Engineering, Parks, and Public Works Vehicles & Equipment					
Est. Completion	Ongoing Program					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Equipment Fund Purchases	659,000	269,000	1,055,000	942,000	142,000	3,067,000
TOTAL	659,000	269,000	1,055,000	942,000	142,000	3,067,000
Funding:						
Equipment Fund	659,000	269,000	1,055,000	942,000	142,000	3,067,000
TOTAL	659,000	269,000	1,055,000	942,000	142,000	3,067,000

2022-2023 SCHEDULED VEHICLE REPLACEMENTS

POLICE DEPARTMENT

4 Patrol Vehicles

PUBLIC WORKS

John Deere Backhoe 2 Ford F150

Ford F350XL Ford 450XL

Toro Mower* 1 Ton F350*

*Vehicle Carryover from 21-22

Project # and Title:	EQ.002 > Fuel Tank Replacements					
Project Description:	Replace Gasoline and Diesel Fuel Tanks at Public Works Facility					
Est. Completion	Summer 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Equipment Fund Purchases	350,000	-	-	-	-	350,000
TOTAL	350,000	-	-	-	-	350,000
Funding:						
Equipment Fund	350,000	-	-	-	-	350,000
TOTAL	350,000	-	-	-	-	350,000

Streets Department Projects

Project Title:	ST.001 > General Overlay Improvements with Curb Ramp Improvements					
Project Description:	Yearly overlay and Curb Ramp Improvements Throughout the City					
Est. Completion	Ongoing Yearly Maintenance					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	1,000,000	780,000	780,000	780,000	780,000	4,120,000
TOTAL	1,000,000	780,000	780,000	780,000	780,000	4,120,000
Funding:						
Street Fund	1,000,000	780,000	780,000	780,000	780,000	4,120,000
TOTAL	1,000,000	780,000	780,000	780,000	780,000	4,120,000



Project Title:	ST.002 > Sidewalk Program					
Project Description:	Sidewalk Improvements throughout Forest Grove					
Est. Completion	Ongoing Yearly Expenses					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	40,000	100,000	100,000	100,000	100,000	440,000
TOTAL	40,000	100,000	100,000	100,000	100,000	440,000
Funding:						
Street Fund	40,000	50,000	50,000	50,000	50,000	240,000
TIF Fund	-	50,000	50,000	50,000	50,000	200,000
TOTAL	40,000	100,000	100,000	100,000	100,000	440,000

Streets Department Projects

Project Title:	ST.008 > Major Tools and Equipment Purchases					
Project Description:	Ongoing general large purchases for the Streets Department					
Est. Completion	Ongoing Yearly Expenses					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Purchases	10,000	10,000	10,000	10,000	10,000	50,000
TOTAL	10,000	10,000	10,000	10,000	10,000	50,000
Funding:						
Street Fund	10,000	10,000	10,000	10,000	10,000	50,000
TOTAL	10,000	10,000	10,000	10,000	10,000	50,000



Project Title:	ST.009 > Curb Ramp Improvements					
Project Description:	Curb Ramp Improvements on Collectors and Arterials as Part of the Overlay Project					
Est. Completion	Ongoing Yearly Maintenance					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	685,100	100,000	100,000	100,000	100,000	1,085,100
TOTAL	685,100	100,000	100,000	100,000	100,000	1,085,100
Funding:						
Street	185,100	-	-	-	-	185,100
TDT Fund	500,000	100,000	100,000	100,000	100,000	900,000
TOTAL	685,100	100,000	100,000	100,000	100,000	1,085,100

Streets Department Projects

Project Title:	ST.010 > Signal Loop Replacement					
Project Description:	Replacement of signal loops within the City of Forest Grove					
Est. Completion	Ongoing Yearly Maintenance					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	8,000	8,000	8,000	8,000	8,000	40,000
TOTAL	8,000	8,000	8,000	8,000	8,000	40,000
Funding:						
Street Fund	8,000	8,000	8,000	8,000	8,000	40,000
TOTAL	8,000	8,000	8,000	8,000	8,000	40,000



Project Title:	ST.018 > 26th Street Improvements					
Project Description:	26th Street Improvements					
Est. Completion	Fall 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Design	3,000,000	-	-	-	-	3,000,000
TOTAL	3,000,000	-	-	-	-	3,000,000
Funding:						
TDT Fund	3,000,000	-	-	-	-	3,000,000
TOTAL	3,000,000	-	-	-	-	3,000,000

