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**Historic Landmarks Board
Community Auditorium Conference Room
1915 Main Street, Forest Grove, OR
Tuesday, September 26, 2023 - 6:30 pm**

1. CALL TO ORDER:

Board Chair Jenifer Brent called the meeting to order at 6:35 p.m.

Historic Landmark Board Members Present: Jennifer Brent, George Cushing.

Board Members Excused: Heidi Ruby.

Council Liaison Present: Elena Uhing.

Staff Present: Brian Pohl, Kate McGuire (new staff introduction).

2. CITIZEN COMMUNICATION: None.

3. NEW BUSINESS:

A. APPROVAL OF MINUTES: Approval of Historic landmarks meeting minutes of June 27, 2023 meeting.

B. Council liaison Report and Discussion:

Councilor Uhing provided overview of the recent Boards and Commissions review process and the decision to move the Historic Landmarks Board to a quarterly schedule rather than combine it with the Planning Commission. Councilor Uhing also advised of the Oct 14 Fire safety fair, and the Oct 9 St Beds church community engagement meeting.

Member Cushing expressed displeasure over those actions noting the valuable contributions the board has given the town and to decrease our work so that effort could be spent on the homeless crises is not very encouraging

Chair Brent tried to remain optimistic and asked clarifying questions of what the effects would be on the board. Among them were if the Staff time remains the same to meet SHPO Goals how will this help Staff. Chair Brent also expressed concern that loss of publicity could hurt HLB goals as well.

C. BOARD COMMUNICATIONS: None.

D. FHFG REPORT: Mary Jo Morelli and Kathy Mendis attended. Morelli provided new Staff McGuire with some background about the historic significance of the City of

Forest Grove and having more historic districts (4) than any other city in the State of Oregon. Morelli provided background on her involvement and history with the Historic Landmarks Board and Friends of Historic Forest Grove dating back to 1989 when the HLB was formed. Morelli advised that she was leading a historic home tour on Sunday October 1st, and identified that the newsletter submittal for publication deadline will be October 9th.

- E. **STAFF UPDATE:** Community Development Director Pohl introduced new Senior Planner and HLB liaison Kate McGuire. Further discussion of Boards and Commissions audit/review process.

4. **ACTION ITEMS/DISCUSSION:**

- A. **Oct 14 Fire safety fair:** Decided that the HLB would not participate due to lack of preparatory time.
- B. **Oct 9 St Beds church community engagement meeting:** No action.

5. **ADJOURN**

The meeting was adjourned at 7:17 p.m.

Respectfully submitted by: George Cushing, Secretary