Streets Department Projects

Project # and Title:	ST.017 > Maple Street & Highway 47 Intersection					
Project Description:	Maple Street & Highway 47 Intersection					
Est. Completion	2022-2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	600,000	-	-	-	-	600,000
TOTAL	600,000	-	-	-	-	600,000
Funding:						
TDT Fund	600,000	-	-	-	-	600,000
TOTAL	600,000	-	-	-	-	600,000



Project Title:	ST.019 > Martin Rd					
Project Description:	Martin Rd					
Est. Completion	Summer 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	740,000	-	-	-	-	740,000
TOTAL	740,000	-	-	-	-	740,000
Funding:						
TDT/TIF Fund	740,000	-	-	-	-	740,000
TOTAL	740,000	-	-	-	-	740,000

Streets Department Projects

Project Title:	ST.021 > D Street CDBG Project					
Project Description:	Construct new curbs/gutters, sidewalks, utility work, and new surfacing.					
Est. Completion	Spring 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	343,000	-	-	-	-	343,000
TOTAL	343,000	-	-	-	-	343,000
Funding:						
Street Fund	343,000	-	-	-	-	343,000
TOTAL	343,000	-	-	-	-	343,000

Project Title:	ST.020 > Mountain View Lane and TV Hwy Sidewalk Enhancements					
Project Description:	Infilling Gaps in Sidewalks Along TV Hwy and Mountview Lane					
Est. Completion	Fall 2022					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	131,000	-	-	-	-	131,000
TOTAL	131,000	-	-	-	-	131,000
Funding:						
Street Fund	51,000	-	-	-	-	51,000
Safe Route to Schools	80,000	-	-	-	-	80,000
TOTAL	131,000	-	-	-	-	131,000

Project Title:	ST.02 > Hwy 47 & Maple Street Intersection					
Project Description:	Improve Intersection & Pedestrian Access to Hwy 47 & Maple St Inter					
Est. Completion	Summer 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	178,000	-	-	-	-	178,000
TOTAL	178,000	-	-	-	-	178,000
Funding:						
TIF Fund	178,000	-	-	-	-	178,000
TOTAL	178,000	-	-	-	-	178,000

Streets Department Projects

Project Title:	ST.023 > Pacific Ave/Oak Street ped crossing study					
Project Description:	Pacific Ave/Oak Street ped crossing study					
Est. Completion	Summer 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	50,000	-	-	-	-	50,000
TOTAL	50,000	-	-	-	-	50,000
Funding:						
TIF Fund	50,000	-	-	-	-	50,000
TOTAL	50,000	-	-	-	-	50,000

Sewer Department Projects

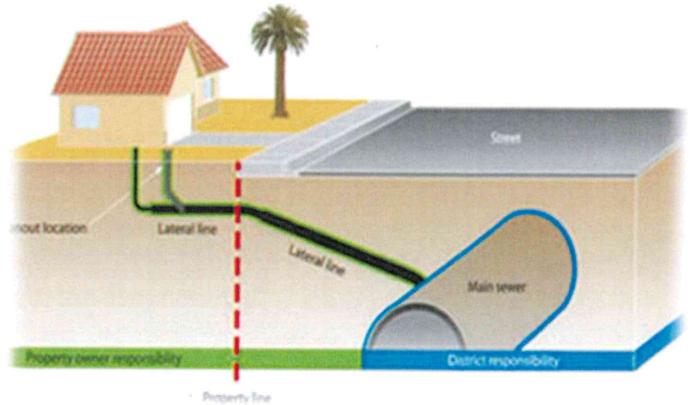
Project Title:	SW.001 > Repair and Replace Old Sewer Pipes					
Map Location:	None					
Project Description:	Reconstruct existing sewer mains as needed due to pipe condition					
Est. Completion	Ongoing Yearly Maintenance					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	30,000	30,000	30,000	30,000	30,000	150,000
TOTAL	30,000	30,000	30,000	30,000	30,000	150,000
Funding:						
Sewer SDC Fund	30,000	30,000	30,000	30,000	30,000	150,000
TOTAL	30,000	30,000	30,000	30,000	30,000	150,000



Project Title:	SW.002 > Sewer Oversizing Participation					
Map Location:	None					
Project Description:	Oversizing in upcoming developments to increase capacity					
Est. Completion	Ongoing Yearly Maintenance					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	70,000	70,000	70,000	70,000	70,000	350,000
TOTAL	70,000	70,000	70,000	70,000	70,000	350,000
Funding:						
Sewer SDC Fund	70,000	70,000	70,000	70,000	70,000	350,000
TOTAL	70,000	70,000	70,000	70,000	70,000	350,000

Sewer Department Projects

Project Title:	SW.012 > Martin Road Sewer Line Abandonment					
Project Description:	Abandon an Existing Sanitary Sewer at Intersection of Hwy 47 and Martin Rd					
Est. Completion	2022-23					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	8,000	-	-	-	-	8,000
TOTAL	8,000	-	-	-	-	8,000
Funding:						
Sewer SDC Fund	8,000	-	-	-	-	8,000
TOTAL	8,000	-	-	-	-	8,000



Water Department Projects

Project Title:	W.001 > Improvements to distribution system					
Project Description:	General waterline improvements around the city.					
Est. Completion	Ongoing Yearly Maintenance					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	100,000	100,000	100,000	100,000	100,000	500,000
TOTAL	100,000	100,000	100,000	100,000	100,000	500,000
Funding:						
Water Fund	100,000	100,000	100,000	100,000	100,000	500,000
TOTAL	100,000	100,000	100,000	100,000	100,000	500,000



Project Title:	W.002 > Line Oversizing					
Project Description:	Oversizing of water pipes for future growth potential					
Est. Completion	Ongoing Yearly Maintenance					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	50,000	50,000	50,000	50,000	50,000	250,000
TOTAL	50,000	50,000	50,000	50,000	50,000	250,000
Funding:						
Water SDC Fund	50,000	50,000	50,000	50,000	50,000	250,000
TOTAL	50,000	50,000	50,000	50,000	50,000	250,000

Water Department Projects

Project Title:	W.003 > Water Treatment Plant Projects					
Project Description:	Ongoing Water Treat Plant projects forecasted					
Est. Completion	Ongoing Yearly Projects and Maintenance					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
WTP Reservoir rehab	33,000	33,000	33,000	33,000	33,000	165,000
TOTAL	33,000	33,000	33,000	33,000	33,000	165,000
Funding:						
Water Fund	33,000	33,000	33,000	33,000	33,000	165,000
TOTAL	33,000	33,000	33,000	33,000	33,000	165,000



Project Title:	W.004 > Water Line Extension					
Project Description:	Water line extension support as needed					
Est. Completion	Ongoing Maintenance work					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	100,000	100,000	100,000	100,000	100,000	500,000
TOTAL	100,000	100,000	100,000	100,000	100,000	500,000
Funding:						
Water Fund	100,000	100,000	100,000	100,000	100,000	500,000
TOTAL	100,000	100,000	100,000	100,000	100,000	500,000

Water Department Projects

Project Title:	W.016 > Large Meter Replacement					
Project Description:	Repair and/or Replacement of Commercial/Industrial Large Meters					
Est. Completion	Ongoing					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	50,000	50,000	50,000	50,000	50,000	250,000
TOTAL	50,000	50,000	50,000	50,000	50,000	250,000
Funding:						
Water Fund	50,000	50,000	50,000	50,000	50,000	250,000
TOTAL	50,000	50,000	50,000	50,000	50,000	250,000



Project Title:	W.017 > Emergency Intertie					
Project Description:	Design and Construction of An Emergency Connection to the JWC System					
Est. Completion	Construction 2022-23, Leasing Ongoing					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction & Land Acq	2,030,000	30,000	30,000	30,000	30,000	2,150,000
TOTAL	2,030,000	30,000	30,000	30,000	30,000	2,150,000
Funding:						
Federal Funding	2,030,000	-	-	-	-	2,030,000
Water SDC Fund	-	30,000	30,000	30,000	30,000	120,000
TOTAL	2,030,000	30,000	30,000	30,000	30,000	2,150,000

Water Department Projects

Project Title:	W.018> Water Line Relocation and Upsizing for Martin Road & Highway 47 Intersection Improvements					
Project Description:	Replace and relocate approximately 200 ft. of existing 4" waterline with 10" waterline.					
Est. Completion	2022-23					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Design & Construction	172,000	-	-	-	-	172,000
TOTAL	172,000	-	-	-	-	172,000
Funding:						
Water Fund	172,000	-	-	-	-	172,000
TOTAL	172,000	-	-	-	-	172,000

Project Title:	W.019> Itron Mobile Upgrade					
Project Description:	Itron Meter Reading Equipment Upgrade					
Est. Completion	2022-23					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Purchase	10,000	-	-	-	-	10,000
TOTAL	10,000	-	-	-	-	10,000
Funding:						
Water Fund	10,000	-	-	-	-	10,000
TOTAL	10,000	-	-	-	-	10,000

Project Title:	W.020> New WTP Reservoir Siting Study & Land					
Project Description:	New WTP Reservoir Siting Study & Land					
Est. Completion	2022-23					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Design & Construction	412,592	-	-	-	-	412,592
TOTAL	412,592	-	-	-	-	412,592
Funding:						
American Rescue Plan Fund	412,592	-	-	-	-	412,592
TOTAL	412,592	-	-	-	-	412,592

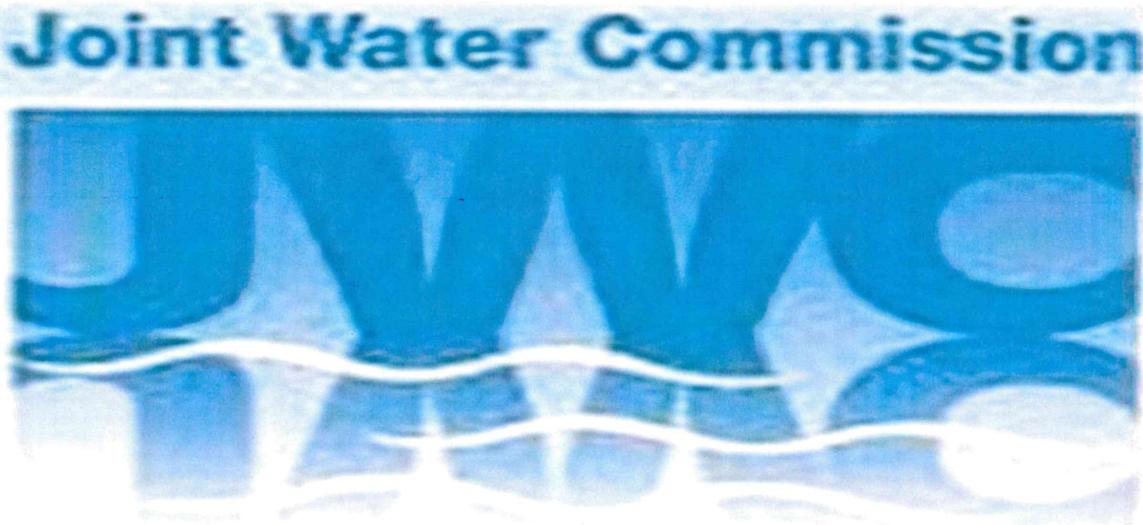
Water Department Projects

Project Title: W.021> Oak Street Water Main Replacement						
Project Description: Oak Street Water Main Replacement						
Est. Completion: 2022-23						
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Design & Construction	180,000	-	-	-	-	180,000
TOTAL	180,000	-	-	-	-	180,000
Funding:						
Water SDC Fund	180,000	-	-	-	-	180,000
TOTAL	180,000	-	-	-	-	180,000

Project Title: W.022> Transfer Pump Inspection and Repair						
Project Description: Transfer Pump Inspection and Repair						
Est. Completion: 2022-23						
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Design & Construction	38,000	-	-	-	-	38,000
TOTAL	38,000	-	-	-	-	38,000
Funding:						
Water Fund	38,000	-	-	-	-	38,000
TOTAL	38,000	-	-	-	-	38,000

Water Department Projects

Project Title:	JWC.001 > JWC Projects					
Project Description:	Forest Grove portion for JWC & BRJOC Projects					
Est. Completion	Ongoing					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Capital Repair/Replace	70,595	148,022	434,639	414,765	-	1,068,021
TOTAL	70,595	148,022	434,639	414,765	-	1,068,021
Funding:						
Water SDC Fund	70,595	148,022	434,639	414,765	-	1,068,021
TOTAL	70,595	148,022	434,639	414,765	-	1,068,021



Surface Water Management Department Projects

Project Title:	SWM.001 > Storm Sewer Construction					
Project Description:	Expand storm sewer capacity and/or rehabilitation					
Est. Completion	Ongoing Yearly Maintenance					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	20,000	20,000	20,000	20,000	20,000	100,000
TOTAL	20,000	20,000	20,000	20,000	20,000	100,000
Funding:						
SWM Fund	20,000	20,000	20,000	20,000	20,000	100,000
TOTAL	20,000	20,000	20,000	20,000	20,000	100,000



Project Title:	SWM.002 > Storm Sewer Outfalls					
Project Description:	Storm Water Outfall Projects					
Est. Completion	Ongoing Yearly Maintenance					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	10,000	10,000	10,000	10,000	10,000	50,000
TOTAL	10,000	10,000	10,000	10,000	10,000	50,000
Funding:						
SWM Fund	10,000	10,000	10,000	10,000	10,000	50,000
TOTAL	10,000	10,000	10,000	10,000	10,000	50,000

Surface Water Management Department Projects

Project Title:		SWM.003> 26the Ave Storm Sewer Expansion				
Project Description:		26the Ave Storm Sewer Expansion				
Est. Completion		FY 2022-23				
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	600,000	-	-	-	-	600,000
TOTAL	600,000	-	-	-	-	600,000
Funding:						
TDT Fund	600,000	-	-	-	-	600,000
TOTAL	600,000	-	-	-	-	600,000

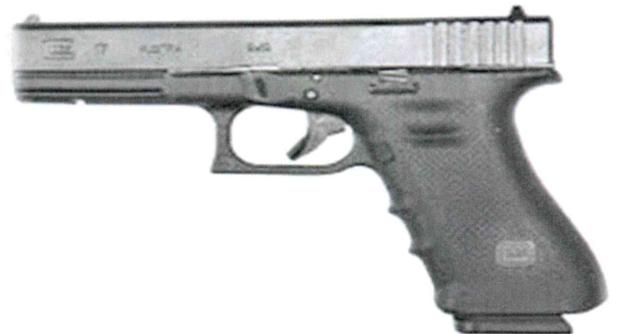


Project Title:		SWM.008> Alyssum and Twinflower Storm Line Replacement				
Project Description:		Replace existing 12, 18 and 21 inch storm line with 24 inch, as existing stem goes from 24" to 12", 18", and 21" before going to 24". Project to be verified by upcoming SWM Master Plan.				
Est. Completion		FY 2024-25				
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	-	-	300,000	-	-	300,000
TOTAL	-	-	300,000	-	-	300,000
Funding:						
SWM Fund	-	-	300,000	-	-	300,000
TOTAL	-	-	300,000	-	-	300,000

Public Safety Projects

Project # and Title:	PD.012 > MDC Replacement					
Project Description:	Purchase / Replacement of Mobile Computers every 4 years					
Est. Completion	Replacement of all units every 4 years					

Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Purchase	78,000	-	-	-	-	78,000
TOTAL	78,000	-	-	-	-	78,000
Funding:						
Information Systems Fund	78,000	-	-	-	-	78,000
TOTAL	78,000	-	-	-	-	78,000



Project # and Title:	PD.040 > Weapons Procurement and Replacement					
Project Description:	Purchase & Upgrade Departmental weapons (lethal & less-lethal)					
Est. Completion	Ongoing					

Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Purchase	10,000	10,000	10,000	10,000	10,000	50,000
TOTAL	10,000	10,000	10,000	10,000	10,000	50,000
Funding:						
General Fund	10,000	10,000	10,000	10,000	10,000	50,000
TOTAL	10,000	10,000	10,000	10,000	10,000	50,000

Public Safety Projects

Project # and Title:	F.001 > Vehicle Replacement					
Project Description:	2022-2023 Vehicle Replacement					
Est. Completion	Ongoing					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Purchase	280,000	880,000	-	233,000	-	1,393,000
TOTAL	280,000	880,000	-	233,000	-	1,393,000
Funding:						
General Fund	140,000	440,000	-	116,500	-	696,500
Fire District	140,000	440,000	-	116,500	-	696,500
TOTAL	280,000	880,000	-	233,000	-	1,393,000



Project # and Title:	F.002 > Rescue Equipment					
Project Description:	Hoses, Nozzles, other Rescue Equipment					
Est. Completion	Ongoing					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Purchase	44,500	44,500	44,500	44,500	44,500	222,500
TOTAL	44,500	44,500	44,500	44,500	44,500	222,500
Funding:						
General Fund	22,250	22,250	22,250	22,250	22,250	111,250
Fire District	22,250	22,250	22,250	22,250	22,250	111,250
TOTAL	44,500	44,500	44,500	44,500	44,500	222,500

Public Safety Projects

Project # and Title:	F.003 > Personal Protective Equipment					
Project Description:	Replacement of Turnouts					
Est. Completion	Ongoing					

Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Purchase	40,000	40,000	40,000	40,000	40,000	200,000
TOTAL	40,000	40,000	40,000	40,000	40,000	200,000
Funding:						
General Fund	20,000	20,000	20,000	20,000	20,000	100,000
Fire District	20,000	20,000	20,000	20,000	20,000	100,000
TOTAL	40,000	40,000	40,000	40,000	40,000	200,000



Project # and Title:	F.004 > Hose Tower Chain Hoist					
Project Description:	Hose Tower Chain Hoist					
Est. Completion	22-23					

Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Purchase	10,000	-	-	-	-	10,000
TOTAL	10,000	-	-	-	-	10,000
Funding:						
General Fund	5,000	-	-	-	-	5,000
Fire District	5,000	-	-	-	-	5,000
TOTAL	10,000	-	-	-	-	10,000

Public Safety Projects

Project # and Title:	F.005 > PPPE Washer/Dryer					
Project Description:	PPE Washer and Dryer					
Est. Completion	22-23					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Purchase	30,000	-	-	-	-	30,000
TOTAL	30,000	-	-	-	-	30,000
Funding:						
General Fund	15,000	-	-	-	-	15,000
Fire District	15,000	-	-	-	-	15,000
TOTAL	30,000	-	-	-	-	30,000

Parks & Recreation Department Projects

Project # and Title:	AQ.004 > Aquatic Center Improvements					
Project Description:	Aquatic Center Improvements					
Est. Completion	Various					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	126,000	107,500	47,500	90,000	38,500	409,500
TOTAL	126,000	107,500	47,500	90,000	38,500	409,500
Funding:						
Major Maintenance	126,000	107,500	47,500	90,000	38,500	409,500
TOTAL	126,000	107,500	47,500	90,000	38,500	409,500



Project # and Title:	PKS.001 > Park Improvements					
Project Description:	Park Improvements					
Est. Completion	Various					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Design/Construction	135,000	46,500	135,000	-	-	316,500
TOTAL	135,000	46,500	135,000	-	-	316,500
Funding:						
Parks SDC	135,000	46,500	135,000	-	-	316,500
TOTAL	135,000	46,500	135,000	-	-	316,500

Parks & Recreation Department Projects

Project # and Title:	PKS.002 > Vehicle Replacement					
Project Description:	Vehicle Replacement					
Est. Completion						
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Vehicle Purchase	-	55,000	60,000	65,000	-	180,000
TOTAL	-	55,000	60,000	65,000	-	180,000
Funding:						
Equipment Fund	-	55,000	60,000	65,000	-	180,000
TOTAL	-	55,000	60,000	65,000	-	180,000



Project # and Title:	PKS.003 > Specialized Equipment					
Project Description:	Specialized Equipment					
Est. Completion	Fall 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Equipment	-	147,000	60,000	-	-	207,000
TOTAL	-	147,000	60,000	-	-	207,000
Funding:						
Major Maintenance	-	147,000	60,000	-	-	207,000
TOTAL	-	147,000	60,000	-	-	207,000

Parks & Recreation Department Projects

Project # and Title:	PKS.004> Forest Glen Park Improvements					
Project Description:	Property for Community Park Next to Proposed School on David Hill Road					
Est. Completion	Spring 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Design Services	110,000	-	-	-	-	110,000
TOTAL	110,000	-	-	-	-	110,000
Funding:						
Parks SDC	110,000	-	-	-	-	110,000
TOTAL	110,000	-	-	-	-	110,000



Project # and Title:	PKS.005> Spray Park Renovation					
Project Description:	Spray Park Renovation					
Est. Completion	Spring 2025					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	-	-	900,000	-	-	900,000
TOTAL	-	-	900,000	-	-	900,000
Funding:						
Parks SDC	-	-	900,000	-	-	900,000
TOTAL	-	-	900,000	-	-	900,000

Parks & Recreation Department Projects

Project # and Title:	PKS.006> Stites Park Construction					
Project Description:	Stites Park Development					
Est. Completion	Spring 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	1,900,000	-	-	-	-	1,900,000
TOTAL	1,900,000	-	-	-	-	1,900,000
Funding:						
Parks SDC	1,900,000	-	-	-	-	1,900,000
TOTAL	1,900,000	-	-	-	-	1,900,000



Project # and Title:	PKS.007> Thatch Park Field Improvements					
Project Description:	Thatch Park Field Improvements					
Est. Completion	Spring 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	273,000	-	-	-	-	273,000
TOTAL	273,000	-	-	-	-	273,000
Funding:						
American Rescue Plan Fund	273,000	-	-	-	-	273,000
TOTAL	273,000	-	-	-	-	273,000

Parks & Recreation Department Projects

Project # and Title:	PKS.009 > Domestic Water Pipe Replacement—AC					
Project Description:	Domestic Water Pipe Replacement—AC					
Est. Completion	Summer 2024					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	-	180,000	-	-	-	180,000
TOTAL	-	180,000	-	-	-	180,000
Funding:						
Major Maintenance	-	180,000	-	-	-	180,000
TOTAL	-	180,000	-	-	-	180,000

Project # and Title:	PKS.010 > Conditions Assessment Report					
Project Description:	Conditions Assessment Report					
Est. Completion	Summer 2024					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Design/Construction	-	50,000	-	-	-	50,000
TOTAL	-	50,000	-	-	-	50,000
Funding:						
Parks SDC	-	50,000	-	-	-	50,000
TOTAL	-	50,000	-	-	-	50,000

Project # and Title:	PKS.011 > Main Pool Gutter Rebuild					
Project Description:	Main Pool Gutter Rebuild					
Est. Completion	Summer 2025					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	-	-	180,000	-	-	180,000
TOTAL	-	-	180,000	-	-	180,000
Funding:						
Major Maintenance	-	-	180,000	-	-	180,000
TOTAL	-	-	180,000	-	-	180,000

Parks & Recreation Department Projects

Project # and Title:	PKS.012 > Kyle Park Development					
Project Description:	Kyle Park Development					
Est. Completion	Summer 2025					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	-	-	200,000	-	-	200,000
TOTAL	-	-	200,000	-	-	200,000
Funding:						
Parks SDC	-	-	200,000	-	-	200,000
TOTAL	-	-	200,000	-	-	200,000

Project # and Title:	PKS.014 > Pool Deck Re-Surface					
Project Description:	Pool Deck Re-Surface					
Est. Completion	Summer 2026					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Design/Construction	-	-	-	250,000	-	250,000
TOTAL	-	-	-	250,000	-	250,000
Funding:						
Major Maintenance	-	-	-	250,000	-	250,000
TOTAL	-	-	-	250,000	-	250,000

Project # and Title:	PKS.015 > Parks Master Plan					
Project Description:	Parks Master Plan					
Est. Completion	Summer 2026					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Design	-	-	-	100,000	-	100,000
TOTAL	-	-	-	100,000	-	100,000
Funding:						
Parks SDC	-	-	-	100,000	-	100,000
TOTAL	-	-	-	100,000	-	100,000

Parks & Recreation Department Projects

Project # and Title:	PKS.016 > 3 Bay Storage Building					
Project Description:	3 Bay Storage Building					
Est. Completion	Summer 2023					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	100,000	-	-	-	-	100,000
TOTAL	100,000	-	-	-	-	100,000
Funding:						
Parks SDC	100,000	-	-	-	-	100,000
TOTAL	100,000	-	-	-	-	100,000

Project # and Title:	PKS.025 > Eastside Park					
Project Description:	Eastside Park					
Est. Completion	Summer 2024					
Project Costs	2022-23 Budget	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Project Total
Expenses:						
Construction	50,000	500,000	-	-	-	550,000
TOTAL	50,000	500,000	-	-	-	550,000
Funding:						
Parks SDC	50,000	500,000	-	-	-	550,000
TOTAL	50,000	500,000	-	-	-	550,000